



RUGBY BOROUGH COUNCIL

Budget and Resources Book

2013/2014



CLEAN, GREEN, SAFE



Our Strategic Objective

Clean, Green and Safe

Our Operating Principles are to provide:

- 1) High-quality services driven by innovation and delivering value for money.
- 2) Environmentally sustainable developments.
- 3) Support for services and initiatives delivered through informed and empowered communities.
- 4) Informed decision-making.
- 5) Accessible and responsive services that meet customer requirements.
- 6) Transparent decisions, activities and performance.

Together, they will help us to:

Get things right – first time, every time

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GENERAL FUND REVENUE BUDGETS - SUMMARY

2012/13 Budget £		2013/14 Budget £	Notes
	Portfolio Expenditure :-		
2,987,320	Economy, Development and Culture	3,404,860	
3,114,670	Resources and Corporate Governance	2,909,550	
6,055,900	Sustainable Environment	6,215,030	
1,951,890	Sustainable Inclusive Communities	1,786,780	
<u>14,109,780</u>	Portfolio Expenditure	<u>14,316,220</u>	*1
-1,317,660	Less Capital Charge adjustment	-1,644,190	*2
-252,430	Less IAS 19 adjustment	-283,860	*3
-200,000	Less Corporate Savings Target	-200,000	*4
<u>12,339,690</u>	Net Portfolio Expenditure	<u>12,188,170</u>	*5
28,650	Net Cost of Borrowing	456,700	*6
219,800	Contribution to Balances/Reserves	266,010	*7
-81,200	Contribution from Reserves for Single Status	-63,400	*8
-1,941,970	Government Grants	-1,944,720	*9
163,980	MRP adjustment	296,520	*10
<u>10,728,950</u>		<u>11,199,280</u>	
635,250	Parish Council Precepts	661,920	*11
<u>11,364,200</u>	Total Expenditure	<u>11,861,200</u>	*12
	Income :-		
-6,752,520	Council Tax	-6,120,750	*13
0	Revenue Support Grant	-3,117,450	*14
0	Redistributed Non-Domestic Rating	-2,654,880	*14
-4,615,180	Formula Grant	0	*14
3,500	Collection Fund Surplus (-)/Deficit	31,880	*15
<u>-11,364,200</u>	Total Income	<u>-11,861,200</u>	

GENERAL FUND REVENUE BUDGET ACTIVITY EXPLANATIONS

Page number 1 provides a summary of the Council's General Fund Revenue Budget for 2013/14 together with those approved for 2012/13

Some of the wording used is explained below.

Notes

*1 Portfolio Expenditure

The net cost of the Council's individual services is included within appropriate Portfolios. The cost of Portfolio Services is shown on page 1 as the first sub-heading for 2013/14 totalling **£14,316,220**. Detailed service budgets are shown in the colour-coded sections of the book.

Three specific budget items are deducted from the total of Portfolio spending being adjustments for Capital Charges, IAS 19 pension adjustments and Corporate Savings Target. The costs of services vary due to fluctuations in income generation, savings and growth.

*2 Capital Charge Adjustment

A number of service budgets include capital charges which reflect the allocation of cost the Council's assets, such as land, buildings or equipment, over their estimated useful life. However, as this is a notional charge only, the total amount is deducted to ensure that that capital charges do not form part of total spending or the Council Tax itself. The total amount reversed out for 2013/14 will be **£1,644,190**.

*3 IAS19 Pension Adjustment

Under International Accounting Standard (IAS) 19, the Council must include in its detailed budgets and accounts a notional estimated annual amount of what it should be paying towards the ultimate cost of ex-employee pensions. The required 'adjustment' ensures that the notional amount needing to be paid does not have any impact on the Council Tax as the difference between the notional cost and the actual pension contributions paid is 'reversed' out. The total amount reversed-out for 2013/14 will be **£283,860**.

*4 Corporate Savings Target

It has been assumed for budget setting purposes that savings will be realised across the council in 2013/14. As it is not possible to identify which services these savings will be achieved from they are therefore dealt with as 'corporate' savings. The corporate savings target for 2013/14 is estimated to be **£200,000**.

*5 The net cost of all the above activities of **£12,188,170** is shown as **Net Portfolio Expenditure**.

The following other corporate items also need to be taken into account to determine Total Expenditure.

*6 Net Cost of Borrowing

The Council earns interest income through the investment of cash receipts from land or asset disposal and also from any temporary surplus revenue income from the normal day-to-day management of Council finances. The Council also pays interest on any external borrowing that may be required, for example to finance investment in the Council's assets, as well as any temporary revenue deficits from the from the normal day-to-day management of Council finances.

The amount of investment interest less any borrowing costs for 2012/13 was an estimated net expenditure position of **£28,650**. For 2013/14 the amount of borrowing costs continue to be more than the income the Council will receive for investment interest resulting in estimated net expenditure of **£456,700**.

*7 Contribution to Balances/Reserves

In 2013/14 it is estimated that **£266,010** will be paid into balances for future years spending.

*8 Contribution from Reserves for Single Status

For 2012/13 contributions from balances include an amount of **£81,200** to cover an estimated pay spike following the implementation of the Single Status equal pay review. In 2013/14 this will be **£63,400**.

***9 Government Grants**

In 2013/14 the Council will receive a **£600,000** Housing Benefit Administration Grant, **£61,860** for the 2013/14 Council Tax Freeze Grant and **£1,282,860** from the New Homes Bonus scheme. The Homelessness Grant and the 2012/13 Council Tax Freeze Grant received in previous years have now been rolled into Revenue Support Grant (see section 14 below).

***10 MRP Adjustment**

The Council is required to set sums aside from revenue resources for the repayment of loans which have been used to finance capital investment. The amount to be set aside is calculated based on the estimated life of the assets for which borrowing has been undertaken. For 2013/14 the amount required is **£296,520**.

***11 Parish Council Precepts**

Almost all the Borough's Parish Councils/Meetings request the Borough Council to collect specified amounts on their behalf to ensure Parish spending can take place. The total amount of these requests (i.e. 'precepts') is **£661,920** for 2013/14 and this amount must be taken into account to determine the Average Band D Council Tax for 2013/14.

***12** The net total of all the above activities is **£11,861,200** for 2013/14 and is shown as **Total Expenditure** on page 1.

Income

Three specific income amounts must be calculated/taken into account to ensure all Total Expenditure can be funded from income to be raised or received.

***13 Council Tax**

The amount of estimated income to be received from all the Borough's Council-taxpayers is **£6,120,750** for 2013/14.

***14 Formula Grant**

Prior to 2013/14 local authorities received a Formula Grant Allocation, which combined Revenue Support Grant (RSG) and National Non-Domestic Rates (NNDR), in 2012/13 Rugby received £4,615,180. From 2013/14, under the new Business Rates Retention system councils will now retain a proportion of the business rates generated in their local economies and also receive a revamped RSG allocation. In 2013/14 Rugby Borough Council will retain **£2,654,880** of its business rates and receive a **£3,117,450** RSG allocation.

Included in this revamped RSG allocation are a number grants that in 2012/13 and previous years were received as specific grant allocations. This includes £71,000 for Homelessness and £151,000 from prior year Council Tax Freeze Grant allocations.

***15 Collection Fund Surplus/Deficit**

The Collection Fund deficit has arisen because the total amount of Council Tax due is estimated prior to the start of the financial year but the amount actually collected depends on circumstances at the time of collection, for example the number of discounts and exemptions awarded.

A section at the end of the booklet "An Explanation of Financial Terms" explains a number of other activities

2013/14 COUNCIL TAX CALCULATION

Expenditure Requirements	£	£
Rugby Borough Council Precept		11,199,280
Parish Council Precepts		661,920
		11,861,200
less		
Government Grants: Formula Grant Allocation (combines Revenue Support Grant & Redistributed Business Rates)	- 5,772,330	
Collection Fund Deficit re Council Tax	31,880	-5,740,450
Net Borough Council Requirement		6,120,750
Warwickshire County Council Precept		37,635,539
Warwickshire Police Authority Precept		5,895,291
Total Council Tax Requirement		49,651,580

Council Tax for 2013/14	£
Effective Tax Base for Whole Area (number of Band D equivalent properties)	32,577.95
Warwickshire County Council Requirement	£ 37,635,539
Requirement divided by Tax Base =	1,155.25
Warwickshire Police Authority Requirement	£ 5,895,291
Requirement divided by Tax Base =	180.96
Rugby Borough Council Requirement (including Parishes)	£ 6,120,750
Requirement divided by Tax Base =	187.88
Total AVERAGE Band D Council Tax	1,524.09

2013/14 COUNCIL TAX CALCULATION

Council Tax Requirement	£	£
(Including Town Area Special Expenses, excluding Parish Precepts (see below))	5,458,830	
Divided by Tax Base of 32577.95		
= Relevant Basic Amount of Council Tax (2012/13 relevant basic amount was £167.56)		167.56
Parish Precept	661,920	
Divided by Tax Base of 32577.95		
= Parish Average		20.32
Total Borough Basic Amount		187.88

Special Expenses	£
Rugby Borough Council Town Area	
Parks, Recreation Grounds & Open Spaces	1,073,010
Town Centre Management & CCTV	259,580
Cemeteries	179,140
Allotments	25,880
Total Town Area Special Expenses	1,537,610

The Council Tax amount for Band D properties in each area using the figures calculated on page 4 and above are shown on pages 6 and 7.

Council Tax Valuation Bands (As at April 1991 property prices)	Ratio to Band D	Valuation from £	Valuation to £
Band A -	5/9	0	40,000
Band A	6/9	0	40,000
Band B	7/9	40,001	52,000
Band C	8/9	52,001	68,000
Band D	9/9	68,001	88,000
Band E	11/9	88,001	120,000
Band F	13/9	120,001	160,000
Band G	15/9	160,001	320,000
Band H	18/9	320,001	or more

COUNCIL TAX BANDS AND PARISHES 2013/14

	1	2	3	4	5	6	7
	Parish	Tax Base	Special	Add	Add	Add	Council
	Precept/ Special	(Band D)	Expenses	Borough	County	Police	Tax Band D
	Expenses		per	Basic	Precept	Precept	cols
			Band D	Band D	Band D	Band D	3+4+5+6
	£		£	£	£	£	£
PARISH COUNCILS							
Ansty	6,941	126.98	54.66	127.67	1,155.25	180.96	1,518.54
Binley Woods	35,919	953.38	37.68	127.67	1,155.25	180.96	1,501.56
Birdingbury	5,881	153.68	38.27	127.67	1,155.25	180.96	1,502.15
Bourton	4,746	126.85	37.41	127.67	1,155.25	180.96	1,501.29
Brandon & Bretford	16,082	270.41	59.47	127.67	1,155.25	180.96	1,523.35
Brinklow	23,164	417.60	55.47	127.67	1,155.25	180.96	1,519.35
Burton Hastings	1,041	94.13	11.08	127.67	1,155.25	180.96	1,474.96
Cawston	50,643	1,220.27	41.50	127.67	1,155.25	180.96	1,505.38
Church Lawford	4,963	140.95	35.21	127.67	1,155.25	180.96	1,499.09
Churchover	4,646	121.59	38.21	127.67	1,155.25	180.96	1,502.09
Clifton-upon-Dunsmore	20,830	493.22	42.23	127.67	1,155.25	180.96	1,506.11
Combe Fields	301	63.13	4.76	127.67	1,155.25	180.96	1,468.64
Copston Magna	-	19.38	0.00	127.67	1,155.25	180.96	1,463.88
Cosford	-	6.34	0.00	127.67	1,155.25	180.96	1,463.88
Dunchurch	66,429	1,282.67	51.79	127.67	1,155.25	180.96	1,515.67
Easenhall	2,704	95.08	28.44	127.67	1,155.25	180.96	1,492.32
Frankton	4,174	158.43	26.34	127.67	1,155.25	180.96	1,490.22
Grandborough	4,906	200.28	24.50	127.67	1,155.25	180.96	1,488.38
Harborough Magna	6,628	170.22	38.94	127.67	1,155.25	180.96	1,502.82
Kings Newnham	-	23.81	0.00	127.67	1,155.25	180.96	1,463.88
Leamington Hastings	2,250	215.56	10.44	127.67	1,155.25	180.96	1,474.32
Little Lawford	1,085	19.19	56.56	127.67	1,155.25	180.96	1,520.44
Long Lawford	57,175	1,151.17	49.67	127.67	1,155.25	180.96	1,513.55
Marton	8,801	209.60	41.99	127.67	1,155.25	180.96	1,505.87
Monks Kirby	6,865	209.96	32.70	127.67	1,155.25	180.96	1,496.58
Newton & Biggin	6,986	182.19	38.34	127.67	1,155.25	180.96	1,502.22
Pailton	8,685	216.26	40.16	127.67	1,155.25	180.96	1,504.04
Princethorpe	6,681	156.19	42.78	127.67	1,155.25	180.96	1,506.66
Ryton-on-Dunsmore	52,212	630.28	82.84	127.67	1,155.25	180.96	1,546.72
Shilton	14,556	323.70	44.97	127.67	1,155.25	180.96	1,508.85
Stretton Baskerville	77	6.73	11.08	127.67	1,155.25	180.96	1,474.96
Stretton-on-Dunsmore	48,803	485.51	100.52	127.67	1,155.25	180.96	1,564.40
Stretton-under-Fosse	2,442	93.83	26.03	127.67	1,155.25	180.96	1,489.91
Thurlaston	3,416	189.87	17.99	127.67	1,155.25	180.96	1,481.87
Wibtoft	-	24.91	0.00	127.67	1,155.25	180.96	1,463.88
Willey	1,877	36.75	51.08	127.67	1,155.25	180.96	1,514.96
Willoughby	11,176	173.68	64.35	127.67	1,155.25	180.96	1,528.23
Withybrook	2,402	111.29	21.58	127.67	1,155.25	180.96	1,485.46
Wolfhampcote	2,919	144.26	20.23	127.67	1,155.25	180.96	1,484.11
Wolston	78,704	861.36	91.37	127.67	1,155.25	180.96	1,555.25
Wolvey	31,256	458.10	68.23	127.67	1,155.25	180.96	1,532.11
TOTAL	608,366	12,038.79					
BOROUGH COUNCIL							
Town Area	1,353,027	20,416.66	66.27	127.67	1,155.25	180.96	1,530.15
Contributions in Lieu (Ministry of Defence)	-	122.50					
OVERALL TOTALS	1,961,393	32,577.95					

