



Budget and Resources Book

Rugby Borough Council • 2018/2019



Our Strategic Objectives

Proud of our past, fit for the future

Our Operating Principles are:

1) Corporate Resources

- Optimise income and identify new revenue opportunities
- Prioritise the use of resources to meet changing customer needs and demands
- Ensure that the council works efficiently and effectively

2) Communities and Homes

- Ensure residents have a home that works for them and is affordable
- Deliver digitally-enabled services that residents can access
- Understand our communities and enable people to take an active part in them

3) Environment and Public Realm

- Enhance our local open spaces to make them places where people want to be
- Continue to improve the efficiency of our waste and recycling services
- Protect the public

4) Growth and Investment

- Promote sustainable growth and economic prosperity
- Promote and grow Rugby's visitor economy with our partners
- Encourage healthy and active lifestyles to improve wellbeing within the borough

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2018/19 General Fund Revenue Budgets

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GENERAL FUND REVENUE BUDGETS - SUMMARY

| 2017/18 Budget £ | | 2018/19 Budget £ | Notes |
|------------------------|--|------------------------|------------|
| | Portfolio Expenditure :- | | |
| 3,205,800 | Growth & Investment | 2,820,140 | |
| 1,580,800 | Corporate Resources | 1,007,550 | |
| 7,633,450 | Environment & Public Realm | 7,070,150 | |
| 1,027,280 | Communities & Homes | 1,991,550 | |
| 13,447,330 | Portfolio Expenditure | <u>12,889,390</u> | *1 |
| 1,860,040 | Executive Director Office | 1,938,510 | |
| <u>15,307,370</u> | | <u>14,827,900</u> | |
| -200,000 | Less Corporate Savings Target | -200,000 | *2 |
| 0 | Less Digitalisation Savings Target | -160,000 | *3 |
| -309,330 | Less IAS 19 Pension Adjustment | -317,190 | *4 |
| -2,391,670 | Less Capital Charge Adjustment | -2,590,610 | *5 |
| <u>12,406,370</u> | Net Expenditure | <u>11,560,100</u> | *6 |
| 627,610 | Net Cost of Borrowing | 465,390 | *7 |
| 1,475,550 | MRP Adjustment | 1,929,060 | *8 |
| 87,500 | Revenue Contribution to Capital Outlay | 87,500 | *9 |
| 264,160 | Contribution to Budget Stability Reserve | 0 | |
| 0 | Contribution to Business Rate Equalisation Reserve | 552,620 | *14 |
| <u>14,861,190</u> | Total Expenditure (before Parish Precepts) | <u>14,594,670</u> | |
| 731,090 | Parish Council Precepts and Council Tax Support | 760,630 | *10 |
| <u>15,592,280</u> | Total Expenditure | <u>15,355,300</u> | *11 |
| | Income :- | | |
| -7,062,870 | Council Tax | -7,438,430 | *12 |
| -510,930 | Revenue Support Grant | -152,680 | *13 |
| -4,495,690 | Retained Business Rates (Net of Tariff) | -4,907,000 | *14 |
| 0 | Retained Business Rates Additional Growth | -552,620 | *14 |
| -2,671,540 | New Homes Bonus | -2,105,750 | *15 |
| -375,350 | Other Government Grants | -297,000 | *16 |
| -120,000 | Contribution from Balances | -13,420 | |
| -355,900 | Collection Fund Surplus (-)/Deficit | 111,600 | *17 |
| <u>-15,592,280</u> | Total Income | <u>-15,355,300</u> | |

GENERAL FUND REVENUE BUDGET ACTIVITY EXPLANATIONS

Page 1 provides a summary of the Council's General Fund Revenue Budget for 2018/19 together with those approved for 2017/18

Some of the wording used is explained below.

Notes

*1 **Portfolio Expenditure**

The net cost of the Council's individual services is included within appropriate Portfolios. The cost of Portfolio Services is shown on page 1 as the first sub-heading for 2018/19 totalling **£12,889,390**. Detailed service budgets are shown in the colour-coded sections of the book.

Four specific budget items are deducted from the total of Portfolio spending being adjustments for the Corporate Savings Target, Digitalisation Savings Target, IAS 19 pension adjustments and Capital Charges.

*2 **Corporate Savings Target**

It has been assumed for budget setting purposes that savings will be realised across the Council in 2018/19. As it is not possible to identify which services these savings will be achieved from they are therefore dealt with as 'corporate' savings. The corporate savings target for 2018/19 is estimated to be **£200,000**.

*3 **Digitalisation Savings Target**

It has been assumed for budget setting purposes that efficiencies will be made from across the Council in 2018/19 through the implementation of digitalisation within certain services. The estimated savings anticipated from digitalisation for 2018/19 is **£160,000**.

*4 **IAS19 Pension Adjustment**

Under International Accounting Standard (IAS) 19, the Council must include in its service budgets the cost of retirement benefits when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge required for the overall budget and against council tax is based on the cash payable in the year. Therefore, a notional charge is accounted for within service budgets to represent the real cost of retirement benefits and then it is reversed out within corporate adjustments; to deduct it from the overall budget leaving only the cash paid as a charge against council tax. The total amount reversed-out for 2018/19 will be **£317,190**.

*5 **Capital Charge Adjustment**

Portfolio budgets include capital charges to reflect within individual service budgets the allocation of cost the Council's assets, such as land, buildings or equipment, over their estimated useful life. However, as this is a notional accounting charge only, capital charges for all portfolio services are totalled and then deducted at a corporate level to ensure that the Council's overall budget includes only the real cash cost of financing capital expenditure, rather than the calculated notional capital charges reflecting the cost of using assets. The total amount reversed out for 2018/19 will be **£2,590,610**.

*6 The net cost of all the above activities of **£11,560,100** is shown as **Net Expenditure**.

The following other corporate items need to be taken into account to determine Total Expenditure.

*7 **Net Cost of Borrowing**

Interest is earned by investing Council funds not required for spending purposes at a particular time, although this is more than offset by the cost of the Council's borrowing. For 2018/19 the cost of borrowing exceeds the level of interest earned. Net cost of borrowing has been estimated at **£465,390**.

*8 **Minimum Revenue Provision Adjustment**

The Council is required to set sums aside from revenue resources for the repayment of loans which have been used to finance capital investment. The amount to be set aside is calculated based on the estimated life of the assets for which borrowing has been undertaken. For 2018/19 the amount required is **£1,929,060**.

*9 **Revenue Contribution to Capital Outlay**

Revenue Contributions to Capital Outlay are contributions from the revenue budget to finance capital expenditure. For 2018/19 an **£87,500** revenue contribution has been included in the budget in order to part-fund the capital expenditure.

***10 Parish Council Precepts and Council Tax Support**

Almost all the borough's Parish Councils request the Borough Council to collect specified amounts on their behalf to ensure Parish spending can take place. The total amount of these requests (i.e. 'precepts') is **£756,920** for 2018/19 and this amount must be taken into account to determine the Average Band D Council Tax for 2018/19. In addition, Parish Council's will also receive **£3,710** of Local Council Tax Support (LCTS) grant from the Council, resulting in total funding of **£760,630** for 2018/19. In comparison Parish Council's received £12,399 of LCTS grant and total funding, including Parish Precepts, of £718,691 for 2017/18.

***11 Total Expenditure**

The net total of all the above activities is **£15,355,300** for 2018/19.

Income

Specific income amounts must be calculated/taken into account to ensure all Total Expenditure can be funded from income to be raised or received.

***12 Council Tax**

The amount of estimated income to be received from all the Borough's Council-taxpayers is **£7,438,430** for 2018/19.

***13 Revenue Support Grant**

Revenue Support Grant is a general grant that the Council receives from the Government, which the Council has discretion over its use to support total spending. In 2018/19 the Council will receive a **£152,680** Revenue Support Grant allocation.

***14 Retained Business Rates (Net of Tariff)**

The current Business Rates Retention system was introduced on 1st April 2013 and councils retain a proportion of the business rates generated in their local economies. Last year, the Government consulted on a reset of the current system in 2020/21, which would redistribute the business rates growth generated since 2013/14. To prepare for the reset, the Council has set a sustainable business rates income position of **£4,907,000** across the medium term. Any additional business rates growth (**£552,620** in 2018/19) will be transferred to the budget equalisation reserve to taper the net budget reductions caused by a reset and prevent a cliff-edge drop in the net budget in 2020/21.

***15 New Homes Bonus**

The government introduced the New Homes Bonus in April 2011. The bonus was designed to ensure that the economic benefits of housing growth are returned to the councils and communities where that growth takes place. For every new home built and occupied in Rugby, and every long-term empty home brought back into use, the government allocates a non-ring fenced New Homes Bonus grant each year for six years. Significant changes to New Homes Bonus were announced within the 2017/18 Local Government Finance Settlement. Grant payments will be reduced from six years to five years in 2017/18 and then to four years in 2018/19. In 2018/19 Rugby's total New Homes Bonus allocation will be **£2,105,750**.

***16 Other Government Grants**

In 2018/19 the Council will receive **£297,000** in other grants, consisting of Transition grant, Housing Benefit Administration grant and Council Tax Support Administration Grant.

***17 Collection Fund Surplus/Deficit**

All the money collected from council tax and business rates is paid into the Collection Fund. Each year, at the time that the budget is set, the council assesses whether the actual amount collected will be more or less than expected. Any surplus or deficit cannot be used by the council but must, by law, be dealt with by adjusting the council tax level. In 2018/19, the Collection Fund is **£111,600** in deficit. This is the net result of a **£87,600** surplus on Council Tax and a **£199,200** deficit on Business Rates.

A section at the end of the booklet "An Explanation of Financial Terms" explains a number of other activities.

THE COUNCIL TAX 2018/19

| Expenditure Requirements | £ | £ |
|---|------------|-------------------|
| Rugby Borough Council Net Spending | | 14,594,670 |
| Parish Council Precepts and Local Council Tax Support | | 760,630 |
| Total Expenditure | | 15,355,300 |
| Less: | | |
| Government Grants | -2,555,430 | |
| <i>(combines Revenue Support Grant, New Homes Bonus & Other Gov't Grants)</i> | | |
| Retained Business Rates (Net of Tarrif) | -5,459,620 | |
| Contribution from Reserves & Balances | -13,420 | |
| Collection Fund Surplus re: Council Tax & Business Rates | 111,600 | |
| Total Income | | -7,916,870 |
| Net Borough Council Tax Requirement | | 7,438,430 |
| Add: | | |
| Warwickshire County Council Precept | | 49,462,269 |
| The Office of the Warwickshire Police & Crime Commissioner | | 7,398,585 |
| Total Council Tax Requirement | | 64,299,284 |

| Council Tax for 2018/19 | | | £ |
|---|---|------------|-----------------|
| Effective Tax Base for Whole Area (number of Band D equivalent properties) | | 36,271.17 | |
| Warwickshire County Council Requirement | £ | 49,462,269 | |
| Requirement divided by Tax Base = | | | 1,363.68 |
| The Office of the Warwickshire Police & Crime Commissioner Request | £ | 7,398,585 | |
| Requirement divided by Tax Base = | | | 203.98 |
| Rugby Borough Council Requirement (including Parishes) | £ | 7,438,430 | |
| Requirement divided by Tax Base = | | | 205.08 |
| Total AVERAGE Band D Council Tax | | | 1,772.74 |

THE COUNCIL TAX 2018/19

| | | |
|---|-------------|-------------------|
| | £ | £ |
| Council Tax Requirement | 6,681,512 | |
| (Including Town Area Special Expenses, excluding Parish Precepts (see below)) | | |
| Divided by Tax Base of | 36,271.17 | |
| = Relevant Basic Amount of Council Tax (2017/18 relevant basic amount was £179.21) | | 184.21 |
| Parish Precept | 756,922 | |
| Divided by Tax Base of | 36,271.17 | |
| = Parish Average | | 20.87 |
| Total Borough Basic Amount | | 205.08 |

| Special Expenses | £ | £ |
|---|---|------------------|
| Rugby Borough Council Town Area | | |
| Parks, Recreation Grounds & Open Spaces | | 1,221,490 |
| Town Centre Management & CCTV | | 145,300 |
| Cemeteries | | - |
| Allotments | | 275,000 |
| Less: Local Council Tax Support Funding | | -14,858 |
| Total Town Area Special Expenses | | 1,626,932 |

The Council Tax amount for Band D properties in each area using the figures calculated on page 4 and above are shown on pages 6 and 7.

| Council Tax Valuation Bands (As at April 1991 property prices) | Ratio to Band D | Valuation from £ | Valuation to £ |
|--|-----------------------|------------------------|----------------------|
| Band A - | 5/9 | 0 | 40,000 |
| Band A | 6/9 | 0 | 40,000 |
| Band B | 7/9 | 40,001 | 52,000 |
| Band C | 8/9 | 52,001 | 68,000 |
| Band D | 9/9 | 68,001 | 88,000 |
| Band E | 11/9 | 88,001 | 120,000 |
| Band F | 13/9 | 120,001 | 160,000 |
| Band G | 15/9 | 160,001 | 320,000 |
| Band H | 18/9 | 320,001 | or more |

COUNCIL TAX BANDS AND PARISHES 2018/19

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|--|-----------------------------|----------------------|--------------------------------------|-----------------------------------|------------------------------------|------------------------------------|--|
| | Total Parish Funding* | Tax Base (Band D) | Special Expenses per Band D | Add Borough Basic Band D | Add County Precept Band D | Add Police Precept Band D | Council Tax Band D cols 3+4+5+6 |
| | £ | £ | £ | £ | £ | £ | £ |
| PARISH COUNCILS | | | | | | | |
| Ansty | 7,623 | 129.68 | 58.42 | 139.36 | 1,363.68 | 203.98 | 1,765.44 |
| Binley Woods | 40,450 | 978.35 | 41.15 | 139.36 | 1,363.68 | 203.98 | 1,748.17 |
| Birdingbury | 6,874 | 157.35 | 43.55 | 139.36 | 1,363.68 | 203.98 | 1,750.57 |
| Bourton & Draycote | 5,600 | 135.88 | 41.15 | 139.36 | 1,363.68 | 203.98 | 1,748.17 |
| Brandon & Bretford | 18,640 | 284.81 | 65.12 | 139.36 | 1,363.68 | 203.98 | 1,772.14 |
| Brinklow | 29,532 | 446.56 | 65.80 | 139.36 | 1,363.68 | 203.98 | 1,772.82 |
| Burton Hastings | 1,846 | 90.99 | 20.24 | 139.36 | 1,363.68 | 203.98 | 1,727.26 |
| Cawston | 69,651 | 1,625.80 | 42.73 | 139.36 | 1,363.68 | 203.98 | 1,749.75 |
| Church Lawford | 6,294 | 158.45 | 39.52 | 139.36 | 1,363.68 | 203.98 | 1,746.54 |
| Churchover | 14,200 | 473.96 | 29.92 | 139.36 | 1,363.68 | 203.98 | 1,736.94 |
| Clifton-upon-Dunsmore | 29,140 | 654.12 | 44.38 | 139.36 | 1,363.68 | 203.98 | 1,751.40 |
| Combe Fields | 300 | 69.99 | 4.26 | 139.36 | 1,363.68 | 203.98 | 1,711.28 |
| Copston Magna | - | 20.79 | - | 139.36 | 1,363.68 | 203.98 | 1,707.02 |
| Cosford | - | 8.99 | - | 139.36 | 1,363.68 | 203.98 | 1,707.02 |
| Dunchurch | 88,500 | 1,483.56 | 59.39 | 139.36 | 1,363.68 | 203.98 | 1,766.41 |
| Easehall | 3,150 | 101.38 | 30.90 | 139.36 | 1,363.68 | 203.98 | 1,737.92 |
| Frankton | 5,020 | 166.35 | 30.09 | 139.36 | 1,363.68 | 203.98 | 1,737.11 |
| Grandborough | 5,250 | 207.41 | 25.23 | 139.36 | 1,363.68 | 203.98 | 1,732.25 |
| Harborough Magna | 7,482 | 173.96 | 42.71 | 139.36 | 1,363.68 | 203.98 | 1,749.73 |
| Kings Newnham | - | 28.16 | - | 139.36 | 1,363.68 | 203.98 | 1,707.02 |
| Leamington Hastings | 2,550 | 227.70 | 11.17 | 139.36 | 1,363.68 | 203.98 | 1,718.19 |
| Long Lawford | 71,300 | 1,321.42 | 53.47 | 139.36 | 1,363.68 | 203.98 | 1,760.49 |
| Marton | 9,750 | 214.87 | 45.17 | 139.36 | 1,363.68 | 203.98 | 1,752.19 |
| Monks Kirby | 8,000 | 217.50 | 36.66 | 139.36 | 1,363.68 | 203.98 | 1,743.68 |
| Newton & Biggin | 12,000 | 299.63 | 39.96 | 139.36 | 1,363.68 | 203.98 | 1,746.98 |
| Pailton | 11,623 | 221.81 | 52.18 | 139.36 | 1,363.68 | 203.98 | 1,759.20 |
| Princethorpe | 9,800 | 168.12 | 57.90 | 139.36 | 1,363.68 | 203.98 | 1,764.92 |
| Ryton-on-Dunsmore | 59,878 | 645.37 | 92.13 | 139.36 | 1,363.68 | 203.98 | 1,799.15 |
| Shilton & Barnacle | 19,696 | 338.61 | 57.81 | 139.36 | 1,363.68 | 203.98 | 1,764.83 |
| Stretton Baskerville | 154 | 7.61 | 20.11 | 139.36 | 1,363.68 | 203.98 | 1,727.13 |
| Stretton-on-Dunsmore | 53,387 | 505.78 | 105.05 | 139.36 | 1,363.68 | 203.98 | 1,812.07 |
| Stretton-under-Fosse | 3,350 | 98.12 | 34.08 | 139.36 | 1,363.68 | 203.98 | 1,741.10 |
| Thurlaston | 5,000 | 200.61 | 24.91 | 139.36 | 1,363.68 | 203.98 | 1,731.93 |
| Wibtoft | - | 23.01 | - | 139.36 | 1,363.68 | 203.98 | 1,707.02 |
| Willey | 2,000 | 38.87 | 51.34 | 139.36 | 1,363.68 | 203.98 | 1,758.36 |
| Willoughby | 13,635 | 191.35 | 71.05 | 139.36 | 1,363.68 | 203.98 | 1,778.07 |
| Withybrook | 3,300 | 114.27 | 28.84 | 139.36 | 1,363.68 | 203.98 | 1,735.86 |
| Wolfhampcote | 3,000 | 149.78 | 20.00 | 139.36 | 1,363.68 | 203.98 | 1,727.02 |
| Wolston | 94,080 | 977.94 | 95.71 | 139.36 | 1,363.68 | 203.98 | 1,802.73 |
| Wolvey | 38,573 | 497.73 | 77.17 | 139.36 | 1,363.68 | 203.98 | 1,784.19 |
| TOTAL | 760,627 | 13,856.64 | | | | | |
| BOROUGH COUNCIL | | | | | | | |
| Town Area | 1,641,790 | 22,284.43 | 73.01 | 139.36 | 1,363.68 | 203.98 | 1,780.02 |
| Contributions in Lieu (Ministry of Defence) | - | 130.10 | | | | | |
| OVERALL TOTALS | 2,402,417 | 36,271.17 | | | | | |