COUNCIL TAX BANDS AND PARISHES 2013/14

	Band A- amount £	Band A amount £	Band B amount £	Band C amount £	Band D amount £	Band E amount £	Band F amount £	Band G amount £	Band H amount £
COUNCIL TAX CALCULATIONS									
Ansty	843.63	1,012.35	1,181.08	1,349.81	1,518.54	1,855.99	2,193.44	2,530.89	3,037.07
Binley Woods	834.19	1,001.03	1,167.88	1,334.71	1,501.56	1,835.23	2,168.92	2,502.59	3,003.11
Birdingbury	834.52	1,001.42	1,168.34	1,335.24	1,502.15	1,835.95	2,169.77	2,503.57	3,004.29
Bourton	834.04	1,000.85	1,167.67	1,334.47	1,501.29	1,834.90	2,168.53	2,502.14	3,002.57
Brandon & Bretford	846.30	1,015.56	1,184.82	1,354.08	1,523.35	1,861.87	2,200.39	2,538.91	3,046.69
Brinklow	844.08	1,012.89	1,181.71	1,350.53	1,519.35	1,856.98	2,194.61	2,532.24	3,038.69
Burton Hastings	819.42	983.30	1,147.19	1,311.07	1,474.96	1,802.72	2,130.49	2,458.26	2,949.91
Cawston	836.32	1,003.58	1,170.85	1,338.11	1,505.38	1,839.90	2,174.43	2,508.96	3,010.75
Church Lawford	832.82	999.38	1,165.96	1,332.52	1,499.09	1,832.21	2,165.35	2,498.47	2,998.17
Churchover	834.49	1,001.38	1,168.29	1,335.18	1,502.09	1,835.88	2,169.68	2,503.47	3,004.17
Clifton-upon-Dunsmore	836.72	1,004.06	1,171.42	1,338.76	1,506.11	1,840.79	2,175.49	2,510.17	3,012.21
Combe Fields	815.90	979.08	1,142.27	1,305.45	1,468.64	1,795.00	2,121.37	2,447.72	2,937.27
Copston Magna	813.26	975.91	1,138.57	1,301.22	1,463.88	1,789.18	2,114.49	2,439.79	2,927.75
Cosford	813.26	975.91	1,138.57	1,301.22	1,463.88	1,789.18	2,114.49	2,439.79	2,927.75
Dunchurch	842.03	1,010.44	1,178.85	1,347.26	1,515.67	1,852.48	2,189.30	2,526.11	3,031.33
Easehall	829.06	994.87	1,160.69	1,326.50	1,492.32	1,823.94	2,155.57	2,487.19	2,984.63
Frankton	827.89	993.47	1,159.06	1,324.63	1,490.22	1,821.37	2,152.54	2,483.69	2,980.43
Grandborough	826.87	992.24	1,157.63	1,323.00	1,488.38	1,819.12	2,149.88	2,480.62	2,976.75
Harborough Magna	834.89	1,001.87	1,168.86	1,335.83	1,502.82	1,836.77	2,170.74	2,504.69	3,005.63
Kings Newnham	813.26	975.91	1,138.57	1,301.22	1,463.88	1,789.18	2,114.49	2,439.79	2,927.75
Leamington Hastings	819.06	982.87	1,146.69	1,310.50	1,474.32	1,801.94	2,129.57	2,457.19	2,948.63
Little Lawford	844.68	1,013.62	1,182.56	1,351.50	1,520.44	1,858.31	2,196.19	2,534.06	3,040.87
Long Lawford	840.85	1,009.02	1,177.20	1,345.37	1,513.55	1,849.89	2,186.24	2,522.57	3,027.09
Marton	836.59	1,003.90	1,171.23	1,338.54	1,505.87	1,840.50	2,175.14	2,509.77	3,011.73
Monks Kirby	831.43	997.71	1,164.00	1,330.29	1,496.58	1,829.15	2,161.72	2,494.29	2,993.15
Newton & Biggin	834.56	1,001.47	1,168.39	1,335.30	1,502.22	1,836.04	2,169.87	2,503.69	3,004.43
Pailton	835.57	1,002.68	1,169.81	1,336.92	1,504.04	1,838.26	2,172.50	2,506.72	3,008.07
Princethorpe	837.03	1,004.43	1,171.84	1,339.25	1,506.66	1,841.47	2,176.28	2,511.09	3,013.31
Ryton-on-Dunsmore	859.28	1,031.14	1,203.00	1,374.86	1,546.72	1,890.43	2,234.15	2,577.86	3,093.43
Shilton	838.24	1,005.89	1,173.55	1,341.19	1,508.85	1,844.14	2,179.45	2,514.74	3,017.69
Stretton Baskerville	819.42	983.30	1,147.19	1,311.07	1,474.96	1,802.72	2,130.49	2,458.26	2,949.91
Stretton-on-Dunsmore	869.10	1,042.92	1,216.75	1,390.57	1,564.40	1,912.04	2,259.69	2,607.32	3,128.79
Stretton-under-Fosse	827.72	993.26	1,158.82	1,324.36	1,489.91	1,820.99	2,152.09	2,483.17	2,979.81
Thurlaston	823.25	987.90	1,152.56	1,317.21	1,481.87	1,811.17	2,140.48	2,469.77	2,963.73
Wibtoft	813.26	975.91	1,138.57	1,301.22	1,463.88	1,789.18	2,114.49	2,439.79	2,927.75
Willy	841.64	1,009.96	1,178.30	1,346.62	1,514.96	1,851.61	2,188.27	2,524.92	3,029.91
Willoughby	849.01	1,018.81	1,188.62	1,358.42	1,528.23	1,867.83	2,207.44	2,547.04	3,056.45
Withybrook	825.25	990.30	1,155.35	1,320.40	1,485.46	1,815.56	2,145.66	2,475.76	2,970.91
Wolfhampcote	824.50	989.40	1,154.30	1,319.20	1,484.11	1,813.91	2,143.71	2,473.51	2,968.21
Wolston	864.02	1,036.82	1,209.64	1,382.44	1,555.25	1,900.85	2,246.47	2,592.07	3,110.49
Wolvey	851.17	1,021.40	1,191.64	1,361.87	1,532.11	1,872.57	2,213.04	2,553.51	3,064.21
RBC Town area	850.08	1,020.09	1,190.11	1,360.13	1,530.15	1,870.18	2,210.21	2,550.24	3,060.29

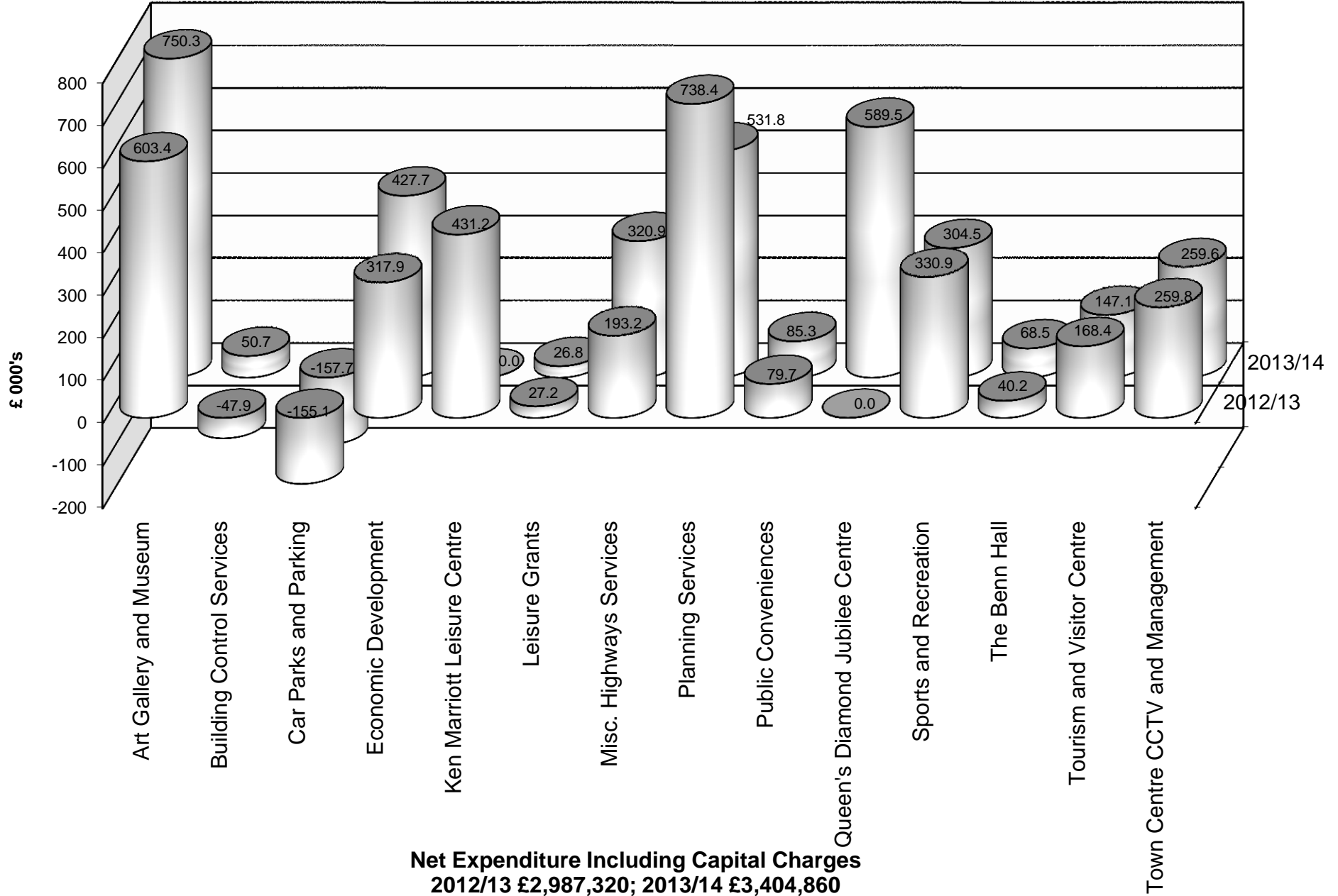
ECONOMY, DEVELOPMENT AND CULTURE

2012/13 Budget £		Budget Officer	2013/14 Budget £
603,450	Art Gallery and Museum	HPC	750,300
-47,930	Building Control Services	HPC	50,720
-155,120	Car Parks and Parking	HES	-157,730
317,880	Economic Development	HPC	427,670
431,220	Ken Marriott Leisure Centre	HPC	0
27,240	Leisure Grants	HPC	26,790
193,210	Miscellaneous Highways Services	HES	320,850
738,400	Planning Services	HPC	531,790
79,690	Public Conveniences	HES	85,260
0	Queen's Diamond Jubilee Centre	HPC	589,470
330,960	Sports and Recreation	HPC	304,520
40,170	The Benn Hall	HPC	68,510
168,370	Tourism and Visitor Centre	HPC	147,130
259,780	Town Centre CCTV and Management	HES	259,580
<u>2,987,320</u>	Total Net Expenditure		<u>3,404,860</u>

Budget Officers

HES Head of Environmental Services - S. Lawson
HPC Head of Planning and Cultural Services - A. Rose

Economy, Development and Culture Budgets 2012/13 and 2013/14



Budget Officer: A. Rose

Service Description

The Art Gallery, Museum and Library is a jointly funded venture with Warwickshire County Council. The Borough Council is directly responsible for operating the Art Gallery and Museum, in which the Council's collection of 20th century paintings and various items of historical interest are displayed. Additional works of art continue to be purchased

Staffing

The service currently employs 8.7 FTE staff.

Assets Used

The Art Gallery and Museum land and building currently has a book value of £4,660,000 fixtures and fittings have a book value of £41,970 and paintings have an insured value of £3,382,450.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
245,420	Employee Expenses	263,070
139,740	Property Expenses	149,760
880	Transportation Expenses	730
71,770	General Running Expenses	72,400
1,790	Other Running Expenses	1,790
459,600		487,750
	Internal Recharges:	
214,060	Charges to Art Gallery and Museum	185,140
30,110	Capital Charges	122,400
703,770		795,290
	Income :-	
-100,320	Contribution to Running Expenses and other income	-44,990
603,450	Net Expenditure	750,300

Budget Officer: A. Rose

Service Description

Enforcement of the Building Regulations, control of dangerous structures and demolitions and the Council's Access Officer function.

Staffing

The service currently employs 5.2 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Building Control Services'.

Pricing/Marketing Policy

From April 1999 the Government has produced a model fee scheme for local authorities. The Council has had the discretion to raise or lower its fees by up to 10% from the model. Fees have only been increased once since 1999. However the Government has issued new Charges Regulations 2010 authorising local authorities to fix their own charges based upon the full recovery of their costs for carrying out their main building control function relating to building regulations. The new charges scheme was implemented between 1st April and 1st October 2010.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
215,810	Employee Expenses	206,550
18,210	Transportation Expenses	17,440
7,050	General Running Expenses	13,770
500	Other Running Expenses	500
241,570		238,260
89,760	Internal Recharges: Charges to Building Control Services	86,220
331,330		324,480
	Income :-	
-246,910	Other Income: Building Control Fees	-181,480
-132,350	Internal Recharges: Charges from Building Control Services	-92,280
-379,260		-273,760
-47,930	Net Expenditure	50,720

Budget Officer: S. Lawson

Service Description

The provision, operation and maintenance of pay-and-display car parks mainly to serve the needs of motorists visiting the town centre and the implementation and enforcement of Traffic Regulation Orders following the transfer from the Police to Warwickshire County Council (Decriminalisation of Car Parking Enforcement).

Staffing

The service currently employs 18.5 FTE staff.

Assets Used

The Council owns a number of sites used for car parking, these currently have a book value of £7,661,400.

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Car Parks'

Pricing/Marketing Policy

The policy is to optimise income by balancing the level of charge with potential customer resistance whilst encouraging the vitality of the Town Centre. Usage of Car Parks is monitored and taken into account when charges are reviewed.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
441,440	Employee Expenses	447,190
126,940	Property and Land Maintenance	127,670
3,340	Transportation Expenses	3,890
50,320	General Running Expenses	50,510
735,680	Other Running Expenses	557,680
1,357,720		1,186,940
256,730	Internal Recharges:	
125,680	Charges to Car Parks	233,720
	Capital Charges	115,630
1,740,130		1,536,290
	Income :-	
-1,895,250	Car Parking Charges	-1,694,020
-1,895,250		-1,694,020
-155,120	Net Expenditure	-157,730

Budget Officer: A. Rose

Service Description

The active encouragement of business growth and the potential for job creation of both existing employers and those considering relocation into the Borough. The provision of business support and advice by various services of the Council.

Staffing

The service currently employs 6.0 FTE staff.

Assets Used

A proportion of the costs of using the town hall buildings are included under 'Internal Charges: Charges to Economic Development'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
229,880	Employee Expenses	239,500
40	Property Expenses	70
6,380	Transportation Costs	6,380
630	General Running Expenses	720
47,000	Economic Development Initiatives	59,500
18,000	Other Running Expenses	52,000
301,930		358,170
86,580	Internal Recharges: Charges to Economic Development	81,500
388,510		439,670
	Income :-	
-70,630	Grant Income	-12,000
-70,630		-12,000
317,880	Net Expenditure	427,670

Budget Officer: A. Rose

Service Description

The Ken Marriott Leisure Centre will close on 31st March 2013 and will be replaced by the new Queen's Diamond Jubilee Centre. Budgets for the new leisure centre are shown on page 20.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Ken Marriott Leisure Centre'

Assets Used

The Ken Marriott Leisure Centre is due to be demolished and to be replaced by the Queen's Diamond Jubilee Centre. A valuation of the new building will be obtained upon completion.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
3,850	Property Expenses	0
10,750	General Running Expenses	0
307,280	Other Running Expenses	0
321,880		0
	Internal Recharges:	
98,940	Charges to Ken Marriott Leisure Centre	0
10,400	Capital Charges	0
109,340		0
431,220	Net Expenditure	0

Budget Officer: A. Rose

Service Description

The Council provides many local clubs and societies with financial assistance. This grant aid is administered by voluntary organisations in the Borough.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Grants and Subscriptions'

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
20,210	General Running Expenses	20,210
7,030	Internal Recharges: Charges to Grants and Subscriptions	6,580
<u>27,240</u>	Net Expenditure	<u>26,790</u>

Budget Officer: S. Lawson

Service Description

The provision and maintenance of facilities to improve the appearance and usefulness of the Borough's streets. The facilities include benches, litter and dog waste bins, non-primary route bus shelters, street nameplates and trees. A high standard of street furniture maintenance is provided in the town centre. The provision of festive lighting and the town centre christmas tree installation are also now included within this service.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Miscellaneous Highways Services'

Assets Used

The Council owns non primary route bus shelters, land, street furniture and festive lights, these have a combined book value of £1,6714,980.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
130	Property Expenses	32,170
20	General Expenses	38,730
67,980	Other Running Expenses	90,980
68,130		161,880
	Internal Recharges:	
93,980	Charges to Miscellaneous Highways	29,090
49,560	Capital Charges	148,340
211,670		339,310
	Income :-	
-18,460	Miscellaneous	-18,460
193,210	Net Expenditure	320,850

Budget Officer: A. Rose

Service Description

Formulation of local planning policy, including the review of the Local Plan, control of development, enforcement of planning legislation, environmental protection through the use of tree preservation, conservation and Listed Building powers.

Staffing

This service currently employs 19.5 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Planning Services'.

Pricing/Marketing Policy

Planning application fees are currently specified by statute.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
684,460	Employee Expenses	726,920
49,710	Transportation Costs	42,390
11,760	General Running Expenses	12,320
26,010	Other Running Expenses	31,000
771,940		812,630
593,060	Internal Recharges: Charges to Planning Services	564,360
1,365,000		1,376,990
	Income :-	
0	Grants	0
-438,170	Sales, Fees and Charges	-655,660
-188,430	Internal Recharges: Charges from Planning Services	-189,540
-626,600		-845,200
738,400	Net Expenditure	531,790

Budget Officer: S. Lawson

Service Description

The operation and maintenance of public conveniences in the town centre and Caldecott Park.

Staffing

The staffing of this service is included within the Works Services Unit and is charged through Internal Recharges: Charges to Public Conveniences'

Assets Used

Public Conveniences land and buildings currently have a book value of £95,000.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
6,470	Property Expenses	6,550
10	General Running Expenses	10
53,770	Other Running Expenses	54,910
60,250		61,470
	Internal Recharges:	
18,430	Charges to Public Conveniences	23,000
2,510	Capital Charges	2,290
	Income :-	
-1,500	Miscellaneous	-1,500
-1,500		-1,500
81,190	Net Expenditure	85,260

Budget Officer: A. Rose

Service Description

The Council's new Queen's Diamond Jubilee Centre will open in July 2013 and will be a multi-purpose leisure facility and the Council's main indoor leisure provision. The Leisure Centre will be managed by an external contractor.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Queen's Diamond Jubilee Centre'

Assets Used

The Ken Marriott Leisure Centre is due to be demolished and to be replaced by the Queen's Diamond Jubilee Centre. A valuation of the new building will be obtained upon completion.

Marketing Policy

Prices were considered as part of the competitive tendering process to award the leisure centre contract. The Council keeps a clause within the Leisure Management specification document in order to ensure that prices do not increase out of control.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
0	Property Expenses	3,920
0	General Running Expenses	10,470
0	Other Running Expenses	512,000
0		526,390
	Internal Recharges:	
0	Charges to Queen's Diamond Jubilee Centre	56,800
0	Capital Charges	6,280
0		63,080
0	Net Expenditure	589,470

Budget Officer: A. Rose

Service Description

This service heading shows the provision of a range of recreational and leisure services.

Staffing

This service employs 7.4 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Sport and Recreation'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
218,430	Employee Expenses	229,640
10,500	Transportation Expenses	6,930
10,390	General Running Expenses	17,170
44,990	Development Activities	40,710
12,640	Other Running Expenses	1,000
296,950		295,450
	Internal Recharges:	
106,060	Charges to Sports and Recreation	82,510
3,320	Capital Charges	3,320
406,330		381,280
	Income :-	
-63,980	Grants, Fees and Charges	-76,760
-11,390	Other Income	
-75,370		-76,760
330,960	Net Expenditure	304,520

Budget Officer: A. Rose

Service Description

The Benn Hall is the Council's main facility for the provision of arts and entertainment activities. Management of The Hall became the responsibility of Rugby Borough Council from April 2013

Staffing

This service employs 3.8 FTE staff.

Assets used

The Benn Hall land and building currently has a book value of £665,000.

Marketing Policy

Prices are based on past years' levels and structure and in accordance with market forces.

2013/14 charges have been increased by the predicted increase of RPI as supplied by an Independent Forecaster supplied by HM Treasury each November.

These charges will be reviewed throughout the year and adjusted for future years as necessary

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
0	Employee Expenses	112,890
720	Property Expenses	18,380
240	General Running Expenses	32,720
960		163,990
	Internal Recharges:	
27,710	Charges to the Benn Hall	47,620
23,500	Capital Charges	22,500
52,170		234,110
	Income :-	
0	Sales, Fees & Charges	-150,000
-12,000	GC Benn Bequest	-15,600
-12,000		-165,600
40,170	Net Expenditure	68,510

Budget Officer: A. Rose

Service Description

The provision of a Visitor Centre to improve and co-ordinate tourism in Rugby. The Visitor Centre is located in the Art Gallery, Museum and Library building.

Staffing

This service currently employs 3.3 FTE staff.

Assets Used

The fixtures and fittings of the Visitor Centre have a book value of £27,360.

Pricing/Marketing Policy

Gifts and souvenirs are sold at a small profit.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
99,240	Employee Expenses	80,870
230	Property Expenses	260
50	Transportation Expenses	0
20,460	General Running Expenses	22,630
800	Other Running Expenses	800
120,780		104,560
	Internal Recharges:	
13,680	Charges to Visitor Centre	54,540
	Capital Charges	13,680
134,460		172,780
	Income :-	
-25,650	Contributions and Sales	-25,650
-25,650		-25,650
108,810	Net Expenditure	147,130

Budget Officer: S. Lawson

Service Description

This relates to services largely provided by the Rugby Town Centre Company which are jointly funded by the Council and the private sector to improve and co-ordinate the approach to the Town Centre.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Town Centre CCTV and Management'

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
0	Employee Expenses	
30	Property Expenses	
259,190	General Running Expenses	259,190
259,220		259,190
	Internal Recharges:	
9,250	Charges to Town Centre CCTV and Management	9,080
268,470		268,270
	Income :-	
-8,690	Other Income	-8,690
-8,690		-8,690
259,780	Net Expenditure	259,580

ECONOMY, DEVELOPMENT AND CULTURE

Performance Indicator	Status	Short Term Trend	Long Term Trend	2011/12	Q3 2012/13		2012/13
				Value	Value	Target	Value
LI 002 Percentage of empty shops in the Town Centre				Not measured for Years	6.91%	9.00%	Not measured for Years
LI 004 Annual increase in Sales in the Town Centre				4.74%	-0.28%	2.00%	0.51%
LI 051 Achieve a 60% satisfaction rating of good or very good for supervised play provision				99%	Not measured for Quarters		
LI 052 Install one landscaped "green" play park per annum - including play provision for children and young people				1	Not measured for Quarters		
LI 066 (ex-BV 106) New homes built on previously developed land				62.00%	62.00%	60.00%	62.00%
LI 069 (ex-BV 170a) Visits to and Use of Museums & Galleries - All Visits				819	208		783
LI 070 (ex-BV 170b) Visits to and use of Museums & galleries - Visits in Person				757	124		512
LI 071 (ex-BV 170c) Visits to and use of Museums & galleries - School Groups				2520	373		1488
LI 074 (ex-BV 219b) Preserving the Special Character of Conservation Areas: Character Appraisals				100.00%	100.00%	75.00%	100.00%
LI 086 (ex-NI 152) Working age people on out of work benefits				2.70%	2.30%		2.50%
LI 102 Quality rating of Parks and the Grounds				Not measured for Years	2.5		Not measured for Years
LI 106 Average end to end time for determining applications of works to protected trees					19.43		25.18

PI Status		Short/Long Term Trends	
	Alert		Improving
	Warning		No Change
	OK		Getting Worse
	Unknown		
	Data Only		

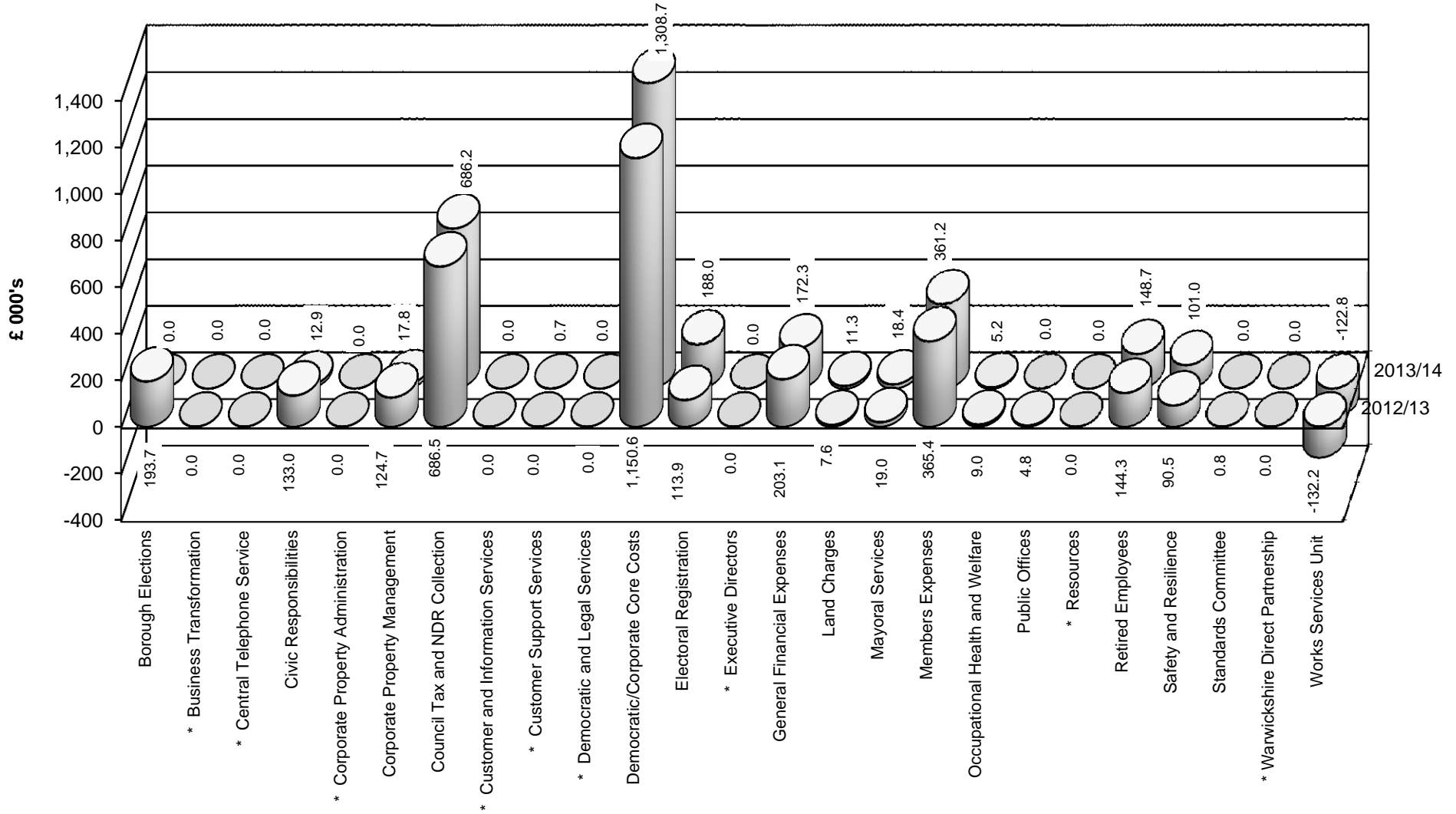
RESOURCES AND CORPORATE GOVERNANCE

2012/13 Budget £		Budget Officer	2013/14 Budget £
193,660	Borough Elections	HBT	0
-	Business Transformation	HBT	0
-	Central Telephone Service	HCI	0
132,970	Civic Responsibilities	HBT	12,880
-	Corporate Property Administration	HPC	0
124,660	Corporate Property Management	HPC	17,840
686,540	Council Tax and BR Collection	HoR	686,240
-	Customer and Information Services	HCI	0
-	Customer Support Services	HCI	700
-	Democratic and Legal Services	HBT	0
1,150,620	Democratic/Corporate Core	HoR	1,308,650
113,880	Electoral Registration	HBT	188,000
-	Executive Directors	CE	0
203,140	General Financial Expenses	HoR	172,250
7,620	Land Charges	HPC	11,250
19,010	Mayoral Services	HBT	18,380
365,410	Members Expenses	HBT	361,230
9,000	Occupational Health and Welfare	HoR	5,180
4,810	Public Offices	HPC	0
-	Resources	HoR	0
144,260	Retired Employees	HoR	148,700
90,500	Safety and Resilience	HES	101,010
830	Standards Committee	HBT	0
-	Warwickshire Direct Partnership	HCI	0
-132,240	Works Services Unit and Depot	HES	-122,760
<u>3,114,670</u>	Total Net Expenditure		<u>2,909,550</u>

Budget Officers

HBT	Head of Business Transformation - D. Jones
HCI	Head of Customer & Information Services - R. Chand
HES	Head of Environmental Services - S. Lawson
HoR	Head of Resources - A. Norburn
HPC	Head of Planning and Cultural Services - A. Rose
CE	Executive Directors

**Resources and Corporate Governance
Budgets 2012/13 and 2013/14**



* All costs are charged to service users

Net Expenditure Including Capital Charges
2012/13 £3,114,670; 2013/14 £2,909,550

Budget Officer: D. Jones

Service Description

The preparation and conduct of Borough Council elections. This is a non election year therefore the budget has been removed, this will be reinstated for the next elections in 2014/15.

Staffing

The staffing of this service is included within Electoral Registration and is recharged to this service through 'Internal Recharges: Charges to Borough Elections'.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Borough Elections'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
13,000	Property Expenses	0
20	Transportation Expenses	0
103,450	General Running Expenses	0
<hr/> 116,470		<hr/> 0
77,190	Internal Recharges: Charges to Borough Elections	0
<hr/> 193,660		<hr/> 0
	Income :-	
0	Reimbursements	0
<hr/> 0		<hr/> 0
<hr/> <hr/> 193,660	Net Expenditure	<hr/> <hr/> 0

Budget Officer: D. Jones

Service Description

This service drives transformational change across the Council in line with its agreed strategies and plans.

Staffing

This service currently employs 11.7 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Business Transformation'.

2012/13 Budget £	Expenditure :-	2013/14 Budget £
439,990	Employee Expenses	482,740
7,560	Transportation Expenses	3,880
173,580	General Running Expenses	184,750
8,610	Other Running Expenses	14,610
629,740		685,980
222,490	Internal Recharges: Charges to Business Transformation	220,130
852,230		906,110
	Income :-	
-852,230	Internal Recharges: Charges from Business Transformation	-906,110
-852,230		-906,110
-	Net Expenditure	-

Budget Officer: R. Chand

Service Description

The provision and management of the Council's telephone services including the purchase and maintenance of equipment and wiring, line and circuit rentals, call charges and information services. The total cost of this service is recharged to users throughout the Council.

Staffing

No staff are directly employed on this service.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Central Telephone Service'. In addition the telephony equipment has a book value of £6,810.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
42,220	General Running Expenses	42,220
<hr/> 42,220		<hr/> 42,220
9,900	Internal Recharges:	
4,740	Charges to Central Telephone Service	10,570
	Capital Charges	4,740
<hr/> 56,860		<hr/> 57,530
	Income :-	
-2,080	Sales, Fees and Charges	-2,080
-54,780	Internal Recharges:	
	Charges from Central Telephone Service	-55,450
<hr/> -56,860		<hr/> -57,530
<hr/> <hr/> -	Net Expenditure	<hr/> <hr/> -

Budget Officer: D. Jones

Service Description

The production of the Council's year book and the organisation of civic events.

Staffing

No staff are directly employed on this service.

2012/13 Budget £	Expenditure :-	2013/14 Budget £
6,500	Employee Expenses	6,500
0	Transportation Expenses	0
5,390	General Running Expenses	5,950
<hr/> 11,890		<hr/> 12,450
121,080	Internal Recharges: Charges to Civic Responsibilities	430
<hr/> <hr/> 132,970	Net Expenditure	<hr/> <hr/> 12,880

Budget Officer: A. Rose

Service Description

The administration and management of the properties utilised by the Council including utility costs, energy efficiency improvements in line with the Carbon Management Plan.

Staffing

This service currently employs 7.6 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall building are included under 'Internal Recharges: Charges to Corporate Property Administration' .

2012/13 Budget £	Expenditure :-	2013/14 Budget £
215,290	Employee Expenses	258,970
530,890	Property Maintenance	474,850
8,490	Transportation Costs	8,120
6,750	General Running Expenses	6,850
<hr/> 761,420		<hr/> 748,790
44,310	Internal Recharges: Charges to Corporate Property Administration	50,470
<hr/> 805,730		<hr/> 799,260
	Income :-	
-795,230	Internal Recharges: Charges from Corporate Property Administration	-660,400
-10,500	Other Income	-138,860
<hr/> -805,730		<hr/> -799,260
<hr/> <hr/> -	Net Expenditure	<hr/> <hr/> -

Budget Officer: A. Rose

Service Description

The costs associated with properties owned (but not occupied) by the Council and land-holdings excluding council housing.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Corporate Property Management'.

Assets Used

Corporate Properties have a book value of £747,750.

Marketing Policy

Charges are set for the rental of corporate land and property based upon an assessment by the Council's valuer.

2012/13 Budget £	Expenditure :-	2013/14 Budget £
7,780	Property Expenses	4,070
11,320	General Running Expenses	11,200
7,480	Other Running Expenses	2,310
26,580		17,580
	Internal Recharges:	
128,740	Charges to Corporate Property Management	21,490
1,640	Capital Charges	400
156,960		39,470
	Income :-	
-32,300	Other Income	-21,630
124,660	Net Expenditure	17,840

Budget Officer: A. Norburn

Service Description

The billing, collection and recovery of amounts due for Council Tax and Business Rates (BR).

Staffing

This service currently employs 13.1 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Council Tax and BR Collection'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
379,290	Employee Expenses	383,970
9,160	Transportation Expenses	8,760
87,710	General Running Expenses	74,030
56,430	Other Running Expenses	56,430
<hr/> 532,590		<hr/> 523,190
478,370	Internal Recharges: Charges to Council Tax and BR Collection	495,420
<hr/> 1,010,960		<hr/> 1,018,610
	Income :-	
-145,000	Contribution from Collection Fund	-134,780
-139,440	Costs Recovered	-174,660
-39,980	Other Income	-22,930
<hr/> -324,420		<hr/> -332,370
<hr/> <hr/> 686,540	Net Expenditure	<hr/> <hr/> 686,240

Budget Officer: R. Chand

Service Description

This service leads the Council's approach to customer service and ensures that internal customers are properly supported.

Staffing

This service currently employs 26.2 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall building are included under 'Internal Recharges: Charges to Customer and Information Services'. In addition the service maintains a number of IT assets that currently have a book value of £88,890.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
884,780	Employee Expenses	901,580
25,150	Transportation Expenses	16,100
642,100	General Running Expenses	614,240
<hr/> 1,552,030		<hr/> 1,531,920
	Internal Recharges:	
234,730	Charges to Customer and Info. Services	262,920
100,040	Capital Charges	174,000
<hr/> 1,886,800		<hr/> 1,968,840
	Income :-	
-54,960	Other Income	-82,480
-1,831,840	Internal Recharges: Charges from Customer and Info. Services	-1,886,360
<hr/> -1,886,800		<hr/> -1,968,840
<hr/> <hr/> -		<hr/> <hr/> -

Budget Officer: R. Chand

Service Description

This incorporates a number of services providing support to both the external customer and the Council and includes the Customer Service Centre.

Staffing

This service currently employs 30.6 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall building are included under 'Internal Recharges: Charges to Customer Support Services'. Printing equipment has a book value of £2,760.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
644,430	Employee Expenses	694,320
1,550	Transportation Expenses	1,210
178,620	General Running Expenses	160,710
<hr/>		<hr/>
824,600		856,240
	Internal Recharges:	
315,380	Charges to Customer Support Services	377,230
<hr/>		<hr/>
1,139,980		1,233,470
	Income :-	
-7,300	Other Income	-8,300
	Internal Recharges:	
-1,132,680	Charges from Customer Support Services	-1,224,470
<hr/>		<hr/>
-1,139,980		-1,232,770
<hr/>		<hr/>
-		700
<hr/> <hr/>		<hr/> <hr/>

Budget Officer: D. Jones

Service Description

This service takes the lead in ensuring that the Council complies with its legal obligations, that compliant means are found to deliver the Council's Corporate Strategy and that its governance arrangements are fit for purpose.