* Includes Parish Precepts and Local Council Tax Support funding

COUNCIL TAX BANDS AND PARISHES 2018/19

| COUNCIL TAX CALCULATIONS | Band A- amount £ | Band A amount £ | Band B amount £ | Band C amount £ | Band D amount £ | Band E amount £ | Band F amount £ | Band G amount £ | Band H amount £ |
|--------------------------|---------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Ansty | 980.80 | 1,176.97 | 1,373.12 | 1,569.29 | 1,765.44 | 2,157.76 | 2,550.08 | 2,942.41 | 3,530.88 |
| Binley Woods | 971.20 | 1,165.45 | 1,359.69 | 1,553.94 | 1,748.17 | 2,136.65 | 2,525.14 | 2,913.62 | 3,496.34 |
| Birdingbury | 972.53 | 1,167.05 | 1,361.55 | 1,556.07 | 1,750.57 | 2,139.59 | 2,528.61 | 2,917.62 | 3,501.14 |
| Bourton & Draycote | 971.20 | 1,165.45 | 1,359.69 | 1,553.94 | 1,748.17 | 2,136.65 | 2,525.14 | 2,913.62 | 3,496.34 |
| Brandon & Bretford | 984.52 | 1,181.43 | 1,378.33 | 1,575.24 | 1,772.14 | 2,165.95 | 2,559.76 | 2,953.57 | 3,544.28 |
| Brinklow | 984.90 | 1,181.89 | 1,378.86 | 1,575.85 | 1,772.82 | 2,166.78 | 2,560.74 | 2,954.71 | 3,545.64 |
| Burton Hastings | 959.58 | 1,151.51 | 1,343.42 | 1,535.35 | 1,727.26 | 2,111.10 | 2,494.94 | 2,878.77 | 3,454.52 |
| Cawston | 972.08 | 1,166.51 | 1,360.91 | 1,555.34 | 1,749.75 | 2,138.59 | 2,527.42 | 2,916.26 | 3,499.50 |
| Church Lawford | 970.30 | 1,164.37 | 1,358.42 | 1,552.49 | 1,746.54 | 2,134.66 | 2,522.78 | 2,910.91 | 3,493.08 |
| Churchover | 964.96 | 1,157.97 | 1,350.95 | 1,543.96 | 1,736.94 | 2,122.93 | 2,508.92 | 2,894.91 | 3,473.88 |
| Clifton-upon-Dunsmore | 973.00 | 1,167.61 | 1,362.20 | 1,556.81 | 1,751.40 | 2,140.60 | 2,529.80 | 2,919.01 | 3,502.80 |
| Combe Fields | 950.71 | 1,140.86 | 1,330.99 | 1,521.15 | 1,711.28 | 2,091.57 | 2,471.85 | 2,852.14 | 3,422.56 |
| Copston Magna | 948.34 | 1,138.02 | 1,327.68 | 1,517.36 | 1,707.02 | 2,086.36 | 2,465.70 | 2,845.04 | 3,414.04 |
| Cosford | 948.34 | 1,138.02 | 1,327.68 | 1,517.36 | 1,707.02 | 2,086.36 | 2,465.70 | 2,845.04 | 3,414.04 |
| Dunchurch | 981.33 | 1,177.61 | 1,373.87 | 1,570.15 | 1,766.41 | 2,158.95 | 2,551.49 | 2,944.02 | 3,532.82 |
| Easehall | 965.51 | 1,158.62 | 1,351.71 | 1,544.83 | 1,737.92 | 2,124.13 | 2,510.33 | 2,896.54 | 3,475.84 |
| Frankton | 965.06 | 1,158.08 | 1,351.08 | 1,544.11 | 1,737.11 | 2,123.14 | 2,509.16 | 2,895.19 | 3,474.22 |
| Grandborough | 962.36 | 1,154.84 | 1,347.30 | 1,539.79 | 1,732.25 | 2,117.20 | 2,502.14 | 2,887.09 | 3,464.50 |
| Harborough Magna | 972.07 | 1,166.49 | 1,360.90 | 1,555.32 | 1,749.73 | 2,138.56 | 2,527.39 | 2,916.22 | 3,499.46 |
| Kings Newnham | 948.34 | 1,138.02 | 1,327.68 | 1,517.36 | 1,707.02 | 2,086.36 | 2,465.70 | 2,845.04 | 3,414.04 |
| Leamington Hastings | 954.55 | 1,145.47 | 1,336.37 | 1,527.29 | 1,718.19 | 2,100.01 | 2,481.83 | 2,863.66 | 3,436.38 |
| Long Lawford | 978.05 | 1,173.67 | 1,369.27 | 1,564.89 | 1,760.49 | 2,151.71 | 2,542.93 | 2,934.16 | 3,520.98 |
| Marton | 973.43 | 1,168.13 | 1,362.81 | 1,557.51 | 1,752.19 | 2,141.57 | 2,530.95 | 2,920.32 | 3,504.38 |
| Monks Kirby | 968.71 | 1,162.46 | 1,356.19 | 1,549.95 | 1,743.68 | 2,131.17 | 2,518.65 | 2,906.14 | 3,487.36 |
| Newton & Biggin | 970.54 | 1,164.66 | 1,358.76 | 1,552.88 | 1,746.98 | 2,135.20 | 2,523.42 | 2,911.64 | 3,493.96 |
| Pailton | 977.33 | 1,172.81 | 1,368.26 | 1,563.74 | 1,759.20 | 2,150.14 | 2,541.07 | 2,932.01 | 3,518.40 |
| Princethorpe | 980.51 | 1,176.62 | 1,372.71 | 1,568.83 | 1,764.92 | 2,157.13 | 2,549.33 | 2,941.54 | 3,529.84 |
| Ryton-on-Dunsmore | 999.52 | 1,199.44 | 1,399.34 | 1,599.25 | 1,799.15 | 2,198.96 | 2,598.78 | 2,998.59 | 3,598.30 |
| Shilton & Barnacle | 980.46 | 1,176.56 | 1,372.64 | 1,568.75 | 1,764.83 | 2,157.02 | 2,549.20 | 2,941.39 | 3,529.66 |
| Stretton Baskerville | 959.51 | 1,151.43 | 1,343.32 | 1,535.24 | 1,727.13 | 2,110.94 | 2,494.75 | 2,878.56 | 3,454.26 |
| Stretton-on-Dunsmore | 1,006.70 | 1,208.05 | 1,409.39 | 1,610.74 | 1,812.07 | 2,214.75 | 2,617.44 | 3,020.12 | 3,624.14 |
| Stretton-under-Fosse | 967.27 | 1,160.74 | 1,354.19 | 1,547.65 | 1,741.10 | 2,128.01 | 2,514.93 | 2,901.84 | 3,482.20 |
| Thurlaston | 962.18 | 1,154.63 | 1,347.05 | 1,539.50 | 1,731.93 | 2,116.81 | 2,501.68 | 2,886.56 | 3,463.86 |
| Wibtoft | 948.34 | 1,138.02 | 1,327.68 | 1,517.36 | 1,707.02 | 2,086.36 | 2,465.70 | 2,845.04 | 3,414.04 |
| Willey | 976.86 | 1,172.25 | 1,367.61 | 1,563.00 | 1,758.36 | 2,149.11 | 2,539.86 | 2,930.61 | 3,516.72 |
| Willoughby | 987.81 | 1,185.39 | 1,382.94 | 1,580.52 | 1,778.07 | 2,173.20 | 2,568.33 | 2,963.46 | 3,556.14 |
| Withybrook | 964.36 | 1,157.25 | 1,350.11 | 1,543.00 | 1,735.86 | 2,121.61 | 2,507.36 | 2,893.11 | 3,471.72 |
| Wolfhampcote | 959.45 | 1,151.35 | 1,343.24 | 1,535.14 | 1,727.02 | 2,110.80 | 2,494.59 | 2,878.37 | 3,454.04 |
| Wolston | 1,001.51 | 1,201.83 | 1,402.12 | 1,602.44 | 1,802.73 | 2,203.34 | 2,603.95 | 3,004.56 | 3,605.46 |
| Wolvey | 991.21 | 1,189.47 | 1,387.70 | 1,585.96 | 1,784.19 | 2,180.68 | 2,577.17 | 2,973.66 | 3,568.38 |
| RBC Town area | 988.90 | 1,186.69 | 1,384.47 | 1,582.26 | 1,780.03 | 2,175.59 | 2,571.16 | 2,966.72 | 3,560.06 |

GROWTH AND INVESTMENT

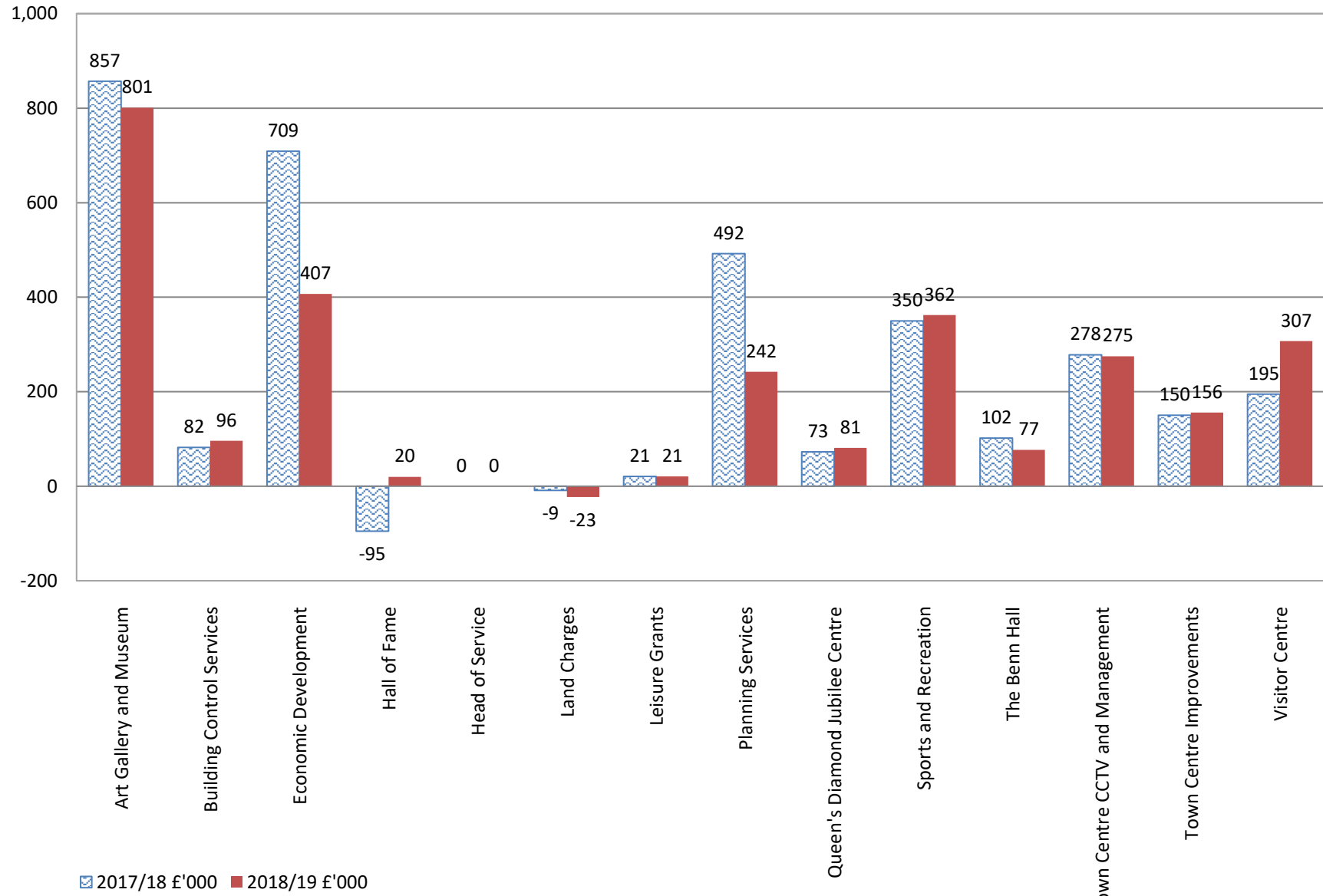
HEAD OF SERVICE - ROB BACK

| 2017/18 Budget | | 2018/19 Budget | | | |
|-------------------|--------------------------------|------------------|-------------------|---------------------------|------------------|
| | | Expenditure | Income | Accounting Adjustments | Net |
| £ | | £ | £ | £ | £ |
| 857,340 | Art Gallery and Museum | 562,530 | -34,310 | 272,860 | 801,080 |
| 82,280 | Building Control Services | 70,500 | 0 | 25,370 | 95,870 |
| 709,300 | Economic Development | 367,070 | -58,630 | 98,280 | 406,720 |
| -94,500 | Hall of Fame | 40,500 | -327,000 | 306,080 | 19,580 |
| 0 | Head of Growth & Investment | 97,760 | 0 | -97,760 | 0 |
| -9,190 | Land Charges | 76,610 | -135,000 | 35,300 | -23,090 |
| 20,850 | Leisure Grants | 20,210 | 0 | 600 | 20,810 |
| 492,430 | Planning Services | 989,540 | -1,053,170 | 305,180 | 241,550 |
| 72,860 | Queen's Diamond Jubilee Centre | 10,230 | -238,780 | 309,860 | 81,310 |
| 349,990 | Sports and Recreation | 417,930 | -204,030 | 147,990 | 361,890 |
| 102,120 | The Benn Hall | 221,340 | -234,360 | 89,760 | 76,740 |
| 194,700 | Visitor Centre | 284,490 | -45,650 | 67,730 | 306,570 |
| 277,620 | Town Centre CCTV/Management | 260,130 | 0 | 14,870 | 275,000 |
| 150,000 | Town Centre Improvements | 150,000 | 0 | 6,110 | 156,110 |
| <u>3,205,800</u> | Total | <u>3,568,840</u> | <u>-2,330,930</u> | <u>1,582,230</u> | <u>2,820,140</u> |

SERVICE RESERVES

| | | |
|-----------|-----------------------------------|----------|
| 9853 | AGM Acquisition Fund | £0 |
| 9854 | Building Control | £0 |
| 9849 | Planning / Legal Training Reserve | £0 |
| 9852 | Library / Art Gallery Reserve | £0 |
| 9855 | Land Charges | £0 |
| 9877 | CCTV | £0 |
| 9883/9879 | Leisure Centre Plant Replacement | -£26,230 |

BUDGET COMPARISON FOR GROWTH & INVESTMENT 2017/18 AND 2018/19



Head of Service: R. Back

Service Description

The Art Gallery, Museum and Library is a jointly funded venture with Warwickshire County Council. The Borough Council is directly responsible for operating the Art Gallery and Museum, in which the Council's collection of 20th century paintings and various items of historical interest are displayed. Additional works of art continue to be purchased.

Staffing

9.9 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 292,670 | Employee Expenses | 329,280 |
| 181,960 | Property Expenses | 175,150 |
| 840 | Transportation Expenses | 840 |
| 63,150 | General Running Expenses | 63,150 |
| 1,800 | Other Running Expenses | 1,800 |
| 540,420 | | 570,220 |
| | Income: | |
| -34,310 | Contribution to Running Expenses and other income | -34,310 |
| -34,310 | | -34,310 |
| | Accounting Adjustments: | |
| 193,630 | Net Internal Recharges to Art Gallery and Museum | 180,220 |
| 157,600 | Capital Charges | 84,950 |
| 351,230 | | 265,170 |
| 857,340 | Net Expenditure | 801,080 |

Head of Service: R. Back

Service Description

Enforcement of the Building Regulations, control of dangerous structures and demolitions and the Council's Access Officer function.