Staffing

This service currently employs 11.1 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Democratic and Legal Services'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
408,680	Employee Expenses	424,330
4,840	Transportation Expenses	3,390
21,040	General Running Expenses	25,730
434,560		453,450
144,860	Internal Recharges: Charges to Democratic and Legal Services	149,230
579,420		602,680
	Income :-	
-7,740	Other Income	-7,740
-576,680	Internal Recharges: Charges from Democratic and Legal Services	-594,940
-584,420		-602,680
-5,000		-

Budget Officer: A. Norburn

Service Description

Officer support towards corporate policy-making and public accountability and other direct corporate expenditure. The costs shown below as 'Democratic/Corporate Core' are only part of the costs that are reported to the Government as 'Corporate and Democratic Core (CDC) Costs'. CDC costs include the cost of Civic Responsibilities, General Financial Services (Audit Fee, Bank Charges and Corporate Subscriptions), Mayoral Services, Members Expenses, Parish Councils and Contributions, Standards Committee and Overview & Scrutiny Management Board. These costs are shown separately within this book so that members can see the true cost of these particular services.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Democratic/Corporate Core'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
	Internal Recharges:	
1,386,690	Charges to Democratic/Corporate Core	1,552,670
<u>1,386,690</u>		<u>1,552,670</u>
	Income :-	
-236,070	Recharge to HRA	-244,020
<u>-236,070</u>		<u>-244,020</u>
<u><u>1,150,620</u></u>	Net Expenditure	<u><u>1,308,650</u></u>

Budget Officer: D. Jones

Service Description

The co-ordination and conduct of the electoral canvass and the preparation, maintenance and publication of the Electoral Register. A proportion of the service cost is recharged to Borough Elections.

Staffing

This service currently employs 1.8 FTE staff.

Assets Used

A proportion of using the costs of the Town Hall buildings are included under 'Internal Recharges: Charges to Electoral Registration'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
59,330	Employee Expenses	60,360
340	Transportation Expenses	340
49,040	General Running Expenses	49,060
<hr/> 108,710		<hr/> 109,760
	Internal Recharges:	
66,540	Charges to Electoral Registration	80,340
<hr/> 175,250		<hr/> 190,100
	Income :-	
-2,100	Other Income	-2,100
-59,270	Internal Recharges: Charges from Electoral Registration	
<hr/> -61,370		<hr/> -2,100
<hr/> <hr/> 113,880	Net Expenditure	<hr/> <hr/> 188,000

Budget Officer: I. Davis / A. Gabbitas

Service Description

Previously called 'Chief Executive and Deputy Chief Executives' the service now only employs Executive Directors.

Staffing

This service currently employs 2.0 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Executive Directors'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
222,520	Employee Expenses	226,280
13,720	Transportation Expenses	5,490
3,010	General Running Expenses	2,580
239,250		234,350
	Internal Recharges:	
482,790	Charges to Executive Directors	508,080
722,040		742,430
	Income :-	
	Internal Recharges:	
-722,040	Charges from Executive Directors	-742,430
-722,040		-742,430
-	Net Expenditure	-

Budget Officer: A. Norburn

Service Description

This service deals mainly with the Council's audit fee, bank charges and subscriptions.

Staffing

No FTE staff are employed on this service.

2012/13 Budget £	Expenditure :-	2013/14 Budget £
103,630	External Audit Fee	72,390
22,000	Bank Charges	32,900
11,000	Payment Card Costs	11,000
23,990	Audit Commission Inspection fee	0
28,430	Subscriptions	27,800
3,300	Other Costs	17,100
<hr/> 192,350		<hr/> 161,190
	Internal Recharges:	
56,630	Charges to General Financial Expenses	66,480
<hr/> 248,980		<hr/> 227,670
	Income :-	
-6,000	Other Income	-6,000
	Internal Recharges:	
-39,840	Charges from General Financial Expenses	-49,420
<hr/> -45,840		<hr/> -55,420
<hr/> <hr/> 203,140	Net Expenditure	<hr/> <hr/> 172,250

Budget Officer: A. Rose

Service Description

The maintenance of the Register of Local Land Charges and the co-ordination of responses to searches of the Register and enquiries of Local Authorities.

Staffing

This service currently employs 1.0 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Land Charges'.

Marketing Policy

Charges are set to at least cover the costs of running the service based on the anticipated number of searches enquiries in the budget year. The fees are re-assessed each year in the light of the general trend in the number of searches/enquiries received.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
24,360	Employee Expenses	24,750
180	Transportation Expenses	50
25,000	General Running Expenses	36,030
<hr/> 49,540		<hr/> 60,830
63,910	Internal Recharges: Charges to Land Charges	67,250
<hr/> 113,450		<hr/> 128,080
	Income :-	
-105,830	Search Fees and Enquiries	-116,830
<hr/> <hr/> 7,620	Net Expenditure	<hr/> <hr/> 11,250

Budget Officer: D. Jones

Service Description

The administrative costs of the Mayor's office and mayoral car and expenditure on civic functions.

Staffing

No FTEs staff are employed on this service.

Assets Used

The civic regalia currently has a book value of £60,580, the garage and land have a book value of £32,500 and the mayoral car £12,090.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
2,330	Employee Expenses	2,450
2,190	Transportation Expenses	2,270
4,700	General Running Expenses	4,960
9,220		9,680
	Internal Recharges:	
6,830	Charges to Mayoral Services	6,540
2,960	Capital Charges	2,160
19,010	Net Expenditure	18,380

Budget Officer: D. Jones**Service Description**

The calculation and payment of expenses/allowances due to councillors and the cost of administrative support. These costs are recharged to the Democratic/Corporate Core.

Staffing

No staff are directly employed on this service, but officer time is charged through Internal Recharges: Charges to Members Expenses'

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
13,310	Employee Expenses	13,730
1,840	Transportation Expenses	2,190
341,570	General Running Expenses	340,960
<hr/> 356,720		<hr/> 356,880
8,690	Internal Recharges: Charges to Members Expenses	4,350
<hr/> <hr/> 365,410	Net Expenditure	<hr/> <hr/> 361,230

Budget Officer: A. Norburn

Service Description

Miscellaneous expenditure for the occupational health and welfare of the Council's employees.

Staffing

No FTEs staff are employed on this service.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
9,500	Occupational Health and Welfare	5,500
	Internal Recharges:	
330	Charges to Occupational Health and Welfare	160
<u>9,830</u>		<u>5,660</u>
	Income :-	
	Internal Recharges:	
-830	Charges from Occupational Health and Welfare	-480
<u><u>9,000</u></u>	Net Expenditure	<u><u>5,180</u></u>

Budget Officer: A. Rose

Service Description

The management of the Town Hall and the standstill maintenance of the Lawn and Retreat buildings, including payment of rates and mains services and the cleaning, repair and maintenance of the buildings. The cost of Public Offices is fully recharged to services throughout the Council.

Staffing

No staff are directly employed on this service, these are now shown under 'Corporate Property Administration' but officer time is charged through Internal Recharges : Charges to Public Offices'.

Assets Used

The Town Hall land and buildings currently have a book value of £3,804,000 and fixtures and fittings have a value of £255,730. The cost of using these buildings is recharged through Internal Recharges based upon the useable floor area occupied by that service.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
192,000	Property Expenses	191,230
15,980	Running Expenses	15,710
5,050	Other Running Expenses	5,050
<hr/> 213,030		<hr/> 211,990
	Internal Recharges:	
186,530	Charges to Public Offices	162,930
112,460	Capital Charges	94,390
<hr/> 512,020		<hr/> 469,310
	Income :-	
	Internal Recharges:	
-507,210	Charges from Public Offices	-469,310
<hr/> <hr/> 4,810	Net Expenditure	<hr/> <hr/> -

Budget Officer: A. Norburn

Service Description

This service takes strategic responsibility for the Council's resources, ensuring that these are available to deliver the Council's Corporate Strategy in a way which meets value for money criteria.

Staffing

This service currently employs 21.6 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall building are included under 'Internal Recharges: Charges to Resources'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
822,100	Employee Expenses	824,510
9,160	Transportation Expenses	7,020
13,030	General Running Expenses	21,990
16,270	Other Running Expenses	0
<hr/> 860,560		<hr/> 853,520
321,720	Internal Recharges: Charges to Resources	323,900
<hr/> 1,182,280		<hr/> 1,177,420
	Income :-	
0	Other Income	
-1,182,280	Internal Recharges: Charges from Resources	-1,177,420
<hr/> -1,182,280		<hr/> -1,177,420
<hr/> <hr/> -		<hr/> <hr/> -

Budget Officer: A. Norburn

Service Description

Annual contributions made to the Warwickshire County Council Pension Scheme in respect of Rugby Borough Council ex-employees. The cost of retirement benefits in respect of past service costs are not charged to services and are defined as Non Distributed Costs.

Staffing

No FTE staff are employed on the service.

2012/13 Budget £		2013/14 Budget £
139,870	Expenditure:-	
	Employee Expenses	145,100
<hr/> 139,870		<hr/> 145,100
4,390	Internal Recharges: Charges to Retired Employees	3,600
<hr/> <hr/> <u>144,260</u>	Net Expenditure	<hr/> <hr/> <u>148,700</u>

Budget Officer: S. Lawson

Service Description

Expenditure to meet the statutory requirements and responsibilities under the Civil Contingencies Act as well as staffing costs for corporate Health and Safety activities.

Staffing

This service currently employs 1.7 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall building are included under 'Internal Recharges: Charges to Safety and Resilience'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
53,100	Employee Expenses	52,410
3,470	Transportation Expenses	3,470
11,570	General Running Expenses	11,600
68,140		67,480
	Internal Recharges:	
27,360	Charges to Safety and Resilience	41,480
95,500		108,960
	Income :-	
	Internal Recharges:	
-5,000	Charges from Safety and Resilience	-7,950
90,500	Net Expenditure	101,010

Budget Officer: D. Jones

Service Description

The Standards Committee is no longer taking place therefore no budget is required

Staffing

No FTE staff are employed on this service.

2012/13 Budget £		2013/14 Budget £
770	Expenditure :-	
	General Running Expenses	0
<hr/> 770		<hr/> 0
	Internal Recharges:	
60	Charges to Standards Committee	0
<hr/> 830	Net Expenditure	<hr/> 0
<hr/> <hr/>		<hr/> <hr/>

Budget Officer: R. Chand

Service Description

The IT costs associated with the Customer Services Centre are shown here and are recharged to service users.

Staffing

No staff are employed on this service.

Assets Used

This service utilises IT hardware with a book value of £55,590.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
66,020	General Running Expenses	67,140
13,210	Capital Charges	13,210
79,230		80,350
	Income:-	
	Internal Recharges:	
-79,230	Recharges from Warks. On-Line Partnership	-80,350
-	Net Expenditure	-

Budget Officer: S. Lawson

Service Description

All services intend to cover the operational costs of services delivered. These include Trade Waste, Waste Collection, Street Cleansing, Grounds Maintenance, Housing Maintenance, Drainage, Toilet Cleaning, Vehicle Maintenance and some residual Highways activities.

Staffing

This service currently employs 28.9 FTE staff within management and administration. The above operative services also employ a number of manual workers but due to the commercial sensitivity of this information the number of FTEs is not published.

Assets Used

The service is situated at the Works Depot on Newbold Road, the land and buildings currently have a book value of £673,170. In addition other assets including CCTV, plant and machinery have a combined book value of £1,985,330.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
-614,580	Operational Expenses not Recharged	-683,300
482,340	Capital Charges	560,540
<u>-132,240</u>	Net Expenditure	<u>-122,760</u>

RESOURCES AND CORPORATE GOVERNANCE

Performance Indicator	Status	Short Term Trend	Long Term Trend	2011/12	Q3 2012/13		2012/13
				Value	Value	Target	Value
LI 014 % of Land Charges local search requests completed accurately.				Not measured for Years	98.78%		Not measured for Years
LI 022 Standard searches carried out within 3 working days				99.52%	98.21%		98.21%
LI 023 % of calls answered within 20 seconds				61.57%	88.10%	80.00%	81.52%
LI 024 % of call abandoned				12.46%	2.73%	4.99%	5.08%
LI 034 % of customers satisfied with RBC services				Not measured for Years	87.87%		Not measured for Years
LI 035 % of customers dissatisfied with RBC services				Not measured for Years	7.15%		Not measured for Years
LI 055 (ex-BV 008) % of invoices paid on time				95.65%	96.68%	98.00%	96.28%
LI 056 (ex-BV 009) % of Council Tax collected (cumulative over 10 months per year)				98.30%	86.99%	88.74%	86.99%
LI 057 (ex-BV 010) % of Non-domestic Rates Collected (cumulative over 10 months per year)				Not measured for Years	88.91%	89.46%	Not measured for Years
LI 058 (ex- BV 012) Working Days Lost Due to Sickness Absence				10.14	7.3	5.25	7.3
LI 059 (ex-BV 016a) % of Employees with a Disability				24.41%	25.90%	15.00%	26.06%
LI 060 (ex-BV 017a) Ethnic Minority representation in the workforce - employees				8.20%	9.90%	6.00%	9.90%
LI 065 (ex-BV 076d) Housing Benefits Security - nos. prosecutions/sanctions				2.89	2.56		2.56
LI 100 Benefits - average end to end time for claims (days)				Not measured for Years	Not measured for Quarters		Not measured for Years
LI 145 Service Level - % of customers served by a Customer Service Advisor within 10 minutes					85.49%		83.30%
LI 204 Rent collection: rent arrears of current tenants as a proportion of the authority's rent roll				2.40%	Not measured for Quarters		
LI 205 Former tenant arrears as a % of rent roll				0.84%	Not measured for Quarters		
LI 206 Rent written off as a % of rent roll				0.30%	Not measured for Quarters		
LI 232 The number of homeless decisions made each quarter				56			24

PI Status		Short/Long Term Trends	
	Alert		Improving
	Warning		No Change
	OK		Getting Worse
	Unknown		
	Data Only		

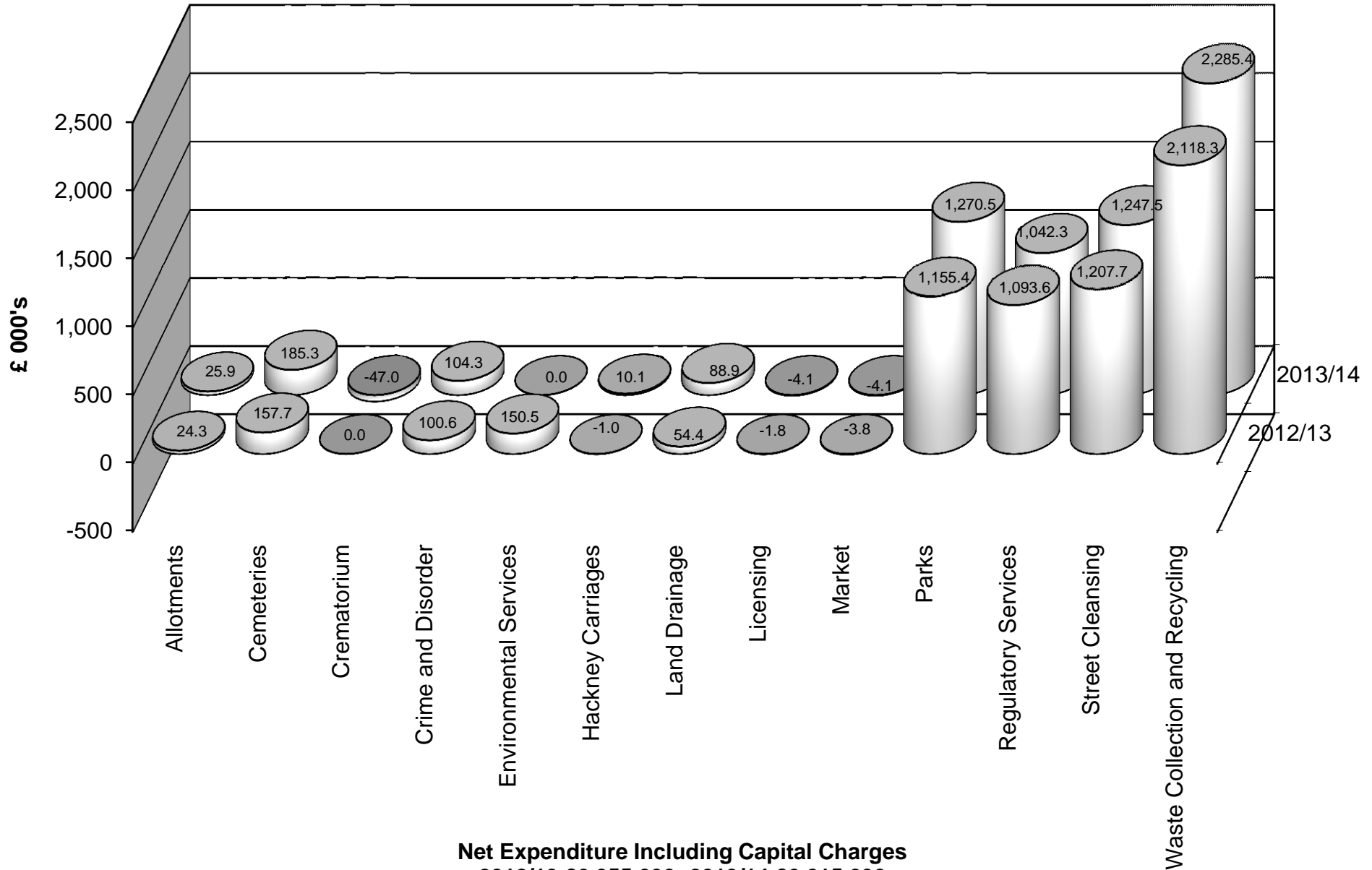
SUSTAINABLE ENVIRONMENT

2012/13 Budget £		Budget Officer	2013/14 Budget £
24,270	Allotments	HES	25,880
157,680	Cemeteries	HES	185,270
0	Crematorium	HES	-47,000
100,630	Crime and Disorder	HES	114,270
150,490	Environmental Services	HES	0
-960	Hackney Carriages and Private Hire Vehicles	HES	10,140
54,440	Land Drainage	HES	88,910
-1,810	Licensing	HES	-4,130
-3,830	Market	HES	-4,080
1,155,360	Parks, Recreation Grounds & Open Spaces	HES	1,270,530
1,093,570	Regulatory Services	HES	1,042,310
1,207,700	Street Cleansing	HES	1,247,530
2,118,360	Waste Collection and Recycling	HES	2,285,400
<u>6,055,900</u>	Total Net Expenditure		<u>6,215,030</u>

Budget Officers

HBT Head of Business Transformation - D. Jones
HES Head of Environmental Services - S. Lawson

Sustainable Environment Budgets 2012/13 and 2013/14



Net Expenditure Including Capital Charges
 2012/13 £6,055,090; 2013/14 £6,215,030

Budget Officer: S. Lawson

Service Description

The Council owns a number of allotment sites mostly within the urban area. The majority of plots are let to individual tenants for a yearly rental, but some sites are rented annually to local allotment associations.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Allotments'

Assets Used

A proportion of the costs of using the Town Hall building are included under 'Internal Recharges: Charges to Allotments'. Currently land used as allotments only has a book value of £8,290

Marketing Policy

The charges continue to be kept at a modest level but the pricing structure has been simplified to have only four categories. Key deposits have been introduced and a rechargeable rotovation and weed killing service offered.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
9,870	Property Expenses	9,870
5,060	Other Running Expenses	5,060
14,930		14,930
18,840	Internal Recharges: Charges to Allotments	20,450
33,770		35,380
	Income :-	
-9,500	Rents	-9,500
24,270	Net Expenditure	25,880

Budget Officer: S. Lawson

Service Description

The Council has four cemeteries for burial purposes which it administers within the Borough. Clifton Road and Whinfield Cemetery are located in the centre of the Borough with Hillmorton to the east and Croop Hill to the west.

Staffing

The staffing of this service is included within the Works Services Unit and is recharged through 'Internal Recharges: Charges to Cemeteries'.

Assets Used

A proportion of the costs of using the Town Hall building are included under 'Internal Recharges: Charges to Cemeteries'. The cemeteries land/assets have a value of £179,250.

Marketing Policy

Charges continue to reflect the sensitivity of the service provided. No charges are made for children's burials. Non-residents of Rugby are subject to double fees in respect of burial charges and for the purchase of the Exclusive Right of Burial.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
0	Employee Expenses	7,000
14,790	Property Expenditure	12,050
144,890	Other Running Expenses	159,880
1,030	General Running Expenses	1,030
160,710		179,960
116,760	Internal Recharges:	
4,860	Charges to Cemeteries	131,830
	Capital Charges	4,130
282,330		315,920
	Income :-	
-124,240	Fees, Charges and Rents	-130,140
-410	Interest on Investments	-510
-124,650		-130,650
157,680	Net Expenditure	185,270

Budget Officer: S. Lawson

Service Description

A new crematorium facility is being created and operated as part of a joint venture with Daventry District Council. The new crematorium is due to open towards the end of 2013 and will be located towards the northern part of the Hillmorton Grounds farm.

Staffing

The staffing of this service is included within the Works Services Unit. Recharges for staff costs to this services will be included with 2014/15 budgets.

Assets Used

A valuation of the new facility will be obtained upon completion.

Marketing Policy

Charges will be set to reflect the sensitivity of the service provided.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
0	Employee Expenses	0
0	Property Expenditure	88,580
0	Other Running Expenses	47,000
0	General Running Expenses	
0		135,580
	Income :-	
0	Fees, Charges and Rents	-182,580
0	Interest on Investments	
0		-182,580
0	Net Expenditure	-47,000

Budget Officer: S. Lawson

Service Description

This budget is for stronger and safer communities funding and is grant aided by the Home Office.

Staffing

This service currently employs 1.0 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Crime and Disorder'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
40,660	Employee Expenses	40,880
3,830	Transportation Expenses	2,680
38,380	General Running Expenses	66,420
<hr/> 82,870		<hr/> 109,980
	Internal Recharges:	
17,760	Charges to Crime and Disorder	22,310
<hr/> 100,630		<hr/> 132,290
	Income :-	
0	Grants	-18,020
<hr/> <hr/> 100,630	Net Expenditure	<hr/> <hr/> 114,270

Budget Officer: S. Lawson

Service Description

This service heading now only includes the budget for the Head of Environmental Services. In 2012/13 the service heading included budgets for a range of services including the management costs of street scene, public realm and parks. These budgets are now held across a range of other service headings.

Staffing

The service currently employs 1.0 FTE staff.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
525,120	Employee Expenses	88,880
30,000	Property Expenses	0
35,750	Transportation Expenses	4,000
39,800	General Running Expenses	520
10,750	Other Running Expenses	0
641,420		93,400
	Internal Recharges:	
288,230	Charges to Environmental Services	137,960
5,330	Capital Charges	0
934,980		231,360
	Income :-	
-26,920	Fees and Charges	0
-757,570	Internal Recharges: Charges from Charges from Environmental Services	-231,360
-784,490		-231,360
150,490	Net Expenditure	0

Budget Officer: S. Lawson

Service Description

The monitoring of the standards of service provided for the public by issuing licences and enforcing statutory requirements.

Staffing

The staffing of this service is included within Regulatory Services but officer time is charged through 'Internal Recharges: Charges to Hackney Carriage and Private Hire Vehicles'.

Assets Used

A proportion of the costs of using the Town Hall building are included under 'Internal Recharges: Charges to Hackney Carriages and Private Hire Vehicles'.

Pricing/Marketing Policy

The policy seeks to administer the function at no cost to the Council by charging an appropriate level of licence fees, as allowed by legislation. Account is also taken of charges levied by comparable neighbouring authorities, though for reference only as licensing can only charge costs incurred. Enforcement cannot be charged on licence fees.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
6,080	General Running Expenses	6,080
0	Other Running Expenses	3,300
6,080		9,380
58,180	Internal Recharges: Charges to Hackney Carriages and Private Hire Vehicles	68,830
64,260		78,210
	Income :-	
-65,220	Licence Fees	-68,070
-960	Net Expenditure	10,140

Budget Officer: S. Lawson

Service Description

Stretches of watercourse that run through Council-owned land are maintained. Flood prevention works take place in response to emergencies and multiple ownership lengths of watercourse.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Land Drainage'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
0	Property Expenses	
68,120	Other Running Expenses	60,800
	Internal Recharges:	
27,120	Charges to Land Drainage	68,910
<hr/> 95,240		<hr/> 129,710
	Income :-	
-40,800	Reimbursements	-40,800
<hr/> <hr/> 54,440	Net Expenditure	<hr/> <hr/> 88,910

Budget Officer: S. Lawson

Service Description

This service deals with the administration, issue and monitoring of nearly all of the licenses issued by the Council.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Licensing'.

Assets Used

A proportion of the costs of using the Town Hall building are included under 'Internal Recharges: Charges to Licensing'.

Pricing/Marketing Policy

Nearly all of the income from this service is from the licensing of public houses, the cost of which is set by the Government.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
1,090	Other Running Expenses	2,280
1,600	General Running Expenses	410
2,690		2,690
96,010	Internal Recharges: Charges to Licensing	94,190
98,700		96,880
	Income :-	
0	Reimbursements	-500
-100,510	Licenses	-100,510
-1,810	Net Expenditure	-4,130

Budget Officer: S. Lawson

Service Description

The Market is situated in the town centre. Since late November 2002 the market has been operated by the Rugby Town Centre Company on behalf of the Council.

Staffing

No staff are directly employed on this service, but a small amount of officer time is charged through 'Internal Recharges: Charges to Market'.

Assets Used

The Market is currently situated on public highway and this has no book value.

Pricing/Marketing Policy

The rents to be charged are approved by the Council and the Council.

2012/13 Budget £		2013/14 Budget £
22,070	Expenditure :-	
22,070	Property and Land Maintenance	22,720
2,100	Internal Recharges: Charges to Market	2,880
24,170		25,600
	Income :-	
-28,000	Sales, Fees and Charges	-29,680
-3,830	Net Expenditure	-4,080

Budget Officer: S. Lawson

Service Description

The Council provides parks, recreation grounds, children's play areas, playing fields and extensive areas of informal open space.

Staffing

The staffing of this service is included in the Works Services Unit and is charged through 'Internal Recharges: Charges to Parks, Recreation Grounds and Open Spaces'.

Assets Used

The staff time used to support this service and a proportion of the costs of using the Town Hall building are included under 'Internal Recharges: Charges to Parks, Recreation Grounds and Open Spaces'. The book value of all Parks, Recreation Grounds and Open Spaces is £5,707,520.

Marketing Policy

The need to continue to support and promote organised sporting activity as part of a healthy lifestyle is recognised within the pricing structure agreed by members for hire of pitches and associated facilities. Charges are made for profit making organisations using green space whilst community groups and charitable organisations can use them free of charge. Land, building and property rents are based on current market rates.

2012/13 Budget £		2013/14 Budget £
62,160	Expenditure :-	
67,030	Property Expenditure	66,020
778,930	General Running Expenses	68,880
	Other Running Expenses	860,210
908,120		995,110
	Internal Recharges:	
226,280	Charges to Parks, Recreation Grounds and Open Spaces	227,410
143,260	Capital Charges	170,310
1,277,660		1,392,830
	Income :-	
-121,300	Fees and Charges	-121,300
-1,000	Interest	-1,000
-122,300		-122,300
1,155,360	Net Expenditure	1,270,530

Budget Officer: S. Lawson

Service Description

This includes a range of services aimed at protecting public health and safety and environmental protection, including food safety, occupational health and safety, noise, dog control and pest control.

Staffing

The service currently employs 29.0 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Regulatory Services'. Assets used include vehicles with a book value of £21,000.

Pricing/Marketing Policy

Different policies apply for different areas of income generation. These range from free provision to commercial market rates.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
956,400	Employee Expenses	969,030
100	Property Expenses	170
61,430	Transportation Expenses	58,930
31,880	General Running Expenses	29,490
25,310	Other Running Expenses	16,760
1,075,120		1,074,380
415,710	Internal Recharges:	
9,460	Regulatory Services	355,440
	Capital Charges	9,810
1,500,290		1,439,630
	Income :-	
-47,400	Fees and Charges	-46,450
-359,320	Internal Recharges: Charges from Regulatory Services	-350,870
-406,720		-397,320
1,093,570	Net Expenditure	1,042,310

Budget Officer: S. Lawson

Service Description

Keeping the Borough's streets in a clean condition by removing litter and providing/emptying litter bins for the public to use; removing fly-tipped waste; controlling the growth of weeds and cutting grass verges in the Borough's streets in order to maintain a pleasant street scene.

Staffing

The staffing of this service is included within the Works Services Unit and is recharged through 'Internal Recharges: Charges to Street Cleansing'.

Assets Used

The assets used - plant and vehicles, are shown within the Works Services Unit and a proportion of using the assets is recharged to this service (see 'Internal Recharges: Charges to Street Cleansing Services')

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
1,033,800	Other Running Expenses	1,032,260
173,900	Internal Recharges:	
0	Charges to Street Cleansing	214,180
	Capital Charges	1,090
<u>1,207,700</u>	Net Expenditure	<u>1,247,530</u>

Budget Officer: S. Lawson

Service Description

A new household collection service started in April 2009. For the majority of residents the recycling and refuse collections will be on the same day. Refuse will be collected one week, garden waste the following week and recyclables fortnightly.

Staffing




The staffing of this service is included within the Works Services Unit and is recharged through Internal Recharges: Charges to Waste Collection and Recycling'.









Assets Used

The assets used - plant and vehicles, are shown within Works Services Unit and a proportion of using the assets is recharged to this service through 'Internal Recharges: Charges to Waste Collection and Recycling'. In addition the current book value of the recycling equipment - including recycling centres, bins and store is £814,080.

2012/13 Budget £		2013/14 Budget £
2,257,980	Expenditure :-	
<hr/>		
2,257,980	Other Running Expenses	2,298,440
		<hr/>
		2,298,440
	Internal Recharges:	
267,520	Charges to Waste Collection and Recycling	345,020
138,430	Capital Charges	136,980
<hr/>		<hr/>
2,663,930		2,780,440
	Income :-	
-545,570	Sales, Fees and Charges	-495,040
<hr/>		<hr/>
<u>2,118,360</u>	Net Expenditure	<u>2,285,400</u>

SUSTAINABLE ENVIRONMENT

Performance Indicator	Status	Short Term Trend	Long Term Trend	2011/12	Q3 2012/13		2012/13
				Value	Value	Target	Value
LI 001 Percentage of food safety inspections due from 1st April to 31st March that were carried out.				Not measured for Years	71.30%	72.65%	Not measured for Years
LI 077 Tonnage of household waste sent for reuse, recycling and composting (SDL 082-02)				53,605	12,674		38,851
LI 078 Improved street and environmental cleanliness - % Litter (ex-NI 195a)				3.49%	7.37%		9.04%
LI 079 Improved street and environmental cleanliness - % Detritus (ex-NI 195b)				10.92%	24.42%		27.97%
LI 080 Improved street and environmental cleanliness - No. of Flytipping incidents				135	156		143
LI 089 Rugby Borough street cleanliness - % Litter incidents per street				3.82%	14.47%		13.96%
LI 090 Rugby Borough street cleanliness - % Detritus incidents per street				3.82%	14.47%		14.27%
LI 091 Percentage of household waste sent for reuse, recycling and composting				210.42%	54.48%		160.75%
SDL 078-00 Incidents under the Environmental Damage Regulations 2009					Not measured for Quarters		
SDL 080-00 (ex NI 189) Flood and coastal erosion risk management and sustainable drainage systems					Not measured for Quarters		
SDL 160-00 (ex-NI 197) Local nature conservation/biodiversity				46%	Not measured for Quarters		

PI Status		Short/Long Term Trends	
	Alert		Improving
	Warning		No Change
	OK		Getting Worse
	Unknown		
	Data Only		

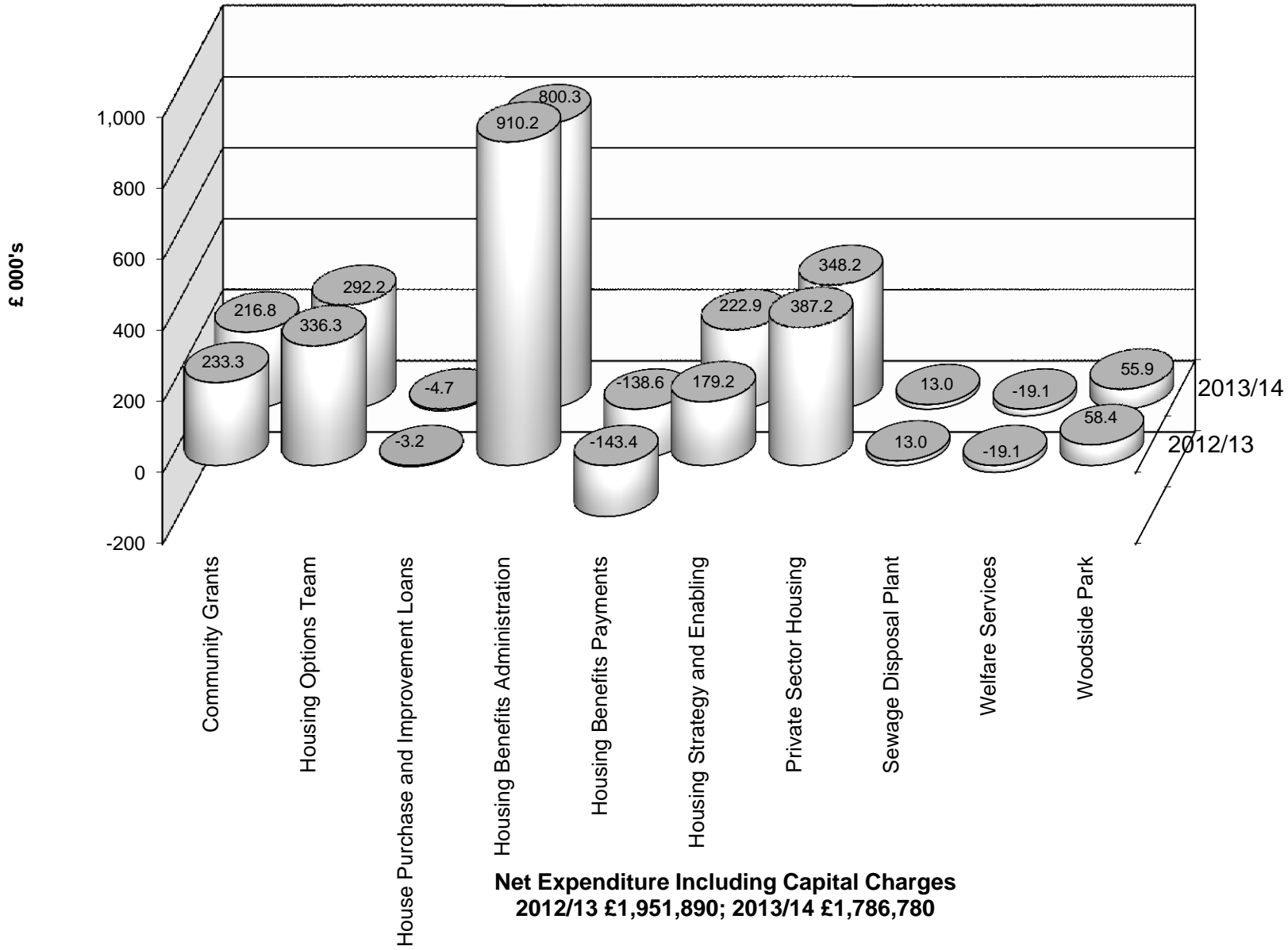
SUSTAINABLE INCLUSIVE COMMUNITIES

2012/13 Budget £		Budget Officer	2013/14 Budget £
233,260	Community Grants	HoH	216,840
910,210	Housing Benefits Administration	HoR	800,290
-143,420	Housing Benefits Payments	HoR	-138,640
	Housing (General Fund) Services:		
-3,150	House Purchase & Improvement Loans	HoH	-4,700
336,270	Housing Options Team	HoH	292,240
179,170	Housing Strategy and Enabling	HoH	222,850
387,250	Private Sector Housing	HoH	348,230
12,990	Sewage Disposal Plant	HES	12,950
-19,140	Welfare Services	HoH	-19,140
58,450	Woodside Park	HoH	55,860
<u>1,951,890</u>	Total Net Expenditure		<u>1,786,780</u>

Budget Officers

HES Head of Environmental Services - S. Lawson
 HoH Head of Housing - S. Shanahan
 HoR Head of Resources - A. Norburn

**Sustainable Inclusive Communities
Budgets 2012/13 and 2013/14**



Budget Officer: S. Shanahan

Service Description

The provision of grants to local voluntary organisations and village/community halls.