On 18th November 2013 Cabinet approved the principle of Warwick District Council taking over the management of Following this on 20th October 2014 Cabinet approved the permanent transfer of the Building Control service to Financial responsibility for the Building Regulation fee earning function transferred to Warwick District Council from this date. The Shared Services Agreement makes provision for Warwick District Council to charge Rugby Borough Council for Building Regulation non-fee earning work such as dangerous structures and demolitions.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|--|---------------------------------|
| 70,500 | Expenditure: | |
| <hr/> | Contribution to WDC for Service Provision | 70,500 |
| 70,500 | | <hr/> |
| | | 70,500 |
| | Income: | |
| -17,700 | Allocation of RBC support service charges to the partnership | 0 |
| <hr/> | | <hr/> |
| -17,700 | | 0 |
| | Accounting Adjustments: | |
| 29,480 | Net Internal Recharges to Building Control Services | 25,370 |
| <hr/> | | <hr/> |
| 29,480 | | 25,370 |
| <hr/> | Net Expenditure | <hr/> |
| <u>82,280</u> | | <u>95,870</u> |

Head of Service: R. Back

Service Description

The active encouragement of residential and economic growth in the Borough through the development of local planning policy. The provision of business support and advice through various services to existing employers and those considering relocation to the Borough.

Staffing

5.0 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 259,350 | Employee Expenses | 230,530 |
| 1,830 | General Running Expenses | 1,540 |
| 124,500 | Economic Development Initiatives | 90,500 |
| 200,000 | Community Infrastructure Levy | 0 |
| 85,000 | Development Framework Activities | 50,000 |
| 670,680 | | 372,570 |
| | Income: | |
| -58,630 | Grant Income | -58,630 |
| -58,630 | | -58,630 |
| | Accounting Adjustments: | |
| 97,250 | Net Internal Recharges to Economic Development | 92,780 |
| 97,250 | | 92,780 |
| 709,300 | Net Expenditure | 406,720 |

Head of Service: R. Back

Service Description

A world class attraction, where visitors can experience the moments that defined the sport and take a journey through time using the latest touch screen technology.

Staffing

Staff at the Visitor Centre provide a service for admission to the Hall of Fame along with a point of contact for any sales associated with the Hall of Fame.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 0 | Employee Expenses | 0 |
| 30,000 | Property Expenses | 30,000 |
| 20,500 | General Running Expenses | 10,500 |
| 300,000 | Contract Payment | 0 |
| 350,500 | | 40,500 |
| | Income: | |
| -445,000 | Other income | -327,000 |
| -445,000 | | -327,000 |
| | Accounting Adjustments: | |
| 0 | Net Internal Recharges to Hall of Fame | 306,080 |
| 0 | | 306,080 |
| -94,500 | Net Expenditure | 19,580 |

Head of Service: R. Back

Service Description

Head of Service (Formerly Included in Planning Services)

Staffing

1.0 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 90,670 | Employee Expenses | 95,550 |
| 1,990 | Transportation Expenses | 1,990 |
| 220 | General Running Expenses | 220 |
| 92,880 | | 97,760 |
| | Accounting Adjustments: | |
| 0 | Net Internal Recharges to Head of Service | -97,760 |
| 0 | | -97,760 |
| 92,880 | Net Expenditure | 0 |

Head of Service: R. Back

Service Description

The maintenance of the Register of Local Land Charges and the co-ordination of responses to searches of the Register and enquiries of Local Authorities.

Staffing

1.0 FTE

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 24,730 | Employee Expenses | 23,560 |
| 50 | Transportation Expenses | 50 |
| 9,620 | General Running Expenses | 9,620 |
| 43,760 | Land Charges Payments to WCC | 43,760 |
| 78,160 | | 76,990 |
| | Income: | |
| -135,000 | Search Fees and Enquiries | -135,000 |
| -135,000 | | -135,000 |
| | Accounting Adjustments: | |
| 47,650 | Net Internal Recharges to Land Charges | 34,720 |
| 47,650 | | 34,720 |
| -9,190 | Net Expenditure | -23,290 |

Head of Service: R. Back

Service Description

The provision of grants to local clubs and societies, aimed at developing and maintaining projects whilst increasing participation. This funding is allocated via the Grants Working Party.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Grants and Subscriptions'

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| 20,210 | Expenditure: | |
| 20,210 | Grant Allocations | 20,210 |
| <u>20,210</u> | | <u>20,210</u> |
| | Accounting Adjustments: | |
| 640 | Net Internal Recharges to Grants and Subscriptions | 600 |
| <u>640</u> | | <u>600</u> |
| <u><u>20,850</u></u> | Net Expenditure | <u><u>20,810</u></u> |

Head of Service: R. Back

Service Description

Responsible for the management of development, including the enforcement of planning legislation and the monitoring of Section 106 Agreements, the formulation of development strategy and the fostering of economic development.

Staffing

20.8 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 932,740 | Employee Expenses | 830,990 |
| 31,160 | Transportation Costs | 25,690 |
| 12,430 | General Running Expenses | 12,210 |
| 44,000 | Other Running Expenses | 44,000 |
| 1,020,330 | | 912,890 |
| | Income: | |
| -903,170 | Sales, Fees and Charges | -1,053,170 |
| -903,170 | | -1,053,170 |
| | Accounting Adjustments: | |
| 375,270 | Net Internal Recharges to Planning Services | 381,830 |
| 375,270 | | 381,830 |
| 492,430 | Net Expenditure | 241,550 |

Head of Service: R. Back

Service Description

The Queen's Diamond Jubilee Centre opened in August 2013 and is a multi-purpose leisure facility and the Council's only large leisure and sports venue. The Leisure Centre is managed by an external contractor.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Queen's Diamond Jubilee Centre'

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|---|---------------------------------|
| | Expenditure: | |
| 6,350 | Property Expenses | 6,350 |
| 860 | General Running Expenses | 860 |
| 3,020 | Other Running Expenses | 3,020 |
| 10,230 | | 10,230 |
| | Income: | |
| -340,070 | Management Fee Payable from Centre Operator | -238,780 |
| -340,070 | | -238,780 |
| | Accounting Adjustment: | |
| 32,010 | Net Internal Recharges to QDJ Centre | 27,250 |
| 370,690 | Capital Charges | 282,610 |
| 402,700 | | 309,860 |
| 72,860 | Net Expenditure | 81,310 |

Head of Service: R. Back

Service Description

Providing a wide range of sporting and play opportunities for children and young people in the borough. Offering funding and facility advice to sports clubs and community groups. A number of events are held throughout the year for the borough.

Staffing

12.8 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 376,650 | Employee Expenses | 373,510 |
| 7,370 | Transportation Expenses | 17,090 |
| 4,670 | General Running Expenses | 12,040 |
| 47,030 | Development Activities | 21,780 |
| 435,720 | | 424,420 |
| | Income: | |
| -234,890 | Grants, Fees and Charges | -202,420 |
| -234,890 | | -202,420 |
| | Accounting Adjustments: | |
| 145,120 | Net Internal Recharges to Sports and Recreation | 135,670 |
| 4,040 | Capital Charges | 4,180 |
| 149,160 | | 139,850 |
| 349,990 | Net Expenditure | 361,850 |

Head of Service: R. Back

Service Description

The Benn Hall provides conference and event facilities with a bar and catering provisions. Management of the hall became the responsibility of Rugby Borough Council from April 2013.

Staffing

3.5 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 172,340 | Employee Expenses | 127,290 |
| 15,160 | Property Expenses | 31,550 |
| 72,130 | General Running Expenses | 60,670 |
| 4,000 | Other Running Expenses | 4,450 |
| 263,630 | | 223,960 |
| | Income: | |
| -255,650 | Sales, Fees & Charges | -218,760 |
| -15,600 | GC Benn Bequest | -15,600 |
| -271,250 | | -234,360 |
| | Accounting Adjustments: | |
| 105,930 | Net Internal Recharges to the Benn Hall | 83,330 |
| 3,810 | Capital Charges | 3,810 |
| 109,740 | | 87,140 |
| 102,120 | Net Expenditure | 76,740 |

Head of Service: R. Back

Service Description

This relates to services largely provided by the Rugby Town Centre Company which are jointly funded by the Council and the Business Improvement District (BID) to improve and co-ordinate the approach to the Town Centre.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Town Centre CCTV and Management'

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|--|---------------------------------|
| | Expenditure: | |
| 254,580 | Payment to BID | 260,090 |
| 40 | Property Expenses | 40 |
| <hr/> 254,620 | | <hr/> 260,130 |
| | Accounting Adjustments: | |
| 23,000 | Net Internal Recharges to Town Centre CCTV and Management | 14,870 |
| <hr/> 23,000 | | <hr/> 14,870 |
| <hr/> <hr/> <u>277,620</u> | Net Expenditure | <hr/> <hr/> <u>275,000</u> |

Head of Service: R. Back

Service Description

This relates to a commitment to enhance the Town Centre to promote businesses and increase tourism.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|---|---------------------------------|
| 150,000 | Expenditure: | |
| | Development Activities | 150,000 |
| <u>150,000</u> | | <u>150,000</u> |
| | Accounting Adjustments: | |
| 6,110 | Net Internal Recharges to Town Centre Improvements | 6,110 |
| <u>6,110</u> | | <u>6,110</u> |
| <u><u>156,110</u></u> | Net Expenditure | <u><u>156,110</u></u> |

Head of Service: R. Back

Service Description

The provision of a Visitor Centre to improve and co-ordinate tourism in Rugby. The Visitor Centre is located in the Art Gallery, Museum and Library building.

Staffing

6.9 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 141,070 | Employee Expenses | 209,760 |
| 260 | Property Expenses | 260 |
| 80 | Transportation Expenses | 230 |
| 17,690 | General Running Expenses | 61,690 |
| 800 | Other Running Expenses | 800 |
| 159,900 | | 272,740 |
| | Income: | |
| -25,650 | Contributions and Sales | -45,650 |
| -25,650 | | -45,650 |
| | Accounting Adjustments: | |
| 44,210 | Net Internal Recharges to Visitor Centre | 63,240 |
| 16,240 | Capital Charges | 16,240 |
| 60,450 | | 79,480 |
| 194,700 | Net Expenditure | 306,570 |

CORPORATE RESOURCES

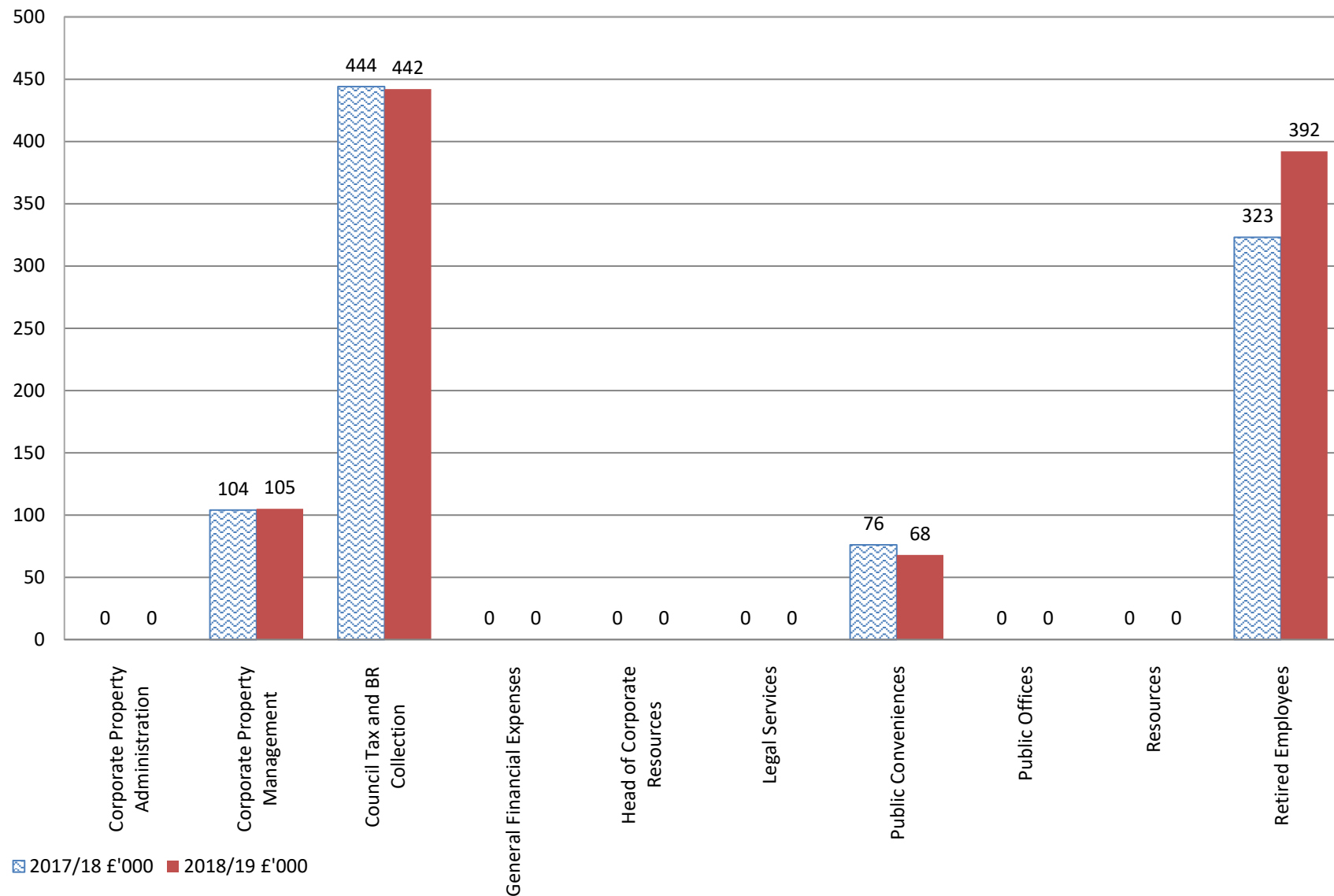
HEAD OF SERVICE - MANNIE KETLEY

| 2017/18 Budget | | 2018/19 Budget | | | |
|-------------------|---------------------------------------|------------------|-----------------|---------------------------|------------------|
| | | Expenditure | Income | Accounting Adjustments | Net |
| £ | | £ | £ | £ | £ |
| 0 | Corporate Property Administration | 707,380 | -49,360 | -658,020 | 0 |
| 103,700 | Corporate Property Management | 10,640 | -21,100 | 115,830 | 105,370 |
| 443,760 | Council Tax and BR Collection | 443,560 | -347,380 | 346,040 | 442,220 |
| 0 | General Financial Expenses | 204,570 | 0 | -204,570 | 0 |
| 0 | Head of Corporate Resources | 105,970 | 0 | -105,970 | 0 |
| 0 | Legal Services | 329,040 | -15,000 | -314,040 | 0 |
| 76,340 | Public Conveniences | 35,600 | -1,250 | 33,980 | 68,330 |
| 0 | Public Offices | 240,960 | 0 | -240,960 | 0 |
| 0 | Resources | 1,611,290 | -2,000 | -1,609,290 | 0 |
| 323,410 | Retired Employees/ Unapportionable | 382,070 | 0 | 9,560 | 391,630 |
| <u>947,210</u> | Total | <u>4,071,080</u> | <u>-436,090</u> | <u>-2,627,440</u> | <u>1,007,550</u> |

SERVICE RESERVES

| | |
|-----------------------------------|----------|
| 9851 Insurance | -£30,200 |
| 9856 Corporate Assurance Training | -£9,000 |
| 9858 Finance Training | -£26,470 |
| 9871 Town Hall Equipment Reserve | £0 |

BUDGET COMPARISON FOR CORPORATE RESOURCES 2017/18 AND 2018/19



Head of Service: M. Ketley

Service Description

The administration and management of all corporate properties including repairs and maintenance, utility costs and energy efficiency improvements.

Staffing

6.6 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 290,330 | Employee Expenses | 258,710 |
| 970 | Transportation Costs | 970 |
| 447,150 | Property Expenses | 444,610 |
| 3,090 | General Running Expenses | 3,090 |
| <hr/> 741,540 | | <hr/> 707,380 |
| | Income: | |
| -49,360 | WCC Contribution to running expenses | -49,360 |
| <hr/> -49,360 | | <hr/> -49,360 |
| | Accounting Adjustments: | |
| -750,780 | Net Internal Recharges to Corporate Property Administration | -715,250 |
| 58,600 | Capital Charges | 57,230 |
| <hr/> -692,180 | | <hr/> -658,020 |
| <hr/> <u>0</u> | Net Expenditure | <hr/> <u>0</u> |

Head of Service: M. Ketley

Service Description

The costs associated with properties owned (but not occupied) by the Council and land-holdings excluding council housing.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Net Internal Recharges Charges to Corporate Property Management'.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 10,140 | General Running Expenses | 10,140 |
| 500 | Other Running Expenses | 500 |
| <hr/> 10,640 | | <hr/> 10,640 |
| | Income: | |
| -21,100 | Rental Income | -21,100 |
| <hr/> -21,100 | | <hr/> -21,100 |
| | Accounting Adjustments: | |
| 114,160 | Net Internal Recharges to Corporate Property Management | 113,350 |
| 0 | Capital Charges | 2,480 |
| <hr/> 114,160 | | <hr/> 115,830 |
| <hr/> <hr/> 103,700 | Net Expenditure | <hr/> <hr/> 105,370 |

Head of Service: M. Ketley

Service Description

The billing, collection and recovery of amounts due for Council Tax and Business Rates (BR).