Staffing

No staff are directly employed on this service.

2012/13 Budget £		2013/14 Budget £
225,410	Expenditure :-	
225,410	General Running Expenses	210,410
		210,410
7,850	Internal Recharges: Charges to Community Grants	6,430
<u>233,260</u>	Net Expenditure	<u>216,840</u>

Budget Officer: A. Norburn

Service Description

This service deals with the determination, award and payment of housing benefits for private rented accommodation ("Rent Allowances"), Council Tax and council house rentals ("Rent Rebates").

Staffing

This service currently employs 17.8 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Housing Benefits Administration'.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
539,810	Employee Expenses	495,930
8,250	Transportation Expenses	6,460
24,460	General Running Expenses	25,210
<hr/> 572,520		<hr/> 527,600
	Internal Recharges:	
397,940	Charges to Housing Benefit Administration	327,890
<hr/> 970,460		<hr/> 855,490
	Income :-	
-1,950	Other Income	0
-58,300	Internal Recharges: Charges from Housing Benefits Administration	-55,200
<hr/> -60,250		<hr/> -55,200
<hr/> <hr/> 910,210	Net Expenditure	<hr/> <hr/> 800,290

Budget Officer: A. Norburn

Service Description

This service deals with the determination, award and payment of housing benefits for private rented accommodation ("Rent Allowances"), Council Tax and council house rentals ("Rent Rebates").

Government subsidy grant received to meet part of the costs of payments made is also shown.

Staffing

The staffing for this service are shown within under Housing Benefits Administration.

Assets Used

The assets used for this service are shown within Housing Benefits Administration.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
29,626,690	General Running Expenses	23,677,200
<u>29,626,690</u>		<u>23,677,200</u>
	Income :-	
-29,330,390	Grants	-23,392,840
-439,720	Sundry Debtor Overpayments	-423,000
<u>-29,770,110</u>		<u>-23,815,840</u>
<u><u>-143,420</u></u>	Net Expenditure	<u><u>-138,640</u></u>

HOUSING (GENERAL FUND) SERVICES
HOUSE PURCHASE & IMPROVEMENT LOANS

Sustainable Inclusive Communities

Budget Officer: S. Shanahan

Service Description

The management and administration of loans outstanding for either house purchase or improvement.

Staffing

No staff are directly employed on this service, but overheads are charged to House Purchase and Improvement Loans through Internal Recharges.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
1,500	General Running Expenses	0
	Internal Recharges:	
50	Charges to House Purchases	0
<hr/> 1,550		<hr/> 0
	Income :-	
-1,000	Interest on Loans	-1,000
-3,700	Insurances Recharged	-3,700
<hr/> -4,700		<hr/> -4,700
<hr/> <hr/> -3,150	Net Expenditure	<hr/> <hr/> -4,700

HOUSING OPTIONS TEAM

Budget Officer: S. Shanahan

Service Description

This represents the cost of funding a service for homeless people and housing advice for people housed privately and prior to being allocated a council house. It includes staff costs of the provision of two hostels for temporary accommodation.

Staffing

This service currently employs 9.4 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Housing Options Team'.

Pricing/Marketing Policy

Rents charged for the dwelling used for the homelessness function are charged at the same amount as would have been charged for those properties to a Housing Revenue Account tenant.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
227,550	Employee Expenses	293,460
48,110	Property Expenses	67,070
4,230	Transportation Expenses	4,000
23,850	General Running Expenses	30,490
303,740		395,020
	Internal Recharges:	
222,700	Charges to Housing Options Team	155,190
526,440		550,210
	Income :-	
-11,200	Grants	-11,200
-50,340	Other Income	-72,340
	Internal Recharges:	
-128,630	Charges from Housing Options Team	-174,430
-190,170		-257,970
336,270	Net Expenditure	292,240

Budget Officer: S. Shanahan

Service Description

This service includes the review of housing needs e.g. housing condition surveys, preparation of strategic plans, government initiative bids and liaising with external bodies.

Staffing

This service currently employs 5.0 FTE staff.

Assets Used

The lifeline equipment will be fully depreciated in 2013/14.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
157,130	Employee Expenses	192,850
9,420	Transportation Expenses	8,060
29,850	General Running Expenses	48,320
<hr/> 196,400		<hr/> 249,230
	Internal Recharges:	
48,530	Charges to Housing Strategy and Enabling	56,970
2,760	Capital Charges	0
<hr/> 247,690		<hr/> 306,200
	Income :-	
-3,450	Other Income	0
	Internal Recharges:	
-65,070	Charges from Housing Strategy and Enabling	-83,350
<hr/> -68,520		<hr/> -83,350
<hr/> <u>179,170</u>	Net Expenditure	<hr/> <u>222,850</u>

PRIVATE SECTOR HOUSING

Budget Officer: S. Shanahan

Service Description

Renovation Grants are grants for the renovation of unfit homes in the private sector or the adaptation of property for disabled people, these grants are subject to a test of resources. This service now incorporates Renewal Areas. Renewal Areas are areas of housing where investment in both housing and environmental improvements takes place to secure the future of the areas.

Staffing

This service currently employs 1.0 FTE staff.

Assets Used

A proportion of the costs of using the Town Hall buildings are included under 'Internal Recharges: Charges to Private Sector Housing'. In addition Council owned properties within the renewal area currently have a book value of £30,000.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
69,070	Employee Expenses	34,670
630	Transportation Expenses	170
29,620	General Running Expenses	17,070
	Internal Recharges:	
305,030	Charges to Private Sector Housing	318,950
<u>404,350</u>		<u>370,860</u>
	Income :-	
-17,100	Grants	-12,530
	Internal Recharges:	
0	Charges from Private Sector Housing	-10,100
<u>-17,100</u>		<u>-22,630</u>
<u><u>387,250</u></u>	Net Expenditure	<u><u>348,230</u></u>

Budget Officer: S. Lawson

Service Description

The Council operates a number of disposal plants and pumping stations in rural areas. A charge is made to households connected to them.

Staffing

No FTE staff are employed or charged to this service.

Assets Used

The pumping stations currently have a book value of £12,500.

2012/13 Budget £		2013/14 Budget £
10,030	Expenditure :-	
	Property Expenses	10,030
10,030		10,030
5,960	Internal Recharges:	
	Charges to Sewage Disposal Plant	5,920
15,990		15,950
	Income :-	
-3,000	Sewerage Charges	-3,000
12,990	Net Expenditure	12,950

Budget Officer: S. Shanahan

Service Description

Welfare services provided by the Council e.g. lifeline alarm service.

Staffing

No FTE staff are employed or charged to this service.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
45,340	Running Expenses	45,340
<u>45,340</u>		<u>45,340</u>
	Income :-	
-64,480	Income from Lifeline Service	-64,480
<u><u>-19,140</u></u>	Net Expenditure	<u><u>-19,140</u></u>

Budget Officer: S. Shanahan

Service Description

This service shows the maintenance, security costs and rental income of Woodside Park Gypsy and Travellers Site.

Staffing

This service currently employs 1.0 FTE staff.

Assets Used

The Land and Buildings at Woodside Park have a book value of £548,740.

2012/13 Budget £		2013/14 Budget £
	Expenditure :-	
21,920	Employee Expenses	18,900
32,130	Property Expenses	32,180
860	General Running Expenses	850
17,040	Other Running Expenses	17,040
37,420	Capital Charges	37,990
109,370		106,960
	Internal Recharges:	
2,780	Charges to Woodside Park	3,950
17,390	Contribution for HRA staff	17,390
129,540		128,300
	Income :-	
-71,090	Rental Income	-72,440
58,450	Net Expenditure	55,860

SUSTAINABLE INCLUSIVE COMMUNITIES

Performance Indicator	Status	Short Term Trend	Long Term Trend	2011/12	Q3 2012/13		2012/13
				Value	Value	Target	Value
LI 025 Number of households in receipt of benefits				7,940	7,812		7,967
LI 051 Achieve a 60% satisfaction rating of good or very good for supervised play provision				99%	Not measured for Quarters		
LI 052 Install one landscaped "green" play park per annum - including play provision for children and young people				1	Not measured for Quarters		
LI 061 (ex-BV 063) Energy Efficiency of Housing Stock				67	Not measured for Quarters		
LI 062 (ex-BV 064) No of private sector vacant dwellings that are returned into occupation or demolished				29	0		0
LI 063 (ex-BV 066a) Rent Collection and Arrears Recovery				99.13%	97.78%	99.00%	97.78%
LI 068 (ex-BV 156) Buildings Accessible to People with a Disability				100.00%	Not measured for Quarters		
LI 072 (ex-BV 212) Average time taken to re-let local authority housing.				54	28	28	40
LI 082 (ex-NI 15) Serious violent crime rate				Not measured for Years	Not measured for Quarters		Not measured for Years
LI 083 (ex-NI 16) Serious acquisitive crime rate				Not measured for Years	Not measured for Quarters		Not measured for Years
LI 087 (ex-NI 187i) Tackling fuel poverty – % of people receiving income based benefits living in homes with a low energy efficiency rating: (i) Low energy efficiency				Not measured for Years	Not measured for Quarters		Not measured for Years
LI 088 (ex NI 187ii) Tackling fuel poverty – % of people receiving income based benefits living in homes with a low energy efficiency rating: (ii) High energy efficiency				Not measured for Years	Not measured for Quarters		Not measured for Years
LI 103 Housing Repairs PI - mean				Not measured for Years	Not measured for Quarters		Not measured for Years
LI 105 % of personal anti-social behaviour cases where the victim's vulnerability score is reduced					100%		100%
LI 200 Percentage of properties with a gas appliance that have a valid gas certificate				88.27	Not measured for Quarters		93.35

SUSTAINABLE INCLUSIVE COMMUNITIES

Performance Indicator	Status	Short Term Trend	Long Term Trend	2011/12	Q3 2012/13		2012/13
				Value	Value	Target	Value
LI 214 Number of households where homelessness has been prevented				Not measured for Years		75	Not measured for Years
LI 225 Rating satisfaction that homes met the Lettable Standard - % Very Good / Fairly Good				Not measured for Years	95.23%		Not measured for Years
LI 226 Rating the standard of cleaning when moving in - % Very Good / Fairly Good				Not measured for Years	92.68%		Not measured for Years
LI 227 Rating the quality of repairs we have carried out - % Very Good / Fairly Good				Not measured for Years	84%		Not measured for Years
SDL 007-00 Households with mortgage difficulties approaching local authorities.				Not measured for Years			Not measured for Years

PI Status		Short/Long Term Trends	
	Alert		Improving
	Warning		No Change
	OK		Getting Worse
	Unknown		
	Data Only		

HOUSING REVENUE ACCOUNT

Service description

The provision, management, repair and maintenance of rented council houses, flats and sheltered accommodation throughout the Borough. The cost of this service is charged to tenants in weekly rents and service charges.

This is solely used to account for the cost of council housing services and does not form part of General Fund expenditure.

2012/13 Budget £		2013/14 Budget £
	INCOME :-	
-14,657,850	Rent Income From Dwellings	-15,513,970
-186,810	Rent Income From Non - Dwellings	-186,810
-1,412,970	Charges For Services	-1,492,300
-189,170	Contributions Towards Expenditure	-189,170
<u>-16,446,800</u>	Total Income	<u>-17,382,250</u>
	EXPENDITURE :-	
2,809,000	Transfer to Housing Repairs Account	2,874,000
3,819,610	Supervision & Management	4,248,180
6,000	Rents, Rates, Taxes & Other Charges	6,000
250,000	Housing Subsidy Payable	0
2,717,580	Depreciation and Impairment	2,717,580
4,770	Debt Management Cost	4,770
60,000	Provision For Bad or Doubtful Debt	239,290
3,900,000	Amounts Set Aside for the Repayment of Debt	0
<u>13,566,960</u>	Total Expenditure	<u>10,089,820</u>
	NET COST OF SERVICES AS INCLUDED IN THE WHOLE AUTHORITY INCOME & EXPENDITURE ACCOUNT	
<u>-2,879,840</u>		<u>-7,292,430</u>
236,290	HRA Share of Corporate & Democratic Core Costs	245,170
<u>-2,643,550</u>	NET COST OF HRA SERVICES	<u>-7,047,260</u>
	HRA SHARE OF OPERATING INCOME & EXPENDITURE INCLUDED IN THE WHOLE AUTHORITY INCOME AND EXPENDITURE ACCOUNT	
1,289,680	Interest Payable & Similar Changes	1,326,660
-920	Amortised Premia and Discounts	0
-128,210	Interest & Investment Income	-27,360
<u>-1,483,000</u>	NET OPERATING EXPENDITURE	<u>-5,747,960</u>
1,483,000	Revenue Contributions to Capital Expenditure	5,747,960
<u>0</u>	Surplus(-)/Deficit for year	<u>0</u>

HOUSING REVENUE ACCOUNT BUDGET ACTIVITY EXPLANATIONS

The Housing Revenue Account (HRA) includes all council housing financial activity representing the landlord function of the Council. The HRA covers management, repair and maintenance of council houses, flats and sheltered accommodation within the Borough. The cost of this service is charged to tenants in weekly rents and service charges.

The HRA does not form any part of the General Fund and all its activities are 'ringfenced', i.e. council housing expenditure and income must be recorded within the HRA.

Some of the wording used in the Housing Revenue Account (HRA) is explained below:

Income – Service Description

Rent Income From Dwellings

Income from dwellings is calculated and charged to follow 'Rent Restructuring and Convergence' guidelines. This is a Government policy which aims to align local authority and housing association rents.

Rent Income From Non - Dwellings

Includes rent from other HRA property such as garages.

Charges For Services

Income from tenants for specific services such as lighting and cleaning in multi-storey flats or the provision of wardens in aged person dwellings.

Contributions Towards Expenditure

Other miscellaneous income.

Expenditure - Service Description

Transfer to Housing Repairs Account

The estimated annual cost of responsive and unplanned maintenance and repair for council-housing property is transferred into a separate 'Housing Repairs Account'. Actual costs of responsive and ad-hoc maintenance in the year are charged to the Housing Repairs Account and any ongoing balances are carried forward at the end of each financial year. The use of the Housing Repairs Account aims to equalise the cost of maintenance to the HRA over time.

Supervision and Management

This covers general property management and supervision and also the operational costs of sheltered accommodation and multi-story flats.

Government Subsidy

This is an amount paid to Central Government. The Council is in a negative subsidy position therefore payments are made from the HRA.

Depreciation and Impairment

Depreciation represents the value of an asset which has been 'used' during the year where an asset loses value over time (e.g. a car) or which represents the average cost of maintaining that asset to an acceptable standard (e.g. a building). The depreciation charge is mirrored by the Major Repairs Allowance income which is received through subsidy to maintain Council houses.

Debt Management Charges

These are the costs of managing the Housing Revenue Account's borrowing.

HOUSING REVENUE ACCOUNT

Provision For Bad or Doubtful Debt

An estimated annual provision is made on the possible (or probable) likelihood that not all council-housing rental income will be received during a financial year.

HRA share of Corporate and Democratic Core Costs

The cost of officer time spent on Corporate and Democratic Core activities, such as public accountability and corporate policy making.

Interest Payable and Similar Charges

Interest payable on any borrowing undertaken on behalf of the HRA.

Amortised Premia and Discounts

These are the net costs incurred or the income received when debt is repaid early and charged to the revenue account over a number of years.

Interest and Investment Income

Amounts received from investments and mortgages.