Staffing

11.3 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 373,060 | Employee Expenses | 383,780 |
| 5,500 | Transportation Expenses | 5,300 |
| 40,780 | General Running Expenses | 31,480 |
| 25,000 | Other Running Expenses | 23,000 |
| 444,340 | | 443,560 |
| | Income: | |
| -200,000 | Contribution from Collection Fund | -200,000 |
| -134,780 | Costs Recovered | -134,780 |
| -12,600 | Other Income | -12,600 |
| -347,380 | | -347,380 |
| | Accounting Adjustments: | |
| 346,800 | Net Internal Recharges to Council Tax and BR Collection | 346,040 |
| 346,800 | | 346,040 |
| 443,760 | Net Expenditure | 442,220 |

Head of Service: M. Ketley

Service Description

This service deals mainly with the Council's audit fees, bank charges, payment card costs and general financial subscriptions.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Net Internal Recharges to General Financial Expenses'.

| 2017/18 Budget £ | Expenditure: | 2018/19 Budget £ |
|------------------------|--|------------------------|
| 0 | Apprenticeship Levy | 54,050 |
| 44,550 | Subscriptions | 40,250 |
| 18,000 | Insurance | -42,000 |
| 16,800 | Post Office Payments | 16,800 |
| 20,000 | Payment Card Costs | 26,460 |
| 1,660 | Consultancy Costs | 7,500 |
| 6,540 | Audit Commission Inspection Fee | 6,540 |
| 0 | Business Rates Model | 5,000 |
| 49,970 | External Audit Fees | 49,970 |
| 48,000 | Bank Charges | 40,000 |
| <hr/> 205,520 | | <hr/> 204,570 |
| | Income: | |
| -8,000 | Credit Card Surcharges | 0 |
| <hr/> -8,000 | | <hr/> 0 |
| | Accounting Adjustments: | |
| -197,520 | Net Internal Recharges to General Financial Expenses | -204,570 |
| <hr/> -197,520 | | <hr/> -204,570 |
| <hr/> <u>0</u> | Net Expenditure | <hr/> <u>0</u> |

Head of Service: M. Ketley

Service Description

Head of Corporate Resources and Chief Financial Officer (Formerly accounted for in Resources)

Staffing

1 FTE

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 90,720 | Employee Expenses | 95,600 |
| 1,060 | Transportation Expenses | 1,060 |
| 730 | General Running Expenses | 730 |
| 92,510 | | 97,390 |
| | Accounting Adjustments: | |
| -92,510 | Net Internal Recharges to Head of Corporate Resources | -97,390 |
| -92,510 | | -97,390 |
| 0 | Net Expenditure | 0 |

Head of Service: M. Ketley

Service Description

This service takes the lead in ensuring that the Council complies with its legal obligations, that compliant means are found to deliver the Council's Corporate Strategy and that its governance arrangements are fit for purpose.

Staffing

6.8 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 261,820 | Employee Expenses | 282,770 |
| 3,080 | Transportation Expenses | 5,700 |
| 26,240 | General Running Expenses | 35,570 |
| 5,000 | Other Running Expenses | 5,000 |
| 296,140 | | 329,040 |
| | Income: | |
| -9,740 | Legal Fees | -15,000 |
| -9,740 | | -15,000 |
| | Accounting Adjustments: | |
| -286,400 | Net Internal Recharges to Democratic and Legal Services | -314,040 |
| -286,400 | | -314,040 |
| 0 | Net Expenditure | 0 |

Head of Service: M. Ketley

Service Description

The operation and maintenance of public conveniences in North Street and Caldecott Park.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Net Internal Recharges to Public Conveniences'

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 3,690 | Rates | 3,690 |
| 40,570 | Contract Cleaning | 31,500 |
| 410 | General Running Expenses | 410 |
| 44,670 | | 35,600 |
| | Income: | |
| -1,250 | Caldecott Park Toilets | -1,250 |
| -1,250 | | -1,250 |
| | Accounting Adjustments: | |
| 25,110 | Net Internal Recharges to Public Conveniences | 26,170 |
| 7,810 | Capital Charges | 7,810 |
| 32,920 | | 33,980 |
| 76,340 | Net Expenditure | 68,330 |

Head of Service: M. Ketley

Service Description

The general running cost of the Town Hall and the Lawn and Retreat buildings. The cost of Public Offices is fully recharged to services throughout the Council.

Staffing

No staff are directly employed on this service, these are now shown under 'Corporate Property Administration' but officer time is charged through 'Net Internal Recharges to Public Offices'.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 162,200 | Property Expenses | 208,570 |
| 27,140 | General Running Expenses | 27,140 |
| 5,250 | Other Running Expenses | 5,250 |
| 194,590 | | 240,960 |
| | Accounting Adjustments: | |
| -236,120 | Net Internal Recharges to Public Offices | -241,470 |
| 41,530 | Capital Charges | 510 |
| -194,590 | | -240,960 |
| 0 | Net Expenditure | 0 |

Head of Service: M. Ketley

Service Description

This service takes strategic responsibility for the Council's resources, ensuring that these are available to deliver the Council's Corporate Strategy in a way which meets value for money criteria. It includes Human Resources, Financial Services and Corporate Assurance.

Staffing

27 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|-------------------------------------|------------------------|
| | Expenditure: | |
| 1,249,240 | Employee Expenses | 1,180,090 |
| 4,890 | Transportation Expenses | 3,210 |
| 84,590 | General Running Expenses | 38,780 |
| 29,030 | Other Running Expenses | 11,610 |
| 1,367,750 | | 1,233,690 |
| | Income: | |
| -2,290 | Other Income | -2,000 |
| -2,290 | | -2,000 |
| | Accounting Adjustments: | |
| -1,365,460 | Net Internal Recharges to Resources | -1,231,690 |
| -1,365,460 | | -1,231,690 |
| 0 | | 0 |

Head of Service: M. Ketley

Service Description

Annual contributions made to the Warwickshire County Council Pension Scheme in respect of Rugby Borough Council ex-employees. The cost of retirement benefits in respect of past service costs are not charged to services and are defined as Non Distributed Costs.

Staffing

No staff are directly employed on this service but officer time is charged through 'Net Internal Recharges to Retired Employees'.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 314,690 | Employee Expenses | 382,070 |
| <u>314,690</u> | | <u>382,070</u> |
| | Accounting Adjustments: | |
| 8,720 | Net Internal Recharges to Retired Employees | 9,560 |
| <u>323,410</u> | Net Expenditure | <u>391,630</u> |

HEAD OF SERVICE - DAN GREEN

| 2017/18 Budget | | 2018/19 Budget | | | |
|-------------------|--|----------------|------------|---------------------------|-----------|
| | | Expenditure | Income | Accounting Adjustments | Net |
| £ | | £ | £ | £ | £ |
| 99,380 | Allotments | 0 | 0 | 0 | 0 |
| -235,860 | Car Parks and Parking | 136,600 | -588,500 | 205,290 | -246,610 |
| 161,120 | Cemeteries | 213,860 | -130,640 | 77,390 | 160,610 |
| -111,660 | Crematorium | 614,140 | -838,520 | 103,250 | -121,130 |
| 128,420 | Crime and Disorder | 145,090 | -40,000 | 41,020 | 146,110 |
| 15,920 | Hackney Carriages and Private Hire Vehicles | 8,850 | -66,740 | 71,780 | 13,890 |
| 0 | Head of Environment and Public Realm | 102,810 | 0 | -102,810 | 0 |
| 25,800 | Land Drainage | 20,000 | 0 | 3,410 | 23,410 |
| 10,320 | Licensing | 138,120 | -101,010 | -26,500 | 10,610 |
| 556,200 | Miscellaneous Highways Services | 399,860 | -246,120 | 134,620 | 288,360 |
| 1,703,160 | Parks, Recreation Grounds and Open Spaces | 2,658,820 | -1,564,330 | 809,620 | 1,904,110 |
| 0 | Parks and Public Realm | 119,900 | - 132,320 | 132,170 | 119,750 |
| 1,130,380 | Regulatory Services | 964,500 | - 41,100 | 125,160 | 1,048,560 |
| 87,070 | Safety and Resilience | 166,740 | 0 | 49,630 | 216,370 |
| 12,170 | Sewage Disposal Plant | 9,810 | -2,000 | 8,070 | 15,880 |
| 1,286,050 | Street Cleansing | 690,530 | -90,500 | 400,320 | 1,000,350 |
| 2,835,400 | Waste Collection and Recycling - Domestic | 2,825,170 | -1,481,000 | 1,279,230 | 2,623,400 |
| | Continued on next page... | | | | |

HEAD OF SERVICE - DAN GREEN

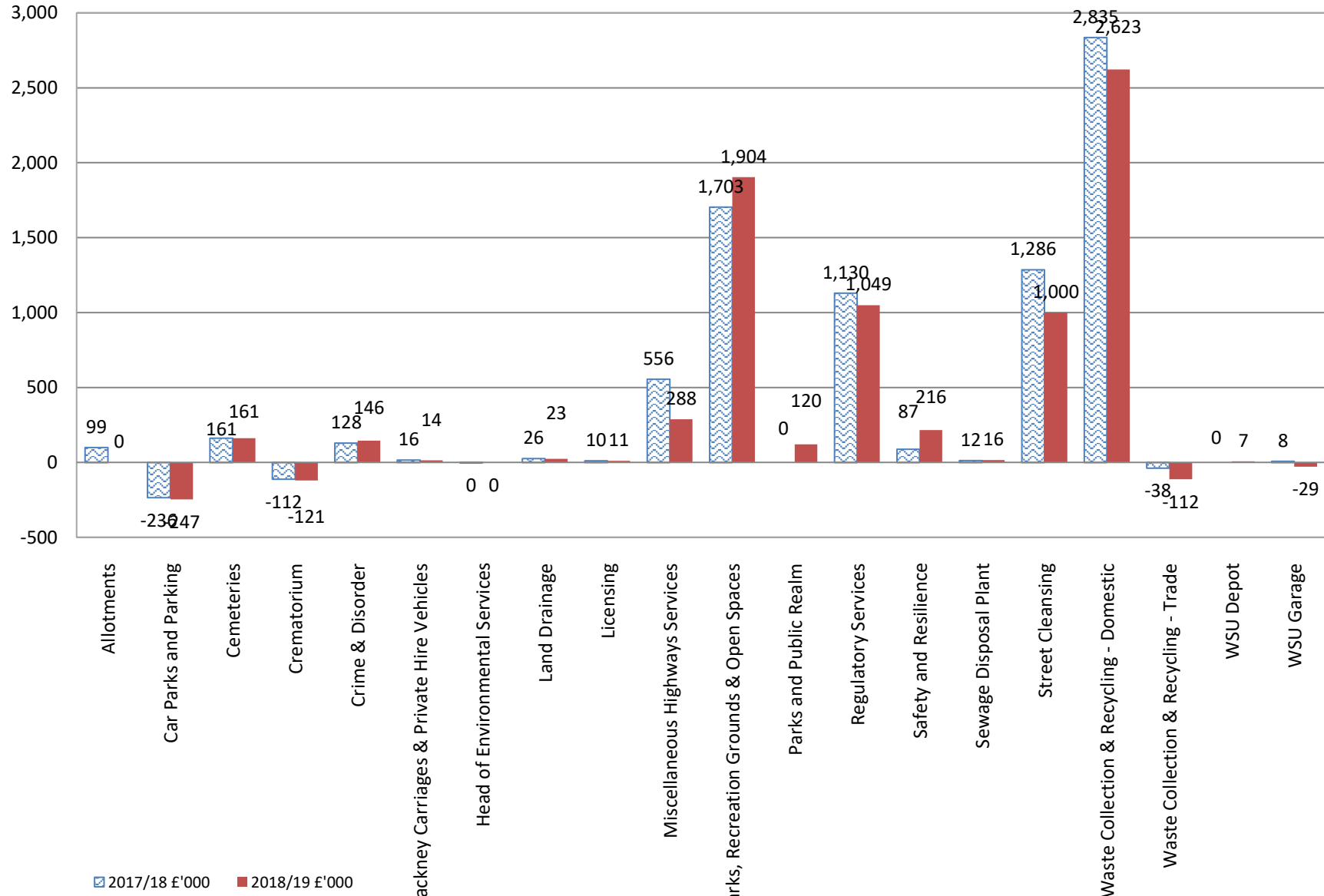
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| 2017/18 Budget | | 2018/19 Budget | | | |
|-------------------|---|-------------------|-------------------|---------------------------|------------------|
| | | Expenditure | Income | Accounting Adjustments | Net |
| £ | | £ | £ | £ | £ |
| -37,530 | Waste Collection and Recycling - Trade | 775,590 | - 941,550 | 54,320 | -111,640 |
| 0 | WSU Depot | 140,650 | - 21,000 | -112,360 | 7,290 |
| 7,500 | WSU Garage | 261,840 | - 7,500 | -283,510 | -29,170 |
| <u>7,673,840</u> | Total | <u>10,392,880</u> | <u>-6,292,830</u> | <u>2,970,100</u> | <u>7,070,150</u> |

SERVICE RESERVES

| | | |
|------|----------------------------------|-----------|
| 9440 | Private Hire Vehicle Deposits | -£4,130 |
| 9443 | Sports Pitches Key Deposits | -£800 |
| 9848 | WSU Operating Reserve | -£127,000 |
| 9859 | Environmental Crimes | -£10,560 |
| 9862 | Hackney Carriages | -£32,460 |
| 9863 | Licensing | -£15,480 |
| 9868 | Crematorium Cremator Replacement | -£30,000 |
| 9869 | Crematorium Cameo | -£8,600 |
| 9875 | Waste Bins Reserve | £0 |
| 9876 | Recycling Plant | £0 |
| 9878 | Highways | £0 |

BUDGET COMPARISON FOR ENVIRONMENT & PUBLIC REALM 2017/18 AND 2018/19



Head of Service: D. Green

Service Description

The Council owns a number of allotment sites mostly within the urban area. Although these allotments are still owned by the council, during 2017/18 the management of them was passed to local Allotment Associations.

Staffing

There are no staff associated with service

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--------------------------------------|------------------------|
| | Expenditure: | |
| 9,870 | Property Expenses | 0 |
| 8,400 | Other Running Expenses | 0 |
| 18,270 | | 0 |
| | Income: | |
| -13,500 | Rents | 0 |
| -13,500 | | 0 |
| | Accounting Adjustments: | |
| 94,610 | Net Internal Recharges to Allotments | 0 |
| 94,610 | | 0 |
| 99,380 | Net Expenditure | 0 |

Head of Service: D. Green

Service Description

The provision, operation and maintenance of Council owned off-street car parks mainly to serve the needs of motorists visiting the town centre and other council owned or managed sites.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Car Parks and Parking'.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|-------------------------------------|------------------------|
| | Expenditure: | |
| 4,470 | Employee Expenses | 270 |
| 107,240 | Property Expenses | 107,640 |
| 4,440 | Transportation Expenses | 4,440 |
| 8,940 | General Running Expenses | 5,690 |
| 21,560 | Other Running Expenses | 18,560 |
| 146,650 | | 136,600 |
| | Income: | |
| -578,500 | Car Parking Charges | -588,500 |
| -578,500 | | -588,500 |
| | Accounting Adjustments: | |
| 163,450 | Net Internal Recharges to Car Parks | 171,470 |
| 32,540 | Capital Charges | 33,820 |
| 195,990 | | 205,290 |
| -235,860 | Net Expenditure | -246,610 |

Head of Service: D. Green

Service Description

The Council has five cemeteries for burial purposes which it administers within the Borough. Clifton Road and Whinfield Cemetery are located in the centre of the Borough with Watts Lane to the east and Croop Hill to the west. The new Rainsbrook Cemetery will be open for burials within the next few years.

Staffing

0.9 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 17,000 | Employee Expenses | 18,580 |
| 13,800 | Property Expenses | 13,800 |
| 200 | Transportation Expenses | 1,310 |
| 4,250 | General Running Expenses | 4,250 |
| 123,030 | Grounds Maintenance - Scheduled Works | 123,030 |
| 16,800 | Burial Charges | 16,800 |
| 13,100 | Tree Surgery | 13,100 |
| 19,940 | Other Grounds Improvements / Maintenance | 19,940 |
| 208,120 | | 210,810 |
| | Income: | |
| -130,640 | Fees, Charges and Rents | -130,640 |
| -130,640 | | -130,640 |
| | Accounting Adjustments: | |
| 66,930 | Net Internal Recharges to Cemeteries | 65,130 |
| 16,710 | Capital Charges | 15,310 |
| 83,640 | | 80,440 |
| 161,120 | Net Expenditure | 160,610 |

Head of Service: D. Green

Service Description

Rainsbrook Crematorium opened in the spring of 2014 and is operated as part of a joint venture with Daventry District Council. It is located towards the northern part of the Hillmorton Grounds Farm.

Staffing

6.2 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---------------------------------------|------------------------|
| | Expenditure: | |
| 181,600 | Employee Expenses | 202,400 |
| 137,740 | Property Expenses | 131,650 |
| 290 | Transportation Expenses | 9,570 |
| 107,960 | General Running Expenses | 111,570 |
| 133,780 | Profit Share Payment to Daventry D.C. | 144,270 |
| 29,540 | Grounds Maintenance | 0 |
| 8,510 | Other Running Expenses | 18,950 |
| 599,420 | | 618,410 |
| | Income: | |
| -813,600 | Fees, Charges and Rents | -838,520 |
| -813,600 | | -838,520 |
| | Accounting Adjustments: | |
| 81,320 | Net Internal Recharges to Crematorium | 78,070 |
| 20,910 | Capital Charges | 20,910 |
| 102,230 | | 98,980 |
| -111,950 | Net Expenditure | -121,130 |

Head of Service: D. Green

Service Description

This budget is for community safety initiatives to support the Council's priorities and is partially grant aided by the Warwickshire Police and Crime Commissioner.

Staffing

2 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 69,220 | Employee Expenses | 77,310 |
| 2,540 | Transportation Expenses | 2,610 |
| 55,170 | General Running Expenses | 65,170 |
| 126,930 | | 145,090 |
| | Income: | |
| -30,000 | Grants | -40,000 |
| -30,000 | | -40,000 |
| | Accounting Adjustments: | |
| 31,490 | Net Internal Recharges to Crime and Disorder | 41,020 |
| 31,490 | | 41,020 |
| 128,420 | Net Expenditure | 146,110 |

Head of Service: D. Green

Service Description

The monitoring of the standards of service provided for the public by issuing licences and enforcing statutory requirements.

Staffing

The staffing of this service is included within Regulatory Services but officer time is charged through 'Internal Recharges: Charges to Hackney Carriage and Private Hire Vehicles'.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 5,550 | General Running Expenses | 5,550 |
| 3,300 | Other Running Expenses | 3,300 |
| 8,850 | | 8,850 |
| | Income: | |
| -66,740 | Licence Fees | -66,740 |
| -66,740 | | -66,740 |
| | Accounting Adjustments: | |
| 73,810 | Net Internal Recharges to Hackney Carriages and Private Hire Vehicles | 71,780 |
| 73,810 | | 71,780 |
| 15,920 | Net Expenditure | 13,890 |

Head of Service: D. Green

Service Description

This service is primarily for the Head of Environment and Public Realm, but includes the qualification training budget for Regulatory Services.

Staffing

1 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 99,700 | Employee Expenses | 104,580 |
| 2,800 | Transportation Expenses | 450 |
| 40 | General Running Expenses | 40 |
| 102,540 | | 105,070 |
| | Accounting Adjustments: | |
| -102,540 | Net Internal Recharges to Environmental Services | -105,070 |
| -102,540 | | -105,070 |
| 0 | Net Expenditure | 0 |

Head of Service: D. Green

Service Description

Sections of watercourses that run through Council owned land are maintained. Flood prevention works take place in response to emergencies, working with other agencies.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Land Drainage'.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|---|---------------------------------|
| 20,000 | Expenditure: | |
| 20,000 | Running Expenses | 20,000 |
| <u>20,000</u> | | <u>20,000</u> |
| | Accounting Adjustments: | |
| 5,800 | Net Internal Recharges to Land Drainage | 3,410 |
| <u>5,800</u> | | <u>3,410</u> |
| <u><u>25,800</u></u> | Net Expenditure | <u><u>23,410</u></u> |

Head of Service: D. Green

Service Description

This service deals with the administration, issue and monitoring of nearly all of the licences issued by the Council.

Staffing

4.49 FTE

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|-------------------------------------|------------------------|
| | Expenditure: | |
| 0 | Employee Expenses | 138,850 |
| 410 | General Running Expenses | 410 |
| 2,280 | Other Running Expenses | 2,280 |
| 2,690 | | 141,540 |
| | Income: | |
| -500 | Reimbursements | -500 |
| -100,510 | Licences | -100,510 |
| -101,010 | | -101,010 |
| | Accounting Adjustments: | |
| 108,640 | Net Internal Recharges to Licensing | -29,920 |
| 108,640 | | -29,920 |
| 10,320 | Net Expenditure | 10,610 |

Head of Service: D. Green

Service Description

The provision, maintenance and installation of facilities to improve the appearance and usefulness of the Borough's streets. The facilities include benches, litter and dog waste bins, non-primary route bus shelters, street nameplates and other miscellaneous street furniture. Additional services provided include car park maintenance, small-scale civil engineering works and large fly-tip collections. A high standard of street furniture maintenance is provided in the town centre. The provision of the town centre Christmas tree and festive lighting installation is also included within this service.

Staffing

5.2 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| | Employee Expenses | 186,070 |
| 6,630 | Property Expenses | 6,630 |
| 0 | Transportation Expenses | 31,190 |
| 34,840 | General Running Expenses | 72,410 |
| 52,560 | Street Furniture | 52,560 |
| 48,000 | Great Central Way Bridge | 48,000 |
| 59,770 | Hedges and Trees | 0 |
| 45,100 | Street Trees | 0 |
| 50,130 | Grass Cutting | 0 |
| 3,000 | Viaduct | 3,000 |
| 300,030 | | 399,860 |
| | Income: | |
| -133,320 | Reimbursement from Highways Agency | 0 |
| 0 | Sales, Fees and Charges | -246,120 |
| -133,320 | | -246,120 |
| | Accounting Adjustments: | |
| 150,870 | Net Internal Recharges to Misc. Highways | 28,470 |
| 138,490 | Capital Charges | 106,150 |
| 289,360 | | 134,620 |
| 456,070 | Net Expenditure | 288,360 |

Head of Service: D. Green

Service Description

The Council provides and manages over 350 hectares of parks, recreation grounds, children’s play areas, nature areas, woodland, sports pitches and extensive areas of open spaces. The Grounds maintenance service provides the maintenance operations for all council land including parks, recreation grounds, cemeteries and housing land along with work for the Warwickshire County Council highways.

Staffing

30.3

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 0 | Employee Expenses | 1,124,690 |
| 70,160 | Property Expenses | 70,160 |
| 0 | Transportation Expenses | 122,870 |
| 58,490 | General Running Expenses | 134,080 |
| 0 | Other Running Expenses | 1,207,020 |
| 1,056,280 | Charges from Internal Contractor | 0 |
| 1,184,930 | | 2,658,820 |
| | Income: | |
| -198,380 | Sales, Fees and Charges | -233,630 |
| 0 | Income from Internal Services | -1,265,590 |
| -65,110 | Land Rents | -65,110 |
| -263,490 | | -1,564,330 |
| | Accounting Adjustments: | |
| 253,050 | Net Internal Recharges to Parks, Recreation Grounds and Open Spaces | 194,840 |
| 528,670 | Capital Charges | 614,780 |
| 781,720 | | 809,620 |
| 1,703,160 | Net Expenditure | 1,904,110 |

Head of Service: D. Green

Service Description

Formely part of Miscellaneous Highways, this service maintains grass verges in the borough as part of the Warwickshire County Council partnership.

Staffing

No staff are directly employed in this service, but officer time is charged through 'Internal Recharges: Charges to Parks and Public Realm'

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 0 | Verges | 50,130 |
| 0 | Street Tree Maintenance | 10,000 |
| | Hedges and Trees | 59,770 |
| 0 | | 119,900 |
| | Income: | |
| 0 | Reimbursement from WCC | -132,320 |
| 0 | | -132,320 |
| | Accounting Adjustments: | |
| 0 | Net Internal Recharges to Parks and Public Realm | 72,110 |
| | Capital Charges | 60,060 |
| 0 | | 132,170 |
| 0 | Net Expenditure | 119,750 |

Head of Service: D. Green

Service Description

This includes a range of services aimed at protecting public health and safety and environmental protection, including food safety, occupational health and safety, private housing, anti-social behaviour, fly tipping and littering, air quality and contaminated land, noise, dog control and pest control.

Staffing

23.9 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|---|---------------------------------|
| | Expenditure: | |
| 1,082,200 | Employee Expenses | 902,940 |
| 40 | Property Expenses | 40 |
| 33,710 | Transportation Expenses | 28,930 |
| 24,860 | General Running Expenses | 25,280 |
| 26,210 | Other Running Expenses | 30,210 |
| 1,167,020 | | 987,400 |
| | Income: | |
| -42,100 | Fees and Charges | -41,100 |
| -42,100 | | -41,100 |
| | Accounting Adjustments: | |
| -7,370 | Net Internal Recharges to Regulatory Services | 89,850 |
| 12,830 | Capital Charges | 12,410 |
| 5,460 | | 102,260 |
| 1,130,380 | Net Expenditure | 1,048,560 |

Head of Service: D. Green

Service Description

Expenditure to meet the statutory requirements and responsibilities under the Civil Contingencies Act as well as staffing costs for corporate Health and Safety activities.

Staffing

3.81 FTE

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|---|---------------------------------|
| | Expenditure: | |
| 61,680 | Employee Expenses | 162,320 |
| 790 | Transportation Expenses | 1,110 |
| 4,890 | General Running Expenses | 4,890 |
| 2,100 | Other Running Expenses | 2,100 |
| 69,460 | | 170,420 |
| | Accounting Adjustments: | |
| 17,610 | Net Internal Recharges to Safety and Resilience | 45,950 |
| 17,610 | | 45,950 |
| 87,070 | Net Expenditure | 216,370 |

Head of Service: D. Green

Service Description

The Council operates small sewage treatment plants and pumping stations in rural areas. A charge is made to the properties connected to them.

Staffing

No staff are directly employed or charged to this service.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| 9,810 | Expenditure: | |
| 9,810 | Property Expenses | 9,810 |
| 9,810 | | 9,810 |
| -2,000 | Income: | |
| -2,000 | Sewage Charges | -2,000 |
| -2,000 | | -2,000 |
| 4,360 | Accounting Adjustments: | |
| 4,360 | Net Internal Recharges to Sewage Disposal Plant | 8,070 |
| 4,360 | | 8,070 |
| <u>12,170</u> | Net Expenditure | <u>15,880</u> |

Head of Service: D. Green

Service Description

Keeping the borough's streets in a clean condition by removing litter and emptying litter bins for the public to use; removing fly-tipped waste; controlling the growth of weeds and cutting grass verges in the borough's streets in order to maintain a pleasant street scene.

Staffing

22 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 1,077,450 | Charges from Internal contractor | 0 |
| 683,080 | Employee Expenses | 597,790 |
| 78,510 | Transportation Expenses | 78,510 |
| 22,360 | General Running Expenses | 29,360 |
| 1,861,400 | | 705,660 |
| | Income: | |
| -1,120,950 | Sales, fees and Charges | -90,500 |
| -1,120,950 | | -90,500 |
| | Accounting Adjustments: | |
| 210,600 | Net Internal Recharges to Street Cleansing | 273,010 |
| 212,170 | Additional Internal Adjustment | |
| 112,520 | Capital Charges | 112,180 |
| 535,290 | | 385,190 |
| 1,275,740 | Net Expenditure | 1,000,350 |

Head of Service: D. Green

Service Description

Refuse and dry recycling collections are made on alternate weeks for the majority of our residents.
A chargeable garden waste collection service is available for all residents who wish to use this service.

Staffing

55.22 FTE

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 3,224,270 | Charges from Internal Contractor | 0 |
| 25,210 | Employee Expenses | 1,839,930 |
| 1,000 | Transportation Expenses | 459,200 |
| 27,510 | Education / Promotion | 27,510 |
| | General running expenses | 29,320 |
| | Other running expenses | 507,430 |
| 3,277,990 | | 2,863,390 |
| | Income: | |
| -920,500 | Sales, Fees and Charges | -1,481,000 |
| -920,500 | | -1,481,000 |
| | Accounting Adjustments: | |
| 338,630 | Net Internal Recharges to Waste Collection and Recycling | 657,390 |
| 139,280 | Capital Charges | 583,620 |
| 477,910 | | 1,241,010 |
| 2,835,400 | Net Expenditure | 2,623,400 |

Head of Service: D. Green

Service Description

An optional Trade Waste collection service is available for businesses within and around the borough who wish to use this service to collect their refuse, recycling and/or garden waste.

Staffing

8 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 178,600 | Employee Expenses | 255,010 |
| 73,140 | Transportation Expenses | 73,140 |
| 436,060 | General running expenses | 447,440 |
| 687,800 | | 775,590 |
| | Income: | |
| -871,000 | Sales, Fees and Charges | -941,550 |
| -871,000 | | -941,550 |
| | Accounting Adjustments: | |
| 126,060 | Net Internal Recharges to Trade Waste Collection | 54,320 |
| 19,610 | Capital Charges | 0 |
| 145,670 | | 54,320 |
| -37,530 | Net Expenditure | -111,640 |

Head of Service: D. Green

The Works Services Unit Depot is an operational base for many of the Council's services such as Refuse, Street Cleansing, Highways and the Works Services Garage. The Depot intends to cover the operational costs of services delivered.

Staffing

No staff are directly employed in this service.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|-------------------------------------|------------------------|
| | Expenditure: | |
| 88,070 | Property Expenses | 88,070 |
| 12,290 | General Running Expenses | 52,580 |
| 100,360 | | 140,650 |
| | Income: | |
| -21,000 | Reimbursements | -21,000 |
| -21,000 | | -21,000 |
| | Accounting Adjustments: | |
| -84,820 | Net Internal Recharges to WSU Depot | -117,820 |
| 5,460 | Capital Charges | 5,460 |
| -79,360 | | -112,360 |
| 0 | Net Expenditure | 7,290 |

Head of Service: D. Green

Service Description

The Works Services Unit Garage repairs and maintains Rugby Borough Council's fleet. It also carries out taxi inspections.

Staffing

5 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--------------------------------------|------------------------|
| | Expenditure: | |
| 239,040 | Employee Expenses | 242,240 |
| 7,220 | Transportation Expenses | 7,220 |
| 37,380 | General Running Expenses | 12,380 |
| 283,640 | | 261,840 |
| | Income: | |
| -7,500 | Income from Sales, Fees and Charges | -7,500 |
| -7,500 | | -7,500 |
| | Accounting Adjustments: | |
| 1,820 | Capital Charges | 4,760 |
| -277,960 | Net internal recharges to WSU Garage | -288,270 |
| -276,140 | | -283,510 |
| 0 | Net Expenditure | -29,170 |