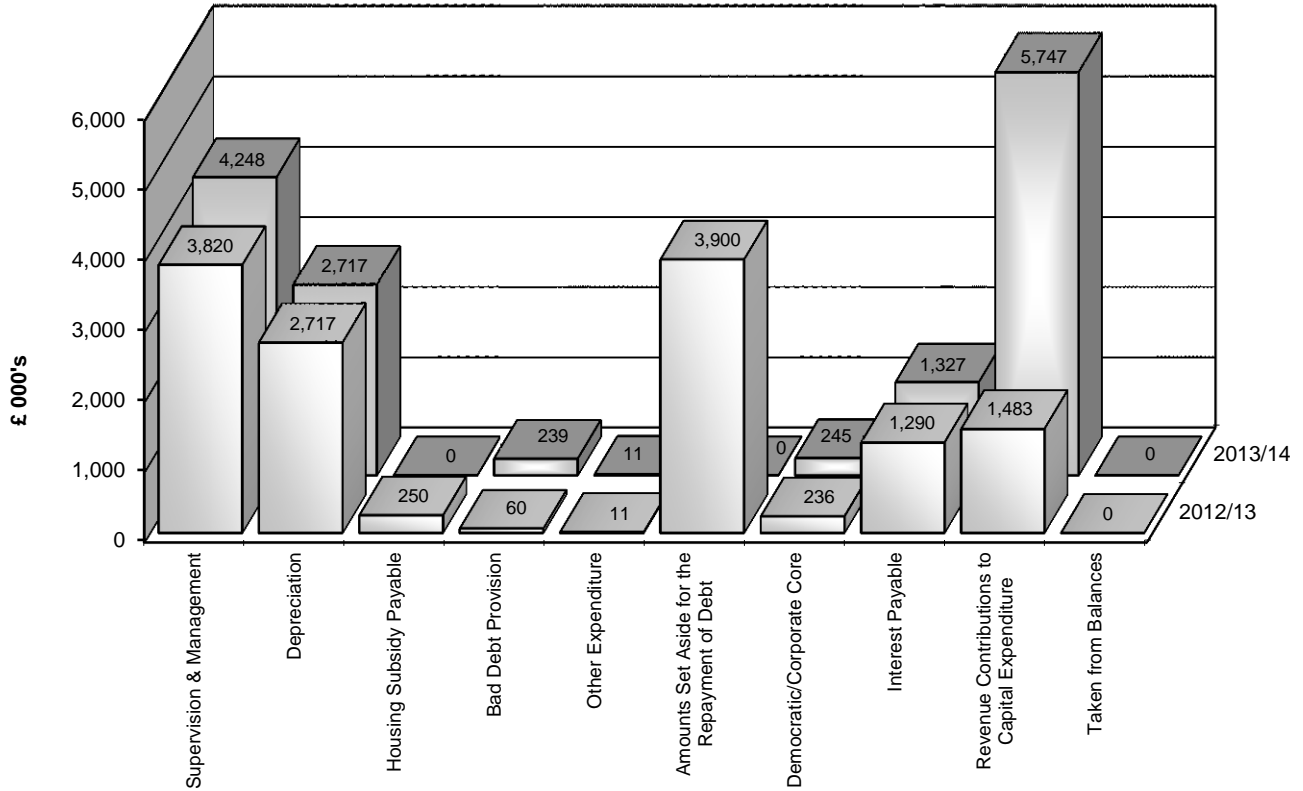
Revenue Contributions to Capital Expenditure

Amounts paid from revenue to fund the Housing Revenue (i.e. council-housing) Capital Programme.

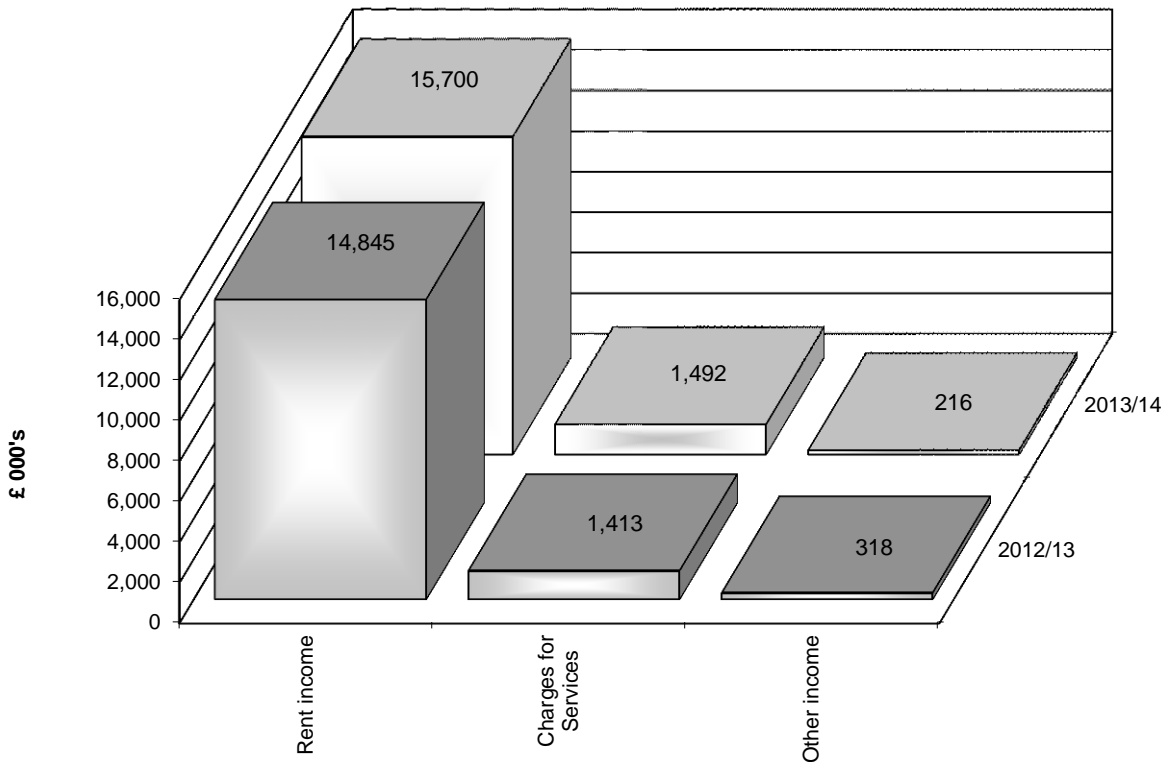
Any further clarification or information about the HRA can be obtained from the Financial Services Manager on request.

HOUSING REVENUE ACCOUNT

HRA expenditure 2012/13 and 2013/14



HRA income 2012/13 and 2013/14



Capital Programme 2013/14 - 2015/16

SERVICE PORTFOLIOS	Exp. to 31/03/12	2012/13 Amended Budget	2012/13 Budgets carried forward into 2013/14	2013/14 Original Budget	2014/15 Draft Budget	2015/16 Draft Budget	Total Scheme Cost
General Fund	£	£	£	£	£	£	£
ECONOMY, DEVELOPMENT & CULTURE	1,241,150	9,764,540	3,418,000	1,034,110	0	0	15,457,800
RESOURCES & CORPORATE GOVERNANCE	4,105,740	1,881,570	213,220	1,168,150	1,662,300	926,650	9,957,630
SUSTAINABLE ENVIRONMENT	3,862,600	1,992,710	2,147,050	378,820	432,440	316,440	9,130,060
SUSTAINABLE INCLUSIVE COMMUNITIES Housing General Fund	9,617,820	1,916,980	42,100	568,480	565,920	734,720	13,446,020
Total General Fund	18,827,310	15,555,800	5,820,370	3,149,560	2,660,660	1,977,810	47,991,510
SUSTAINABLE INCLUSIVE COMMUNITIES Housing Revenue Account	17,371,620	3,220,460	0	2,796,930	2,205,000	2,205,000	27,799,010
Total Capital Programme	36,198,930	18,776,260	5,820,370	5,946,490	4,865,660	4,182,810	75,790,520

Note

The Capital Programme shown above includes Housing Revenue Account and Housing General Fund activity.

Capital Programme 2013/14 - 2015/16

Code	Head of Service	ECONOMY, DEVELOPMENT & CULTURE Scheme	Forecast of Expenditure						
			Exp. to 31/03/12	2012/13 Amended Budget	2012/13 Budgets carried forward into 2013/14	2013/14 Original Budget	2014/15 Draft Budget	2015/16 Draft Budget	Total Scheme Cost
			£	£	£	£	£	£	£
CYC02	S Lawson	Viaduct Cycleway	277,870	827,630	50,000	0	0	0	1,155,500
LEI03	A Rose	Queen's Diamond Jubilee Leisure Centre	867,280	8,900,340	3,368,000	34,110	0	0	13,169,730
MIG00	A Rose	Moving In Grants	96,000	17,000	0	0	0	0	113,000
PED00	A Rose	Pedestrianisation Scheme	0	0	0	1,000,000	0	0	1,000,000
CMD00	A Rose	Collection Management Database	0	4,570	0	0	0	0	4,570
TIN00	A Rose	Town Centre Initiatives	0	15,000	0	0	0	0	15,000
Total			1,241,150	9,764,540	3,418,000	1,034,110	0	0	15,457,800

Financing Resources:	
External Funding	
Borrowings	
Vehicle Replacement Reserves	
Earmarked Reserves	
Capital Receipts	
Total Planned Financing	

0	500,000	0	0
3,368,000	534,110	0	0
0	0	0	0
0	0	0	0
50,000	0	0	0
3,418,000	1,034,110	0	0

Capital Programme 2013/14 - 2015/16

Code	Head of Service	RESOURCES & CORPORATE GOVERNANCE Scheme	Forecast of Expenditure						
			Exp. to 31/03/12 £	2012/13 Amended Budget £	2012/13 Budgets carried forward into 2013/14 £	2013/14 Original Budget £	2014/15 Draft Budget £	2015/16 Draft Budget £	Total Scheme Cost £
AGE00	R Chand	Agresso Enhancements	0	0	0	2,200	0	0	2,200
AMS00	R Chand	Asset Management System	28,790	11,210	0	0	0	0	40,000
CMP00	D Jones	IT Procurement	1,193,130	208,100	0	189,570	208,100	208,100	2,007,000
CMP14	R Chand	Payroll/HR System	120,520	2,280	0	3,200	3,200	0	129,200
CPE00	A Norburn	Corporate Property Enhancement	344,770	420,940	0	156,710	200,000	0	1,122,420
LCF00	A Rose	Carbon Management Plan	0	0	192,320	0	0	0	192,320
OPR01	R Chand	OPENRevenues - Data Cleansing	0	0	20,900	0	0	0	20,900
RBB00	A Rose	CSW Superfast Broadband	0	75,000	0	75,000	75,000	21,550	246,550
RQM00	R Chand	Reception Queue Management System	0	0	0	11,500	0	0	11,500
RSI00	R Chand	Replacement Sundry Income System	0	0	0	63,970	0	0	63,970
RTV00	R Chand	CCTV for Reception Area	0	0	0	5,000	0	0	5,000
SYS00	R Chand	System Integration	0	0	0	5,000	0	0	5,000
VHC00	S Lawson	Vehicles	2,416,570	958,000	0	656,000	1,176,000	697,000	5,903,570
VWE00	S Lawson	WSU Vehicle Workshop Extension	1,960	206,040	0	0	0	0	208,000
Total			4,105,740	1,881,570	213,220	1,168,150	1,662,300	926,650	9,957,630

Financing Resources:
External Funding
Borrowings
Vehicle Replacement Reserves
Earmarked Reserves
Capital Receipts
Total Planned Financing

0	37,000	0	0
0	1,131,150	1,662,300	926,650
0	0	0	0
0	0	0	0
213,220	0	0	0
213,220	1,168,150	1,662,300	926,650

Capital Programme 2013/14 - 2015/16

Code	Head of Service	SUSTAINABLE ENVIRONMENT Scheme	Forecast of Expenditure						Total Scheme Cost £
			Exp. to 31/03/12 £	2012/13 Amended Budget £	2012/13 Budgets carried forward into 2013/14 £	2013/14 Original Budget £	2014/15 Draft Budget £	2015/16 Draft Budget £	
BUR04	S Lawson	Crematorium Project	162,250	1,000,000	2,147,050	0	0	0	3,309,300
BUR05	S Lawson	Cemetery Infrastructure Work	170	55,780	0	38,770	26,000	10,000	130,720
LCF00	A Rose	Low Carbon Fund	0	35,000	0	0	0	0	35,000
LCF01	A Rose	Carbon Management Plan	0	151,220	0	0	0	0	151,220
LEI08	S Lawson	Open Spaces Refurbishments	1,054,990	409,550	0	235,250	290,000	190,000	2,179,790
LEI14	S Lawson	Great Central Walk Bridge	480,040	311,360	0	104,800	116,440	116,440	1,129,080
RCY02	S Lawson	Depot & Recycling Improvements	2,165,150	29,800	0	0	0	0	2,194,950
Total			3,862,600	1,992,710	2,147,050	378,820	432,440	316,440	9,130,060

Financing Resources:

External Funding
Borrowings
Vehicle Replacement Reserves
Earmarked Reserves
Capital Receipts
Total Planned Financing

0	0	0	0
2,147,050	378,820	432,440	316,440
0	0	0	0
0	0	0	0
0	0	0	0
2,147,050	378,820	432,440	316,440

Capital Programme 2013/14 - 2015/16

Code	Head of Service	Scheme	Forecast of Expenditure						
			Exp. to 31/03/12	2012/13 Amended Budget	2012/13 Budgets carried forward into 2013/14	2013/14 Original Budget	2014/15 Draft Budget	2015/16 Draft Budget	Total Scheme Cost
			£	£	£	£	£	£	£
		SUSTAINABLE INCLUSIVE COMMUNITIES							
		Housing General Fund							
CGR01	S Shanahan	Capital Partnership Fund	ongoing	69,800	0	0	0	35,000	104,800
CGR03	S Shanahan	Parish and Rural Capital Spending	ongoing	185,450	0	0	0	133,800	319,250
CGR04	S Shanahan	Youth Club Development	30,000	0	0	0	0	0	30,000
CGR05	S Shanahan	Hill Street Community Association	16,450	3,550	0	0	0	0	20,000
GRA03	S Shanahan	Home Safety Grants/Assessment and Handy Person	191,840	35,000	0	35,000	35,000	35,000	331,840
IBS00	A Norburn	IBS Development	76,290	3,080	0	0	0	0	79,370
LAM00	S Shanahan	Local Authority Mortgage Scheme	0	1,000,000	0	0	0	0	1,000,000
REN00	S Shanahan	Private Sector Decent Home Improvements (Formerly Renovation Loans)	3,462,770	61,350	42,100	128,180	125,000	125,000	3,944,400
REN01	S Shanahan	Disabled Facilities Grants	2,674,650	467,870	0	352,120	352,120	352,120	4,198,880
REN07	S Shanahan	Empty Property Loans	0	58,600	0	53,180	53,800	53,800	219,380
RNA00	S Shanahan	Renewal Areas	507,680	1,800	0	0	0	0	509,480
RNA05	S Shanahan	Woodside Gypsy and Travellers Site	2,658,140	30,480	0	0	0	0	2,688,620
		Sub-Total c/f	9,617,820	1,916,980	42,100	568,480	565,920	734,720	13,446,020

Capital Programme 2013/14 - 2015/16

SUSTAINABLE INCLUSIVE COMMUNITIES			Forecast of Expenditure						Total Scheme Cost
			Exp. to 31/03/12	2012/13 Amended Budget	2012/13 Budgets carried forward into 2013/14	2013/14 Original Budget	2014/15 Draft Budget	2015/16 Draft Budget	
Code	Head of Service	Scheme	£	£	£	£	£	£	
Sub-Total B/f Housing General Fund			9,617,820	1,916,980	42,100	568,480	565,920	734,720	13,446,020
Housing Revenue Account									
Improvements and Capitalised Repairs									
EGE00	S Shanahan	Energy Efficiency	59,280	6,000	0	0	50,000	50,000	165,280
HCE08	R Chand	Housing Management System	622,500	117,970	0	60,000	60,000	60,000	920,470
HCE18	S Shanahan	Fire Risk Assessment	544,190	345,020	0	250,000	50,000	50,000	1,239,210
HCE20	S Shanahan	Rewiring	28,380	25,150	0	20,000	20,000	20,000	113,530
HCE21	S Shanahan	Lifeline renewal programme	0	30,000	0	30,000	30,000	30,000	120,000
HCE22	S Shanahan	Multi Storey Flats	0	0	0	8,980	0	0	8,980
HCR01	S Shanahan	Disabled Adaptations	1,179,700	183,300	0	150,000	150,000	150,000	1,813,000
HDR00	S Shanahan	Entrance Doors	0	30,000	0	0	0	0	30,000
HIK10	S Shanahan	Kitchen Improvements	6,309,000	460,830	0	700,000	720,000	720,000	8,909,830
HIM01	S Shanahan	Heating Upgrades	4,937,330	560,660	0	0			5,497,990
HIM04	S Shanahan	Heating to Replace Electric with Gas	671,720	546,050	0	600,000	250,000	250,000	2,317,770
HIS01	S Shanahan	Bathrooms	2,908,050	680,950	0	875,000	875,000	875,000	6,214,000
PCH00	S Shanahan	Pettiver Crescent Hillmorton	111,470	234,530	0	102,950	0	0	448,950
Sub-Total Housing Revenue Account			17,371,620	3,220,460	0	2,796,930	2,205,000	2,205,000	27,799,010
Total Overall Housing			26,989,440	5,137,440	42,100	3,365,410	2,770,920	2,939,720	41,245,030