COMMUNITIES AND HOMES

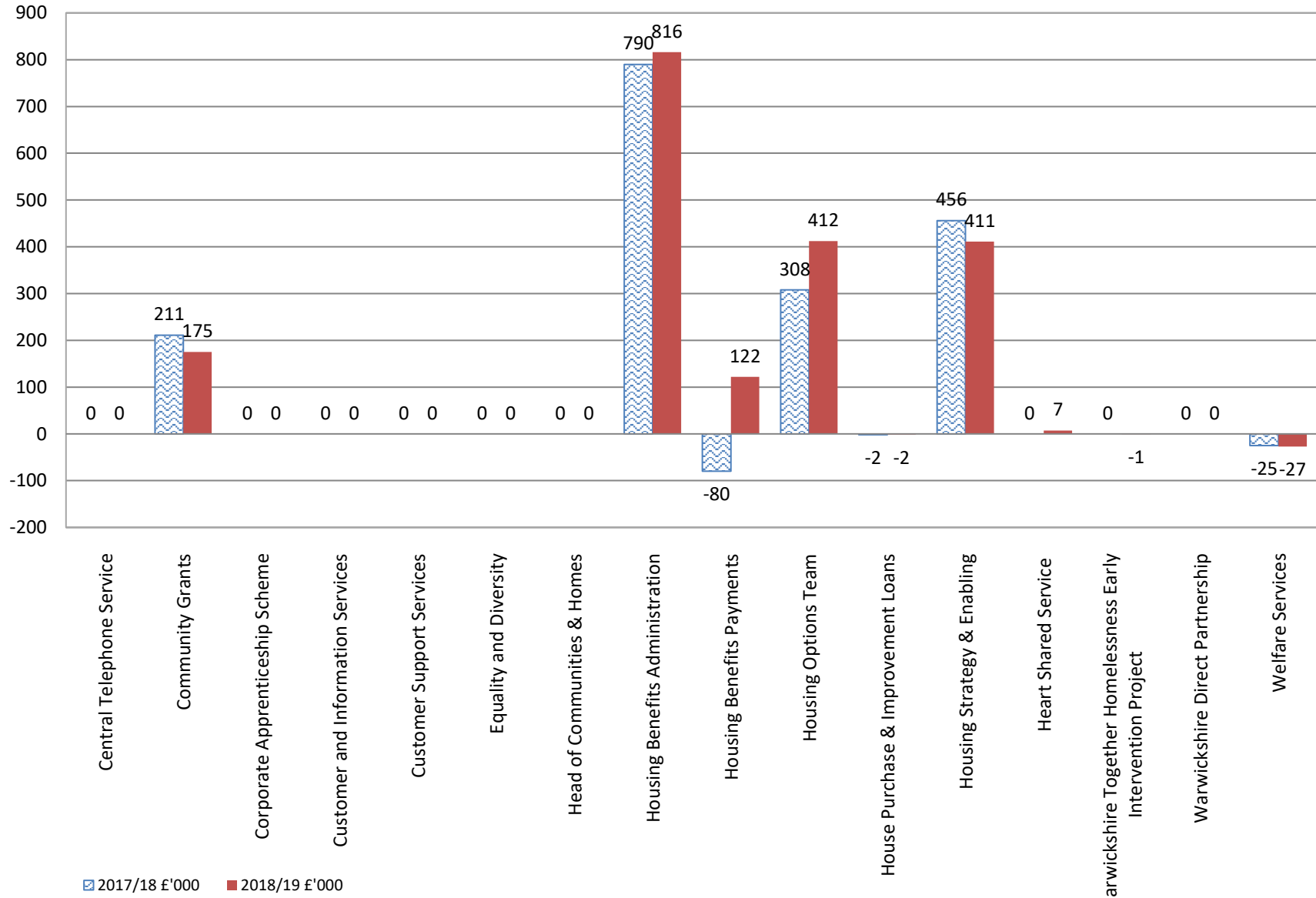
HEAD OF SERVICE - RAJ CHAND

| 2017/18 Budget | | 2018/19 Budget | | | |
|-------------------|--|-------------------|--------------------|---------------------------|------------------|
| | | Expenditure | Income | Accounting Adjustments | Net |
| £ | | £ | £ | £ | £ |
| 0 | Central Telephone Service | 116,570 | 0 | -116,570 | 0 |
| 211,240 | Community Grants | 170,160 | 0 | 4,570 | 174,730 |
| 0 | Corporate Apprenticeship Scheme | 92,990 | 0 | -92,990 | 0 |
| 0 | Customer and Information Services | 1,874,750 | -37,490 | -1,837,260 | 0 |
| 0 | Customer Support Services | 872,720 | -29,280 | -843,440 | 0 |
| 0 | Equality and Diversity | 31,340 | 0 | -31,340 | 0 |
| 0 | Head of Communities and Homes | 97,670 | 0 | -97,670 | 0 |
| | Housing (General Fund) Services: | | | | |
| 790,230 | Housing Benefits Administration | 497,800 | -300 | 318,240 | 815,740 |
| -80,300 | Housing Benefits Payments | 16,847,600 | -16,725,940 | 0 | 121,660 |
| 307,570 | Housing Options Team | 1,045,390 | -633,550 | 160 | 412,000 |
| -1,960 | House Purchase & Improvement Loans | 500 | -2,460 | 0 | -1,960 |
| 456,410 | Housing Strategy and Enabling | 199,850 | -1,050 | 212,460 | 411,260 |
| 0 | Heart Shared Service - Home, Environment, Assessment Response Team | 34,930 | -35,550 | 7,810 | 7,190 |
| 0 | Warwickshire Together Homelessness Early Intervention Project | 266,540 | -311,420 | 44,150 | -730 |
| 0 | Warwickshire Direct Partnership | 23,220 | 0 | -23,220 | 0 |
| -25,000 | Welfare Services (Private Lifelines) | 87,080 | -114,500 | 0 | -27,420 |
| 79,020 | Woodside Park | 105,590 | -121,280 | 94,770 | 79,080 |
| <u>1,737,210</u> | Total | <u>22,364,700</u> | <u>-18,012,820</u> | <u>-2,360,330</u> | <u>1,991,550</u> |

SERVICE RESERVES

| | | |
|------|------------------------------|-----------|
| 9860 | Corporate Apprentice Reserve | -£53,700 |
| 9861 | Electronic Benefits Claims | -£124,700 |
| 9872 | IT Equipment Reserve | -£31,900 |
| 9874 | Print Unit Reserve | £0 |
| 9882 | Woodside Park | -£15,450 |

BUDGET COMPARISON FOR COMMUNITIES & HOMES 2017/18 AND 2018/19



Head of Service: R. Chand

Service Description

The provision and management of the Council's telephone services including the purchase and maintenance of equipment and wiring, line and circuit rentals, call charges and information services. The total cost of this service is recharged to users through out the Council.

Staffing

No staff are directly employed on this service.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 116,570 | General Running Expenses | 116,570 |
| <u>116,570</u> | | <u>116,570</u> |
| | Income: | |
| -2,080 | Sales, Fees and Charges | -2,080 |
| <u>-2,080</u> | | <u>-2,080</u> |
| | Accounting Adjustments: | |
| -133,320 | Net Internal Recharges to Central Telephone Service | -114,490 |
| 18,830 | Capital Charges | 0 |
| <u>-114,490</u> | | <u>-114,490</u> |
| <u><u>0</u></u> | Net Expenditure | <u><u>0</u></u> |

Head of Service: R. Chand

Service Description

The provision of grants to local voluntary organisations and village/community halls for use to enhance or develop activities delivered to the participants. This funding is allocated via the Grants Working Party.

Staffing

No staff are directly employed on this service, but officer time is charged through 'Internal Recharges: Charges to Community Grants'

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|--|---------------------------------|
| 205,410 | Expenditure: | |
| | Grant Allocations | 170,160 |
| <u>205,410</u> | | <u>170,160</u> |
| | Accounting Adjustments: | |
| 5,830 | Net Internal Recharges to Community Grants | 4,570 |
| <u>5,830</u> | | <u>4,570</u> |
| <u><u>211,240</u></u> | Net Expenditure | <u><u>174,730</u></u> |

Head of Service: R. Chand

Service Description

The Corporate Apprenticeship Scheme is a mutually beneficial arrangement where apprentices gain meaningful paid work experience, qualifications and skills and the Council gains a degree of additional input across a range of areas.

Staffing

6.5 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 92,840 | Employee Expenses | 92,680 |
| 270 | Transportation Expenses | 270 |
| 40 | General Running Expenses | 40 |
| 93,150 | | 92,990 |
| | Income: | |
| -27,720 | Transfer from Reserves | -19,980 |
| -27,720 | | -19,980 |
| | Accounting Adjustments: | |
| -65,430 | Net Internal Recharges to Corporate Apprenticeship Scheme | -73,010 |
| -65,430 | | -73,010 |
| 0 | Net Expenditure | 0 |

Head of Service: R. Chand

Service Description

This service leads the Council's approach to Customer Services, Corporate Support Services and Information Communication and Technology (ICT).

Staffing

24.1 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|---|---------------------------------|
| | Expenditure: | |
| 1,041,990 | Employee Expenses | 1,074,870 |
| 2,670 | Property Expenses | 2,670 |
| 7,290 | Transportation Expenses | 7,150 |
| 719,660 | General Running Expenses | 798,500 |
| 17,000 | Other Running Expenses | 17,500 |
| 1,788,610 | | 1,900,690 |
| | Income: | |
| -65,430 | Reimbursements | -37,490 |
| -65,430 | | -37,490 |
| | Accounting Adjustments: | |
| -1,847,550 | Net Internal Recharges to Housing Strategy and Enabling | -2,046,730 |
| 124,370 | Capital Charges | 183,530 |
| -1,723,180 | | -1,863,200 |
| 0 | Net Expenditure | 0 |

Head of Service: R. Chand

Service Description

This incorporates a number of services providing support to both the external customer and the Council and includes the Customer Service Centre.

Staffing

27.4 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 721,880 | Employee Expenses | 820,600 |
| 1,030 | Transportation Expenses | 750 |
| 131,080 | General Running Expenses | 68,240 |
| 4,610 | Other Running Expenses | 4,810 |
| 858,600 | | 894,400 |
| | Income: | |
| -7,300 | Reimbursements | -7,300 |
| -1,800 | Fees & Charges | -2,000 |
| -9,100 | | -9,300 |
| | Accounting Adjustments: | |
| -850,620 | Net Internal Recharges to Customer Support Services | -886,220 |
| 1,120 | Capital Charges | 1,120 |
| -849,500 | | -885,100 |
| 0 | Net Expenditure | 0 |

Head of Service: R. Chand

Service Description

The Equality and Diversity service provides corporate advice and support for RBC Staff and Elected Members, ensuring equality of opportunities for all and equality of access to services the Council provides in line with the Corporate Plan.

Staffing

0.4 FTE

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|---|---------------------------------|
| | Expenditure: | |
| 19,930 | Employee Expenses | 20,240 |
| 250 | Transportation Expenses | 180 |
| 3,010 | General Running Expenses | 3,010 |
| 8,000 | Other Running Expenses | 8,000 |
| <u>31,190</u> | | <u>31,430</u> |
| | Accounting Adjustments: | |
| -31,190 | Net Internal Recharges to Woodside Park | -31,430 |
| <u>-31,190</u> | | <u>-31,430</u> |
| <u><u>0</u></u> | Net Expenditure | <u><u>0</u></u> |

Head of Service: R. Chand

Service Description

Staffing

1 FTE

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 99,700 | Employee Expenses | 104,580 |
| 2,800 | Transportation Expenses | 450 |
| 40 | General Running Expenses | 40 |
| 102,540 | | 105,070 |
| | Accounting Adjustments: | |
| -102,540 | Net Internal Recharges to Head of Service | -105,070 |
| -102,540 | | -105,070 |
| 0 | Net Expenditure | 0 |

Head of Service: R. Chand

Service Description

This service deals with the determination, award and payment of Housing Benefit and Council Tax Reduction. This service is merging with Housing Benefits in 2018/19 and being renamed as the Communities, Advice & Support Team

Staffing

15.4 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 507,220 | Employee Expenses | 486,720 |
| 530 | Transportation Expenses | 530 |
| 22,530 | General Running Expenses | 17,360 |
| 1,420 | Other Running Expenses | 1,420 |
| 531,700 | | 506,030 |
| | Income: | |
| -39,310 | Grants | -300 |
| -39,310 | | -300 |
| | Accounting Adjustments: | |
| 297,840 | Net Internal recharges to Housing Benefit Administration | 292,430 |
| 0 | Capital Charges | 17,580 |
| 297,840 | | 310,010 |
| 790,230 | Net Expenditure | 815,740 |

Head of Service: R. Chand

Service Description

This service deals with the determination, award and payment of Housing Benefit. Part of the cost of these payments is met by Government subsidy grant as shown below.

Staffing

14.4 FTE

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|----------------------------|---------------------------------|
| | Expenditure: | |
| 327,630 | General Running Expenses | 394,340 |
| 21,067,570 | Housing Benefits Payments | 16,453,260 |
| <u>21,395,200</u> | | <u>16,847,600</u> |
| | Income: | |
| -20,304,920 | Housing Benefits Subsidy | -16,119,940 |
| -1,170,580 | Sundry Debtor Overpayments | -600,000 |
| <u>-21,475,500</u> | | <u>-16,719,940</u> |
| <u><u>-80,300</u></u> | Net Expenditure | <u><u>121,660</u></u> |

Head of Service: R. Chand

Service Description

The cost of funding a service for the provision of housing options advice across housing tenures. This will include options on accessing the councils waiting list, private rented housing and other housing options including shared ownership and supported housing. The service also deals with homeless applicants and where possible prevents homelessness from taking place by early intervention and partnership working. Where this isn't possible the Housing Options Team can provide (for eligible households) temporary accommodation, which includes a block within the councils own stock.

Staffing

9.41 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|--|---------------------------------|
| | Expenditure: | |
| 303,000 | Employee Expenses | 324,810 |
| 340,540 | Property Expenses | 658,040 |
| 2,570 | Transportation Expenses | 2,570 |
| 5,930 | General Running Expenses | 44,080 |
| 23,850 | Other Running Expenses | 23,850 |
| 675,890 | | 1,053,350 |
| | Income: | |
| -35,100 | Private Sector Leasing Scheme HB Income | -202,230 |
| -96,980 | Charges for Lettings - HRA Properties | -331,680 |
| -180,000 | Reimbursements for B&B Temp. Accommodatio | -52,260 |
| -20,400 | Lease Income from Hostel | -20,400 |
| -17,890 | Other Income | -21,980 |
| -350,370 | | -628,550 |
| | Accounting Adjustments: | |
| -17,950 | Net Internal Recharges to Housing Options Team | -12,800 |
| -17,950 | | -12,800 |
| 307,570 | Net Expenditure | 412,000 |

Head of Service: R. Chand

Service Description

The management and administration of loans outstanding for either house purchase or improvement.

Staffing

No staff are directly employed or charged to this service.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--------------------------|------------------------|
| | Expenditure: | |
| 500 | General Running Expenses | 500 |
| <hr/> 500 | | <hr/> 500 |
| | Income: | |
| -1,200 | Interest on Loans | -1,200 |
| -1,260 | Insurances Recharged | -1,260 |
| <hr/> -2,460 | | <hr/> -2,460 |
| <hr/> <hr/> -1,960 | Net Income | <hr/> <hr/> -1,960 |

Head of Service: R. Chand

Service Description

This service includes the review of housing needs e.g. housing condition surveys, preparation of strategic plans, government initiative bids and liaising with external bodies. This service now incorporates Renewal Areas which are areas of housing where investment in both housing and environmental improvements takes place to secure the future of the areas.

Staffing

5.7 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|---|---------------------------------|
| | Expenditure: | |
| 238,700 | Employee Expenses | 188,580 |
| 920 | Transportation Expenses | 920 |
| 4,070 | General Running Expenses | 4,070 |
| 26,390 | Other Running Expenses | 9,950 |
| <u>270,080</u> | | <u>203,520</u> |
| | Income: | |
| -1,050 | Property Rental | -1,050 |
| <u>-1,050</u> | | <u>-1,050</u> |
| | Accounting Adjustments: | |
| 187,380 | Net Internal Recharges to Housing Strategy and Enabling | 208,790 |
| <u>187,380</u> | | <u>208,790</u> |
| <u><u>456,410</u></u> | Net Expenditure | <u><u>411,260</u></u> |

Head of Service: R. Chand

Service Description

A joint service with Warwickshire Councils responsible for the delivery of Disabled Facilities Grant home adaptations in the private sector.

Staffing

1 FTE Staff are employed by RBC but seconded to the HEART scheme - RBC are reimbursed for these expenses by the Shared Service Contract Income.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 104,620 | Employee Expenses | 32,030 |
| 3,000 | Transportation Expenses | 3,220 |
| 1,780 | General Running Expenses | 7,490 |
| <hr/> 109,400 | | <hr/> 42,740 |
| <hr/> 109,400 | | <hr/> 42,740 |
| | Income: | |
| -30,000 | Contribution from HEART Capital Scheme | -15,000 |
| -79,400 | Shared Service External Contract Income | -20,550 |
| <hr/> -109,400 | | <hr/> -35,550 |
| <hr/> <u>0</u> | Net Expenditure | <hr/> <u>7,190</u> |

Head of Service: R. Chand

Service Description

The Warwickshire Together Homelessness Early Intervention Project is fully funded by grant from the Department for Communities and Local Government's Homelessness Prevention Trailblazers fund. The joint project comprises Rugby Borough Council, Nuneaton and Bedworth Borough Council, North Warwickshire Borough Council, Stratford-on-Avon District Council and Warwick District Council.

Staffing

5 FTE

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--|------------------------|
| | Expenditure: | |
| 200,530 | Employee Expenses | 218,190 |
| 79,000 | General Running Expenses | 51,800 |
| 279,530 | | 269,990 |
| | Income: | |
| -279,530 | DCLG Grant Income | -311,420 |
| -279,530 | | -311,420 |
| | Accounting Adjustments: | |
| 0 | Net Internal Recharges to Warwickshire Together Homelessness Early Intervention | 40,700 |
| 0 | | 40,700 |
| 0 | Net Expenditure | -730 |

Head of Service: R. Chand

Service Description

The IT costs associated with the Customer Services Centre are shown here and are recharged to service users.

Staffing

No staff are directly employed on this service.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 23,220 | General Running Expenses | 23,220 |
| <u>23,220</u> | | <u>23,220</u> |
| | Accounting Adjustments: | |
| -23,220 | Net Internal Recharges to Warwickshire On-Line Partnership | -23,220 |
| <u>-23,220</u> | | <u>-23,220</u> |
| <u><u>0</u></u> | Net Expenditure | <u><u>0</u></u> |

Head of Service: R. Chand

Service Description

Welfare Services provided by the Council e.g. lifeline alarm service.

Staffing

No staff are directly employed or charged to this service.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|------------------------------|---------------------------------|
| | Expenditure: | |
| 75,000 | Running Expenses | 87,080 |
| <u>75,000</u> | | <u>87,080</u> |
| | Income: | |
| -100,000 | Income from Lifeline Service | -114,500 |
| <u><u>-25,000</u></u> | Net Expenditure | <u><u>-27,420</u></u> |

Head of Service: R. Chand

Service Description

This service shows the maintenance, security costs and rental income of Woodside Park Gypsy and Travellers Site.

Staffing

1 FTE

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|---|------------------------|
| | Expenditure: | |
| 25,020 | Employee Expenses | 25,400 |
| 42,530 | Property Expenses | 56,840 |
| 1,500 | Transportation Expenses | 2,280 |
| 30 | General Running Expenses | 30 |
| 17,040 | Other Running Expenses | 17,040 |
| 86,120 | | 101,590 |
| | Income: | |
| -105,590 | Rental Income | -121,280 |
| -105,590 | | -121,280 |
| | Accounting Adjustments: | |
| 18,940 | Net Internal Recharges to Woodside Park | 19,220 |
| 4,000 | Contribution for HRA staff | 4,000 |
| 75,550 | Capital Charges | 75,550 |
| 98,490 | | 98,770 |
| 79,020 | Net Expenditure | 79,080 |

EXECUTIVE DIRECTORS OFFICE

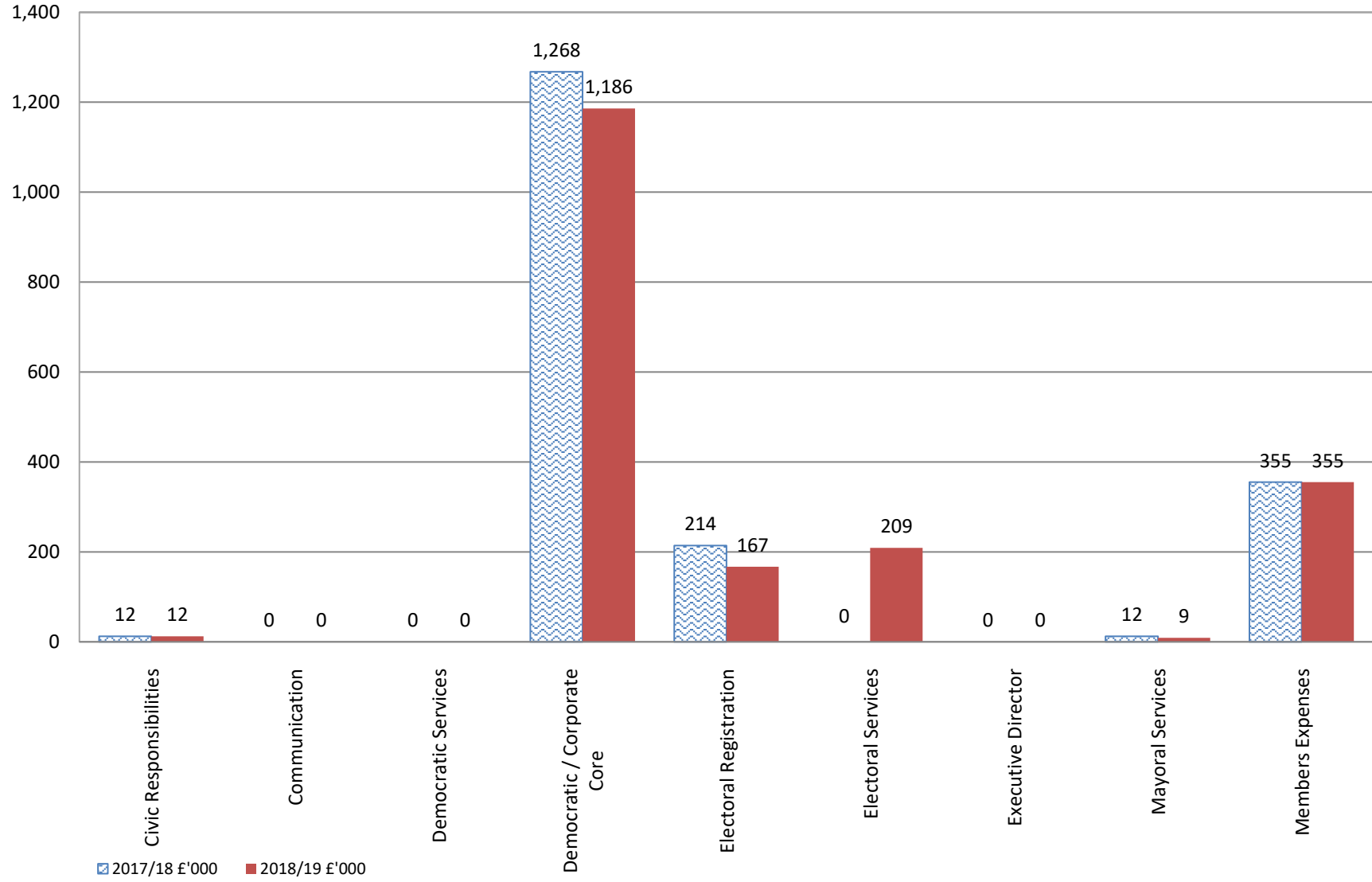
EXECUTIVE DIRECTOR - ADAM NORBURN

| 2017/18 Budget | | 2018/19 Budget | | | Net |
|-------------------|--------------------------------|------------------|-----------------|---------------------------|------------------|
| | | Expenditure | Income | Accounting Adjustments | |
| £ | | £ | £ | £ | £ |
| 11,880 | Civic Responsibilities | 11,880 | 0 | 0 | 11,880 |
| 0 | Communication | 256,580 | 0 | -256,580 | 0 |
| 0 | Democratic Services | 175,010 | 0 | -175,010 | 0 |
| 1,268,210 | Democratic / Corporate Core | 0 | 0 | 1,185,850 | 1,185,850 |
| 213,620 | Electoral Registration | 207,580 | -41,210 | 290 | 166,660 |
| 0 | Electoral Services | 246,090 | -118,670 | 81,960 | 209,380 |
| 0 | Executive Director | 133,200 | 0 | -133,200 | 0 |
| 11,590 | Mayoral Services | 9,400 | 0 | 0 | 9,400 |
| 354,740 | Members Expenses | 355,340 | 0 | 0 | 355,340 |
| <u>1,860,040</u> | Total | <u>1,395,080</u> | <u>-159,880</u> | <u>703,310</u> | <u>1,938,510</u> |

SERVICE RESERVES

9873 Media and Communications Reserve £0

BUDGET COMPARISON FOR EXECUTIVE DIRECTOR'S OFFICE 2017/18 AND 2018/19



Executive Director: A Norburn**Service Description**

The production of the Council's year book and the organisation of civic events.

Staffing

No staff are directly employed on this service.

| 2017/18 Budget £ | Expenditure: | 2018/19 Budget £ |
|---------------------------------|--------------------------|---------------------------------|
| 6,500 | Training | 6,500 |
| 5,380 | General Running Expenses | 5,380 |
| <hr/> 11,880 | | <hr/> 11,880 |
| <hr/> <hr/> 11,880 | Net Expenditure | <hr/> <hr/> 11,880 |

Executive Director: A Norburn

Service Description

Promoting the Council and the services it provides across a wide range of media channels, also dealing with complaints and Freedom of Information requests.

Staffing

3 FTEs

| 2017/18 Budget £ | Expenditure: | 2018/19 Budget £ |
|---------------------------------|---|---------------------------------|
| 126,940 | Employee Expenses | 148,830 |
| 460 | Transportation Expenses | 460 |
| 85,870 | Publicity | 81,380 |
| 10,000 | Community Engagement | 10,000 |
| 10,000 | Public Notices | 10,000 |
| 9,500 | General Running Expenses | 9,500 |
| <hr/> 242,770 | | <hr/> 260,170 |
| | Accounting Adjustments: | |
| -242,770 | Net Internal Recharges to Communication | -260,170 |
| <hr/> -242,770 | | <hr/> -260,170 |
| <hr/> <u>0</u> | Net Expenditure | <hr/> <u>0</u> |

Executive Director: A Norburn

Service Description

This service takes the lead in ensuring that the Council complies with its legal obligations, that compliant means are found to deliver the Council's Corporate Strategy and that its governance arrangements are fit for purpose.

Staffing

4.6 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|---|---------------------------------|
| | Expenditure: | |
| 175,150 | Employee Expenses | 177,720 |
| 380 | Transportation Expenses | 380 |
| 1,190 | General Running Expenses | 1,190 |
| <u>176,720</u> | | <u>179,290</u> |
| | Income: | |
| -176,720 | Net Internal Recharges to Democratic Services | -179,290 |
| <u>-176,720</u> | | <u>-179,290</u> |
| <u><u>0</u></u> | | <u><u>0</u></u> |

Executive Director: A Norburn

Service Description

The Corporate and Democratic Core comprises two divisions of service: Democratic Representation and Management (DRM) and Corporate Management (CM).

DRM concerns policy making and all other member based activities. CM concerns those activities and costs that provide the infrastructure that allows services to be provided, and the information that is required for public accountability.

The costs shown below are only part of the costs that are reported to the Government as 'Corporate and Democratic Core (CDC) Costs'. CDC costs include the cost of Civic Responsibilities, Mayoral Services, Members Expenses, General Financial Services (External Audit Fee, Bank Charges and Corporate Subscriptions), Parish Councils and Contributions and Overview & Scrutiny Management Board.

These costs are shown separately within this book so that members can see the true cost of these particular services.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|------------------------|---------------------------------|
| 1,428,420 | Expenditure: | |
| <hr/> | | |
| 1,428,420 | Officer Allocations | 1,399,780 |
| | | <hr/> |
| | | 1,399,780 |
| | Income: | |
| -160,210 | Recharge to HRA | -213,930 |
| <hr/> | | <hr/> |
| -160,210 | | -213,930 |
| | Net Expenditure | <hr/> |
| <hr/> <hr/> | | <hr/> <hr/> |
| 1,268,210 | | 1,185,850 |

Executive Director: A Norburn

Service Description

The co-ordination and conduct of the electoral canvass and the preparation, maintenance and publication of the Electoral Register. A proportion of the service cost is recharged to Borough Elections.

Staffing

3 FTEs

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|--|---------------------------------|
| | Expenditure: | |
| 101,480 | Employee Expenses | 109,840 |
| 340 | Transportation Expenses | 1,720 |
| 9,760 | External Printing | 9,760 |
| 42,650 | Postages | 42,650 |
| 8,100 | Canvassers fees | 8,100 |
| 12,700 | Follow Up Calls | 12,700 |
| 21,870 | Special Events | 21,870 |
| 3,460 | General Running Expenses | 3,460 |
| 200,360 | | 210,100 |
| | Income: | |
| -41,210 | Grant Income | -41,210 |
| -41,210 | | -41,210 |
| | Accounting Adjustments: | |
| 54,470 | Net Internal Recharges to Electoral Registration | -2,230 |
| 54,470 | | -2,230 |
| 213,620 | Net Expenditure | 166,660 |

Executive Director: A Norburn

Service Description

The preparation and conduct of Borough Council elections. This is a non election year for Borough Councillors. The budget shown is for the planned County Council Elections that will be fully reimbursed by Warwickshire County Council.

Staffing

The staffing of this service is included within Electoral Registration and is recharged to this service through 'Internal Recharges: Charges to Electoral Services.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|--|---------------------------------|
| | Expenditure: | |
| 43,700 | Personnel | 43,700 |
| 21,750 | Specialist Stationery & Printing | 22,750 |
| 9,670 | Postages | 9,670 |
| 10,000 | Hire of Polling Stations | 10,000 |
| 10,000 | Elections Duties | 10,000 |
| 900 | Specialist Equipment | 900 |
| 22,650 | Misc. Costs | 30,400 |
| <hr/> 118,670 | | <hr/> 127,420 |
| | Income: | |
| -118,670 | Reimbursements | 0 |
| <hr/> -118,670 | | <hr/> 0 |
| | Accounting Adjustments: | |
| 0 | Net Internal Recharges to Electoral Services | 81,960 |
| <hr/> 0 | | <hr/> 81,960 |
| <hr/> <hr/> 0 | Net Expenditure | <hr/> <hr/> 209,380 |

Executive Director: A Norburn

Service Description

Previously called 'Chief Executive and Deputy Chief Executives' the service now only employs an Executive Director.

Staffing

1 FTE

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|---|---------------------------------|
| | Expenditure: | |
| 130,530 | Employee Expenses | 132,800 |
| 3,380 | Transportation Expenses | 1,610 |
| 1,910 | General Running Expenses | 1,910 |
| <u>135,820</u> | | <u>136,320</u> |
| | Accounting Adjustments: | |
| -135,820 | Net Internal Recharges to Executive Directors | -136,320 |
| <u>-135,820</u> | | <u>-136,320</u> |
| <u><u>0</u></u> | Net Expenditure | <u><u>0</u></u> |

Executive Director: A Norburn

Service Description

The administrative costs of the Mayor's office, mayoral car and expenditure on civic functions.

Staffing

No staff are directly employed on this service, but a small budget is available for Casual Staff. Officer time is charged through 'Internal Recharges: Charges to Mayoral Services'.

| 2017/18 Budget £ | | 2018/19 Budget £ |
|------------------------|--------------------------------|------------------------|
| | Expenditure: | |
| 2,250 | Employee Expenses | 2,240 |
| 2,340 | Transportation Expenses | 2,340 |
| 4,820 | General Running Expenses | 4,820 |
| 9,410 | | 9,400 |
| | Accounting Adjustments: | |
| 2,180 | Capital Charges | 0 |
| 2,180 | | 0 |
| 11,590 | Net Expenditure | 9,400 |

Executive Director: A Norburn

Service Description

The calculation and payment of expenses/allowances due to Councillors and the cost of administrative support. These costs are recharged to the Democratic/Corporate Core.

Staffing

No staff are directly employed on this service, but officer time is charged through Internal Recharges: Charges to Members Expenses'

| 2017/18 Budget £ | | 2018/19 Budget £ |
|---------------------------------|-------------------------|---------------------------------|
| | Expenditure: | |
| 339,710 | Members Expenses | 346,420 |
| 13,580 | Employee Expenses | 7,080 |
| 1,450 | Transportation Expenses | 1,840 |
| <hr/> 354,740 | | <hr/> 355,340 |
| <hr/> <hr/> 354,740 | Net Expenditure | <hr/> <hr/> 355,340 |

HOUSING REVENUE ACCOUNT

Service Description

The provision, management, repair and maintenance of rented council houses, flats and sheltered accommodation throughout the Borough. The cost of this service is charged to tenants in weekly rents and service charges. This is solely used to account for the cost of council housing services and does not form part of General Fund expenditure.

| 2017/18 Budget £ | | 2018/19 Budget £ | Notes |
|------------------------|---|------------------------|-------|
| | INCOME :- | | |
| -16,253,330 | Rent Income From Dwellings | -16,127,080 | *1 |
| -151,730 | Rent Income From Non - Dwellings | -149,900 | *2 |
| -1,473,300 | Charges For Services | -1,343,210 | *3 |
| -215,340 | Contributions Towards Expenditure | -215,570 | *4 |
| <u>-18,093,700</u> | Total Income | <u>-17,835,760</u> | |
| | EXPENDITURE :- | | |
| 3,236,680 | Transfer to Housing Repairs Account | 3,675,610 | *5 |
| 4,621,600 | Supervision & Management | 4,493,040 | *6 |
| 3,000 | Rents, Rates, Taxes & Other Charges | 3,000 | |
| 3,681,210 | Depreciation and Impairment | 2,287,000 | *7 |
| 15,000 | Debt Management Cost | 15,000 | *8 |
| 131,250 | Provision For Bad or Doubtful Debt | 193,440 | *9 |
| 4,921,570 | Amounts Set Aside for the Repayment of Debt | 5,839,140 | *10 |
| <u>16,610,310</u> | Total Expenditure | <u>16,506,230</u> | |
| <u>-1,483,390</u> | NET COST OF SERVICES AS INCLUDED IN THE WHOLE AUTHORITY INCOME & EXPENDITURE ACCOUNT | <u>-1,329,530</u> | |
| 200,470 | HRA Share of Corporate & Democratic Core Costs | 213,930 | *11 |
| <u>-1,282,920</u> | NET COST OF HRA SERVICES | <u>-1,115,600</u> | |
| | HRA SHARE OF OPERATING INCOME & EXPENDITURE INCLUDED IN THE WHOLE AUTHORITY INCOME AND EXPENDITURE ACCOUNT | | |
| 1,251,470 | Interest Payable & Similar Changes | 1,171,470 | *12 |
| -26,220 | Interest & Investment Income | -111,690 | *13 |
| <u>-57,670</u> | NET OPERATING EXPENDITURE | <u>-55,820</u> | |
| 0 | Revenue Contributions to Capital Expenditure | 0 | |
| 57,670 | Contributions to (+) / from (-) Reserves | 55,820 | |
| <u>0</u> | Surplus(-)/Deficit for year | <u>0</u> | |

HOUSING REVENUE ACCOUNT BUDGET ACTIVITY EXPLANATIONS

The Housing Revenue Account (HRA) includes all council housing financial activity representing the landlord function of the Council. The HRA covers management, repair and maintenance of council houses, flats and sheltered accommodation within the Borough. The cost of this service is charged to tenants in weekly rents and service charges.

The HRA does not form any part of the General Fund and all its activities are 'ringfenced', i.e. council housing expenditure and income must be recorded within the HRA.

Some of the wording used in the Housing Revenue Account (HRA) is explained below:

Notes :

Income – Service Description

- *1 Rent Income From Dwellings**
Income from dwellings has been calculated to include a 1% rent reduction in accordance with the Welfare Reform and Work Bill.
- *2 Rent Income From Non - Dwellings**
Includes rent from other HRA property such as garages.
- *3 Charges For Services**
Income from tenants for specific services such as lighting and cleaning in multi-storey flats or the provision of wardens in aged person dwellings.
- *4 Contributions Towards Expenditure**
Other miscellaneous income.

Expenditure - Service Description

- *5 Transfer to Housing Repairs Account**
The estimated annual cost of responsive and unplanned maintenance and repair for council-housing property is transferred into a separate 'Housing Repairs Account'. Actual costs of responsive and ad-hoc maintenance in the year are charged to the Housing Repairs Account and any ongoing balances are carried forward at the end of each financial year. The use of the Housing Repairs Account aims to equalise the cost of maintenance to the HRA over time.
- *6 Supervision and Management**
This covers general property management and supervision and also the operational costs of sheltered accommodation and multi-story flats.
- *7 Depreciation and Impairment**
Depreciation represents the value of an asset which has been 'used' during the year where an asset loses value over time (e.g. a car) or which represents the average cost of maintaining that asset to an acceptable standard (e.g. a building).
- *8 Debt Management Costs**
These are the costs of managing the Housing Revenue Account's borrowing.
- *9 Provision For Bad or Doubtful Debt**
An estimated annual provision is made on the possible (or probable) likelihood that not all council-housing rental income will be received during a financial year.