Financing Resources:

External Funding
Capital Receipts
Revenue Contributions/Borrowing
Major Repairs Allowance (MRA)
Total Planned Financing

0	260,000	260,000	260,000
42,100	0	0	0
0	760,410	495,920	664,720
0	2,345,000	2,015,000	2,015,000
42,100	3,365,410	2,770,920	2,939,720

SUMMARY OF INTERNAL RECHARGES

Costs to be Allocated:-

2012/13 Charge £	Service Costs	2013/14 Charge £
132,350	Building Control Services	92,280
852,230	Business Transformation	906,110
795,230	Corporate Property Administration	660,400
1,831,840	Customer and Information Services	1,886,360
1,132,680	Customer Support Services	1,214,470
576,680	Democratic and Legal Services	594,940
236,070	Democratic/Corporate Core	244,020
59,270	Electoral Registration	0
757,570	Environmental Services	231,360
722,040	Executive Directors	742,430
65,070	Housing Strategy & Enabling	83,350
58,300	Housing Benefits Administration	55,200
128,630	Housing Options Team	174,430
830	Occupational Health and Welfare	480
188,430	Planning Services	189,540
0	Private Sector Housing	10,100
359,320	Regulatory Services	350,870
1,182,280	Resources	1,177,420
5,000	Safety and Resilience	7,950
79,230	Warwickshire Direct Partnership	80,350
477,680	Works Services Unit - charges out	976,130
<u>9,640,730</u>		<u>9,678,190</u>
	Other Operational Costs	
39,840	General Financial Services	49,420
54,780	Central Telephone Service	55,450
507,210	Public Offices	469,310
<u>601,830</u>		<u>574,180</u>
<u>10,242,560</u>	Total Costs to be Allocated	<u>10,252,370</u>

SUMMARY OF INTERNAL RECHARGES

Allocation of Costs to Services :-

2012/13 Charge £	Economy, Development and Culture	2013/14 Charge £
214,060	Art Gallery and Museum	185,140
89,760	Building Control Services	86,220
256,730	Car Parks and Parking	233,720
86,580	Economic Development	81,500
7,030	Grants and Subscriptions	6,580
98,940	Ken Marriott Leisure Centre	0
93,980	Miscellaneous Highway Services	29,090
593,060	Planning Services	564,360
18,430	Public Conveniences	23,000
0	Queen's Diamond Jubilee Centre	56,800
106,060	Sports and Recreation	82,510
27,710	The Benn Hall	47,620
43,320	Tourism and Visitor Centre	38,300
9,250	Town Centre CCTV and Management	9,080
<u>1,644,910</u>		<u>1,443,920</u>

2012/13 Charge £	Non-General Fund Activity :-	2013/14 Charge £
1,439,420	Housing Revenue Account - charges in	1,594,310
-185,810	Housing Revenue Account - charges out	-184,870
<u>1,253,610</u>	Sub-Total Non-General Fund Activity	<u>1,409,440</u>

SUMMARY OF INTERNAL RECHARGES

Allocation of Costs to Services :-

2012/13 Charge £		2013/14 Charge £
	Resources and Corporate Governance	
77,190	Borough Elections	0
222,490	Business Transformation	220,130
9,900	Central Telephones	10,570
121,080	Civic Responsibilities	430
44,310	Corporate Property Administration	50,470
128,740	Corporate Property Management	21,490
478,370	Council Tax and Business Rates Collection	495,420
234,730	Customer and Information Services	262,920
315,380	Customer Support Services	377,230
144,860	Democratic and Legal Services	149,230
1,386,690	Democratic/Corporate Core	1,552,670
66,540	Electoral Registration	80,340
482,790	Executive Directors	508,080
56,630	General Financial Expenses	66,480
63,910	Land Charges	67,250
6,830	Mayoral Services	6,540
8,690	Members Expenses	4,350
330	Occupational Health and Welfare	160
186,530	Public Offices	162,930
321,720	Resources	323,900
4,390	Retired Employees	3,600
27,360	Safety and Resilience	41,480
60	Standards Committee	0
255,270	Works Services Unit - charges in	428,650
<u>4,644,790</u>		<u>4,834,320</u>

SUMMARY OF INTERNAL RECHARGES

Allocation of Costs to Services :-

2012/13 Charge £	Sustainable Environment	2013/14 Charge £
18,840	Allotments	20,450
116,760	Cemeteries	131,830
17,760	Crime and Disorder	22,310
288,230	Environmental Services	137,960
58,180	Hackney Carriages and Private Hire Vehicles	68,830
27,120	Land Drainage	68,910
96,010	Licensing	94,190
2,100	Market	2,880
226,280	Parks, Recreation Grounds and Open Spaces	227,410
415,710	Regulatory Services	355,440
173,900	Street Cleansing Services	214,180
267,520	Waste Collection and Recycling	345,020
<u>1,708,410</u>		<u>1,689,410</u>

2012/13 Charge £	Sustainable Inclusive Communities	2013/14 Charge £
7,850	Community Grants	6,430
397,940	Housing Benefits Administration	327,890
50	House Purchase and Improvement Loans	0
222,700	Housing Options Team	155,190
48,530	Housing Strategy and Enabling	56,970
305,030	Private Sector Housing	318,930
5,960	Sewage Disposal Plant	5,920
2,780	Woodside Park	3,950
<u>990,840</u>		<u>875,280</u>

<u>10,242,560</u>	Total Allocations	<u>10,252,370</u>
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EMPLOYEE ANALYSIS 2012/13 AND 2013/14

Estimated No. of Full-time Equivalents 2012/13		Estimated No. of Full-time Equivalents 2013/14	Notes
General Fund			
Economy, Development and Culture			
8.4	Art Gallery and Museum	8.7	*1
6.0	Building Control Services	5.2	*2
18.7	Car Parks and Parking	18.5	*3
6.0	Economic Development	6.0	
17.5	Planning Services	19.5	*4
7.2	Sports and Recreation	7.4	*5
3.7	Tourism and Visitor Centre	3.3	*6
0.0	Benn Hall	3.8	*7
<u>67.7</u>		<u>72.5</u>	
Resources and Corporate Governance			
11.1	Business Transformation	11.7	*8
6.2	Corporate Property Administration	7.6	*9
13.7	Council Tax and Business Rates Collection	13.1	*10
26.2	Customer and Information Services	26.2	
25.2	Customer Support Services	30.6	*11
11.1	Democratic and Legal Services	11.1	
1.8	Electoral Registration	1.8	
2.0	Executive Directors	2.0	
1.0	Land Charges	1.0	
21.6	Resources	21.6	
1.3	Safety and Resilience	1.7	*12
13.2	Works Services Unit (Administration)	28.9	*13
<u>134.4</u>		<u>157.3</u>	
Sustainable Environment			
1.0	Crime and Disorder	1.0	
13.0	Environmental Services	1.0	*14
29.2	Regulatory Services	29.0	*15
<u>43.2</u>		<u>31.0</u>	
Sustainable Inclusive Communities			
19.3	Housing Benefits Administration	17.8	*16
12.4	Housing (General Fund) Services	15.4	*17
1.0	Woodside Park	1.0	
<u>32.7</u>		<u>34.2</u>	
278.0	General Fund	295.1	
Housing Revenue Account			
22.5	Supervision and Management	28.5	*18
1.0	Multi Storey Flats	1.0	
10.0	Control Centre	9.3	*19
18.7	Aged Persons Accommodation	16.4	*20
<u>52.2</u>	Housing Revenue Account	<u>55.2</u>	
<u><u>330.2</u></u>		<u><u>350.2</u></u>	

General Notes

- i) A Full-time Equivalent (FTE) is an employee working a whole week. Where two employees each work for half a week only this is classed a 1.0 FTE.
- ii) This analysis shows the estimated number of employees in post as at 1st April in each year.
- iii) This analysis shows the areas where costs are recorded. A number of employees, e.g. those shown in the Customer Services Centre are recharged to front line services through Internal Recharges.
- iv) Manual employees working for the Council's Works Services Unit are not shown in this analysis as numbers are subject to commercial confidentiality.
- v) Any additions to the establishment of the authority have to be approved by Council. Other long term changes that affect an employees working hours have to be approved by Leadership and Operations Team.
If an employee wishes to change their working hours careful consideration is given to the individual circumstances and the effects that this will have on service provision.

Notes

- *1 There has been a minor increase in working hours of 0.3 FTE staff.
- *2 The decrease of 0.8 FTE staff is due to two full time members of staff reducing working hours by 0.4 FTE.
- *3 The decrease of 0.2 FTE staff is due to the reduction in working hours of a post previously Full Time.
- *4 The increase of 2.0 FTE staff is due to the appointments of a 1.0 FTE Graduate Planning Officer and 1.0 FTE Temporary Planning Officer for 1 year.
- *5 The increase of 0.2 FTE staff is due to a part time member of staff becoming Full Time.
- *6 The decrease of 0.4 FTE staff is due to the reduction in working hours of a post previously Full Time.
- *7 The increase of 3.8 FTE in this service is due to a transfer of staff from an external operator.
- *8 The increase of 0.6 FTE staff is due to:-
 - i) The removal of a 0.4 FTE temporary post; and
 - ii) The transfer of 1.0 FTE from the Fraud section of Housing Benefits Administration (See note 17)
- *9 The increase of 1.4 FTE staff is due to:-
 - i) The appointment of a 0.4 FTE Temporary Energy Officer; and
 - ii) The increase of 1.0 FTE staff is due to an internal transfer to Corporate Property.
- *10 The decrease of 0.6 FTE staff is due to:-
 - i) The decrease of 0.35 FTE due to the reduction in working hours of a full time member of staff;
 - ii) There has been a minor change in working hours for some staff; and
 - iii) A reduction in working hours for a vacant post.
- *11 The increase of 5.4 FTE staff is due to:-
 - i) The appointment of 4.0 FTE Administration Apprentices;
 - ii) There has been a minor reduction in working hours of 0.1 FTE staff;
 - iii) The appointment of two 0.5 FTE Customer Services Advisor, resulting in a 1.0 FTE increase;
 - iv) There has been a minor reduction of 0.2 FTE for a vacant post; and
 - vi) An increase of 0.7 FTE for the return of a post previously seconded to another service.
- *12 The increase of 0.4 FTE staff is due to the appointment of a temporary member of staff.

- *13** The increase of 15.7 FTE staff is due to:-
- i) The transfer of 12.0 FTE existing members of staff from Environmental Services (See note 15)
 - ii) The transfer of 0.8 FTE staff from Grounds Maintenance;
 - iii) The transfer of 1.0 FTE staff from Street Cleansing;
 - iv) The appointment of a 0.7 FTE temporary Management Assistant (WSU);
 - v) There has been a minor increase of 0.2 FTE for a part time member of staff, now working full time; and
 - vi) The appointment of a 1.0 FTE Contract & Compliance Officer.
- *14** The reduction of 12.0 FTE staff is due to transferring members of staff to Work Services Unit (Administration) section. (See note 13). There is no net change to the number of FTE as a result of this transfer.
- *15** The decrease of 0.2 FTE staff is due to the reduction in working hours of a full time member of staff.
- *16** The decrease of 1.5 FTE staff is due to:-
- i) A full time member of staff reducing working hours by 0.5 FTE; and
 - ii) The transfer of 1.0 FTE staff to Business Transformation (see note 8).
- *17** The increase in 3.0 FTE staff is due to:-
- i) The appointment of a 1.0 FTE Regeneration Projects Officer; and
 - ii) Two vacant posts within Housing Options Team.
- *18** The increase in 6.0 FTE staff is due to:-
- i) The appointment of 2.0 FTE temporary Housing Maintenance Officers;
 - ii) The appointment of 2.0 FTE temporary Housing Officers;
 - iii) 1.0 FTE vacant post within Estate Management; and
 - iv) 1.0 FTE vacant Asset Housing Manager post.
- *19** The decrease of 0.7 FTE staff is due to the reduction in working hours for six full time Night Time Control Operators.
- *20** The decrease of 2.30 FTE staff is due to:-
- i) A full time member of staff reducing their working hours by 0.3 FTE; and
 - ii) The removal of 2.0 FTE vacant posts.

KEY FINANCIAL DATA 2012/13 AND 2013/14

	2012/13 £	2013/14 £	Change £	Change %
Special Expenses (town area)	1,465,620	1,537,610	71,990	4.91
Parish Council Precept	635,250	661,917	26,667	4.20
Rugby Borough Basic Band D (Including Special Expenses excluding Parish Precepts)	167.56	167.56	0.00	0.00
Parish Average	19.62	20.32	0.70	3.57
RBC's Average Band D Council Tax	<u>187.18</u>	<u>187.88</u>	0.70	0.37
Average Band D Council Tax	1,523.39	1,524.09	0.70	0.05
Other Statistics				
Resident Population	94,200 estimate	100,100	5,900	6.26
Council Tax Base	36,074.85	32,577.95	-3,496.90	-9.69
NDR Multiplier	45.8	47.1	2.5p	2.8%
NDR Multiplier (small hereditaments)	45.0	46.2	2.4p	2.7%
Council Dwelling Stock at start of year	3,915 estimate	3,907 estimate	-8.00	-0.20
Average Council House Rent	£73.77	£78.41	4.64	6.29
% Rent Increase	6.49%	6.29%		

Expenditure Items:

Employee Expenses

Includes salaries and the employer's costs of national insurance, pension contributions and insurance. Other employee expenses included are qualification training, professional fees and subscriptions.

Transportation Expenses

Includes car leasing, car allowances and public transport costs.

Property Expenses

Includes repairs and maintenance, rates, cleaning and insurance costs.

Running Expenses

The day to day costs of a service excluding any costs of employment. Expenses include the purchase of supplies or services and other general operating costs.

Maintenance

Includes works to preserve existing land, building or equipment items.

Capital Charges

The charge for the use of the Council's assets in the provision of a service. The charge reflects the allocation of cost these assets, such as land, buildings or equipment, over their estimated useful life.

Internal Recharges

Overheads recharged to services from central services. These includes office costs such as heating, lighting, Business Rates and management and officer time chargeable to specific services.

Other Items:

Business Rates

Rates paid on commercial business and non-residential properties. Amounts due are calculated from the property's rateable value, multiplied by the rate in the £, as determined by the Government for each year. The rate for 2013/14 for small hereditaments is 46.2p, other businesses the rate is 47.1p.

Collection Fund

There is a statutory requirement for billing authorities to maintain a separate Collection Fund which shows the transactions of the authority in relation to business rates and council tax, and illustrates the way in which these have been distributed to preceptors (authorities for which the Council collects taxes) and the General Fund.

Formula Grant Allocation (FGA), Revenue Support Grant (RSG) & Retained Business Rates

Prior to 2013/14 local authorities received a Formula Grant Allocation (FGA), which combined Revenue Support Grant (RSG) and National Non-Domestic Rates (NNDR). From 2013/14, under the new Business Rates Retention system councils will now retain a proportion of the business rates generated in their local economies and also receive a revamped RSG allocation.

Net Cost of Borrowing

The Council earns interest income through the investment of cash receipts from land or asset disposal and also from any temporary surplus revenue income from the normal day-to-day management of Council finances. The Council also pays interest on any external borrowing that may be required, for example to finance investment in the Council's assets, as well as any temporary revenue deficits from the from the normal day-to-day management of Council finances.

Leasing

Rental payments for the provision and use of capital assets for a specific period of time.

Minimum Revenue Provision (MRP)

The Council is required to set sums aside a minimum amount from revenue resources for the repayment of loans which have been used to finance capital investment. The amount to be set aside is calculated based on the estimated life of the assets for which borrowing has been undertaken.

Precepts

The amount of money "requested" by the Borough, County and Parish Councils to meet part of the cost of services provided.

Replacement Reserves

The accumulated amounts to be used in the future to finance the replacement costs of vehicles or specified equipment items.

Revenue Contributions to Capital Expenditure

A means by which capital projects are paid for or "financed". This financing method enables capital costs to be charged to a revenue account in the year in which they are incurred.

Portfolio/Service	Page Number
Resources and Corporate Governance	
Central Telephone Service	31
Customer and Information Services	36
Customer Support Services	37
Warwickshire Direct Partnership	52

Portfolio/Service	Page Number
Resources and Corporate Governance	
Borough Elections	29
Business Transformation	30
Civic Responsibilities	32
Democratic and Legal Services	38
Electoral Registration	40
Mayoral Services	44
Members Expenses	45
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Portfolio/Service	Page Number
Economy, Development and Culture	
Car Parks and Parking	13
Miscellaneous Highways Services	17
Public Conveniences	19
Town Centre CCTV and Management	24
Resources and Corporate Governance	
Safety and Resilience	50
Works Services Unit and Depot	53
Sustainable Environment	
Allotments	57
Cemeteries	58
Crematorium	59
Crime and Disorder	60
Environmental Services	61
Hackney Carriages and Private Hire Vehicles	62
Land Drainage	63
Licensing	64
Market	65
Parks, Recreation Grounds & Open Spaces	66
Regulatory Services	67
Street Cleansing	68
Waste Collection and Recycling	69
Sustainable Inclusive Communities	
Sewage Disposal Plant	80

Portfolio/Service	Page Number
Resources and Corporate Governance	
Council Tax and NDR Collection	35
Democratic/Corporate Core	39
General Financial Expenses	42
Occupational Health & Welfare	46
Resources	48
Retired Employees	49
Sustainable Inclusive Communities	
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