HOUSING REVENUE ACCOUNT

***10 Amounts Set Aside for the Repayment of Debt**

The HRA medium term financial plan assumes that all in-year surpluses will be utilised in the repayment of debt except where major capital expenditure relating to new build has been programmed.

***11 HRA Share of Corporate and Democratic Core Costs**

The cost of officer time spent on Corporate and Democratic Core activities, such as public accountability and corporate policy making.

***12 Interest Payable and Similar Charges**

Interest payable on any borrowing undertaken on behalf of the HRA.

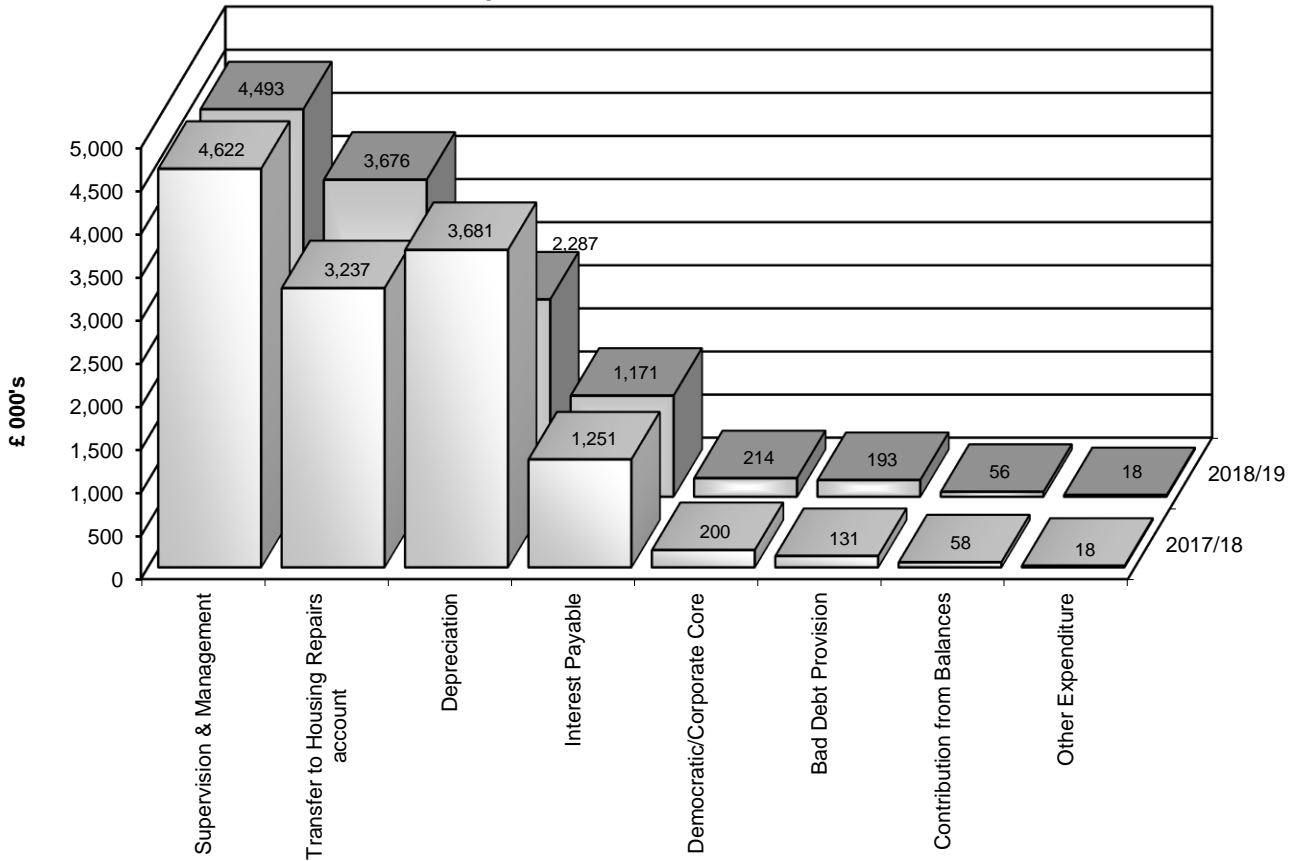
***13 Interest and Investment Income**

Amounts received from investments and mortgages.

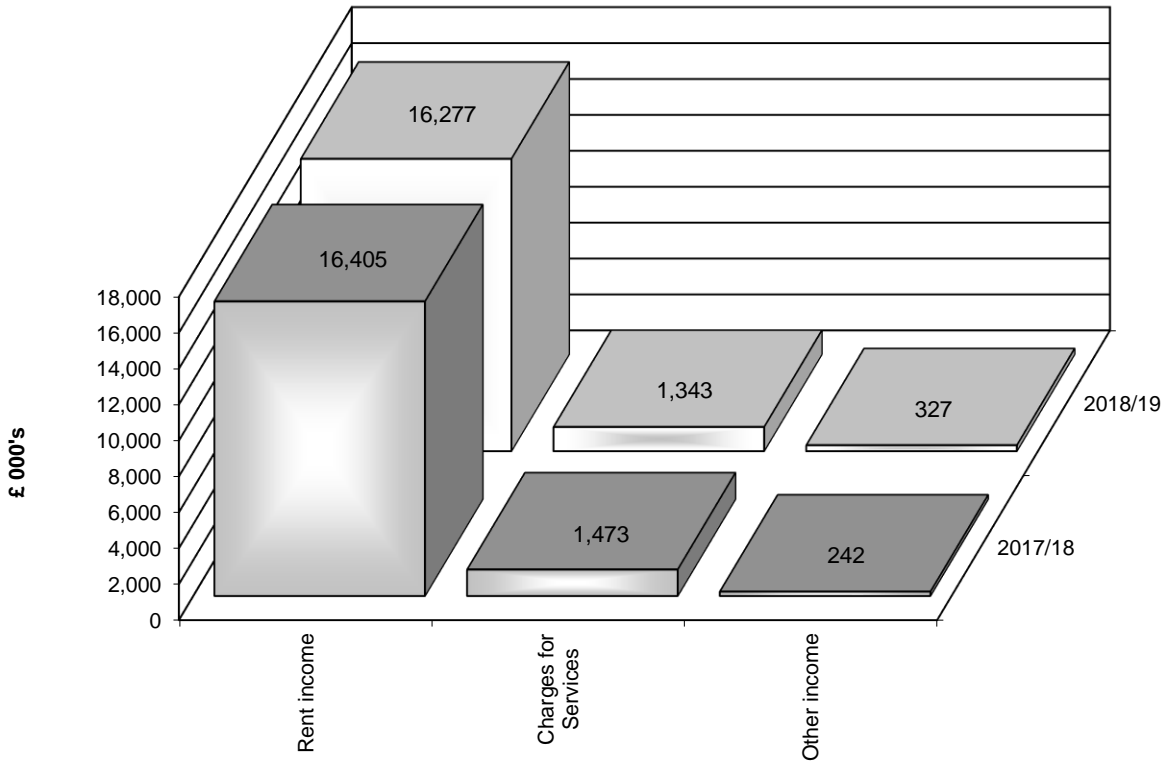
Any further clarification or information about the HRA can be obtained from the Financial Services Manager on request.

HOUSING REVENUE ACCOUNT

HRA Expenditure 2017/18 and 2018/19



HRA Income 2017/18 and 2018/19



Capital Programme 2018/19 - 2020/21

| SERVICE PORTFOLIOS | Expenditure to | 2017/18 | 2017/18 | 2018/19 | 2019/20 | 2020/21 | Total Scheme Cost |
|---|-------------------|-------------------|---|--------------------|------------------|------------------|----------------------|
| | 31/03/17 | Amended Budget | Budgets carried forward into 2018/19 | Original Budget | Draft Budget | Draft Budget | |
| General Fund | £ | £ | £ | £ | £ | £ | £ |
| GROWTH & INVESTMENT | 185,690 | 49,310 | 0 | 0 | 0 | 0 | 235,000 |
| CORPORATE RESOURCES | 2,012,740 | 953,070 | 0 | 100,000 | 100,000 | 100,000 | 3,265,810 |
| ENVIRONMENT & PUBLIC REALM | 7,800,580 | 3,312,470 | 0 | 968,260 | 968,260 | 968,260 | 14,017,830 |
| COMMUNITIES & HOMES Housing General Fund | 8,400,520 | 1,136,910 | 0 | 948,600 | 932,800 | 927,800 | 12,346,630 |
| Total General Fund | 18,399,530 | 5,451,760 | 0 | 2,016,860 | 2,001,060 | 1,996,060 | 29,865,270 |
| HOUSING REVENUE ACCOUNT | 37,167,690 | 14,423,430 | 0 | 2,889,400 | 2,789,400 | 2,729,400 | 59,999,320 |
| Total Capital Programme | 55,567,220 | 19,875,190 | 0 | 4,906,260 | 4,790,460 | 4,725,460 | 89,864,590 |

Note

The Capital Programme shown above includes Housing Revenue Account and Housing General Fund activity.

Capital Programme 2018/19 - 2020/21

| Code | Head of Service | GROWTH & INVESTMENT Scheme | Forecast of Expenditure | | | | | | |
|--------------|-----------------|-------------------------------|-------------------------|------------------------|--|-------------------------|----------------------|----------------------|-------------------|
| | | | Expenditure to 31/03/17 | 2017/18 Amended Budget | 2017/18 Budgets carried forward into 2018/19 | 2018/19 Original Budget | 2019/20 Draft Budget | 2020/21 Draft Budget | Total Scheme Cost |
| | | | £ | £ | £ | £ | £ | £ | £ |
| BHR00 | R Back | Benn Hall refurbishment | 14,690 | 46,310 | 0 | 0 | 0 | 0 | 61,000 |
| MIG00 | R Back | Moving In Grants | 171,000 | 3,000 | 0 | 0 | 0 | 0 | 174,000 |
| Total | | | 185,690 | 49,310 | 0 | 0 | 0 | 0 | 235,000 |

| |
|--------------------------------|
| Financing Resources: |
| Borrowings |
| Capital Receipts |
| Total Planned Financing |

| | | | |
|----------|----------|----------|----------|
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |

Capital Programme 2018/19 - 2020/21

| Code | Head of Service | CORPORATE RESOURCES Scheme | Forecast of Expenditure | | | | | | Total Scheme Cost £ |
|--------------|-----------------|--------------------------------|-------------------------|------------------------|--|-------------------------|----------------------|----------------------|------------------------|
| | | | Expenditure to 31/03/17 | 2017/18 Amended Budget | 2017/18 Budgets carried forward into 2018/19 | 2018/19 Original Budget | 2019/20 Draft Budget | 2020/21 Draft Budget | |
| | | | £ | £ | £ | £ | £ | £ | |
| CMS00 | M Ketley | Market Quarter Development | 338,500 | 57,150 | 0 | 0 | 0 | 0 | 395,650 |
| CPE00 | M Ketley | Corporate Property Enhancement | 1,218,010 | 134,170 | 0 | 100,000 | 100,000 | 100,000 | 1,652,180 |
| LCF01 | M Ketley | Carbon Management Plan | 456,230 | 611,750 | 0 | 0 | 0 | 0 | 1,067,980 |
| BEL00 | M Ketley | Strategic Property Acquisition | 0 | 150,000 | 0 | 0 | 0 | 0 | 150,000 |
| Total | | | 2,012,740 | 953,070 | 0 | 100,000 | 100,000 | 100,000 | 3,265,810 |

| Financing Resources: | |
|--------------------------------|--|
| Borrowings | |
| Capital Receipts | |
| Government Grant | |
| Total Planned Financing | |

| | | | |
|----------|----------------|----------------|----------------|
| 0 | 100,000 | 100,000 | 100,000 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 100,000 | 100,000 | 100,000 |

Capital Programme 2018/19 - 2020/21

| Code | Head of Service | ENVIRONMENT & PUBLIC REALM Scheme | Forecast of Expenditure | | | | | | Total Scheme Cost £ |
|--------------|-----------------|---|-------------------------|------------------------|--|-------------------------|----------------------|----------------------|------------------------|
| | | | Expenditure to 31/03/17 | 2017/18 Amended Budget | 2017/18 Budgets carried forward into 2018/19 | 2018/19 Original Budget | 2019/20 Draft Budget | 2020/21 Draft Budget | |
| | | | £ | £ | £ | £ | £ | £ | |
| BUR04 | D Green | Crematorium Project | 2,906,390 | 62,420 | 0 | 0 | 0 | 0 | 2,968,810 |
| BUR05 | D Green | Cemetery Infrastructure Work | 130,660 | 11,420 | 0 | 11,420 | 11,420 | 11,420 | 176,340 |
| BUR06 | D Green | Rainsbrook Cemetery preparation | 6,810 | 197,600 | 0 | 0 | 0 | 0 | 204,410 |
| LEI08 | D Green | Open Spaces Refurbishments | 2,906,150 | 25,730 | 0 | 0 | 0 | 0 | 2,931,880 |
| LEI14 | D Green | Great Central Walk Bridge | 1,038,540 | 530,200 | 0 | 163,840 | 163,840 | 163,840 | 2,060,260 |
| LEI20 | D Green | Great Central Walk Trackbed Replacement | 69,010 | 1,640 | 0 | 0 | 0 | 0 | 70,650 |
| LEI21 | D Green | Hollowell Way Park Refurbishment | 151,090 | 43,990 | 0 | 0 | 0 | 0 | 195,080 |
| LEI22 | D Green | Street Furniture | 15,010 | 57,820 | 0 | 42,450 | 42,450 | 42,450 | 200,180 |
| LEI23 | D Green | Open Spaces Refurbishments - Whitehall Rec Ground | 0 | 489,130 | 0 | 0 | 0 | 0 | 489,130 |
| LEI24 | D Green | Open Spaces Refurbishments - Safety Improvements | 0 | 50,000 | 0 | 50,000 | 50,000 | 50,000 | 200,000 |
| LEI25 | D Green | Open Spaces Refurbishments - Rokeby Play Area | 0 | 0 | 0 | 179,050 | 179,050 | 179,050 | 537,150 |
| PWB00 | D Green | Purchase of Waste Bins | 234,890 | 87,500 | 0 | 87,500 | 87,500 | 87,500 | 584,890 |
| WCP00 | D Green | Woodland Creation Project | 301,010 | 61,940 | 0 | 0 | 0 | 0 | 362,950 |
| VHC00 | D Green | Vehicles | on going | 1,551,200 | 0 | 434,000 | 434,000 | 434,000 | 2,853,200 |
| CPC02 | D Green | Upgrade Pay & Display Machines in Council Car Parks | 41,020 | 1,010 | 0 | 0 | 0 | 0 | 42,030 |
| CMP35 | D Green | Route Optimiser | 0 | 127,000 | 0 | 0 | 0 | 0 | 127,000 |
| WBD00 | D Green | Weighbridge Digitalisation | 0 | 13,870 | 0 | 0 | 0 | 0 | 13,870 |
| Total | | | 7,800,580 | 3,312,470 | 0 | 968,260 | 968,260 | 968,260 | 14,017,830 |

| Financing Resources: | |
|-------------------------------------|--|
| External Funding | |
| Borrowings | |
| Capital Projects Reserve | |
| Capital Receipts | |
| Revenue Contribution Capital Outlay | |
| Government Grant | |
| Total Planned Financing | |

| | | | |
|----------|----------------|----------------|----------------|
| 0 | 50,000 | 50,000 | 50,000 |
| 0 | 830,760 | 830,760 | 830,760 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 87,500 | 87,500 | 87,500 |
| 0 | 0 | 0 | 0 |
| 0 | 968,260 | 968,260 | 968,260 |

Capital Programme 2018/19 - 2020/21

| Code | Head of Service | COMMUNITIES & HOMES Scheme | Forecast of Expenditure | | | | | | Total Scheme Cost £ |
|------------------|-----------------|--|-------------------------|------------------------|--|-------------------------|----------------------|----------------------|------------------------|
| | | | Expenditure to 31/03/17 | 2017/18 Amended Budget | 2017/18 Budgets carried forward into 2018/19 | 2018/19 Original Budget | 2019/20 Draft Budget | 2020/21 Draft Budget | |
| | | | £ | £ | £ | £ | £ | £ | |
| CMP00 | R Chand | ICT refresh programme - Desktop | on going | 65,040 | 0 | 125,730 | 75,930 | 75,930 | 342,630 |
| CMP01 | R Chand | ICT refresh programme - Infrastructure | on going | 138,410 | 0 | 64,510 | 117,510 | 132,510 | 452,940 |
| CMP14 | R Chand | iTRENt system development | 136,300 | 10,000 | 0 | 0 | 0 | 0 | 146,300 |
| CMP25 | R Chand | Income Management and System Upgrade | 10,370 | 10,000 | 0 | 0 | 0 | 0 | 20,370 |
| CMP26 | R Chand | Income Retention and Disposal | 5,250 | 6,800 | 0 | 0 | 0 | 0 | 12,050 |
| CMP33 | R Chand | Upgrade of Agresso | 18,110 | 5,990 | 0 | 0 | 0 | 0 | 24,100 |
| CMP34 | R Chand | Enhancement of Agresso | 40,870 | 9,110 | 0 | 0 | 0 | 0 | 49,980 |
| CMP37 | R Chand | New Licensing System | 0 | 20,000 | 0 | 0 | 0 | 0 | 20,000 |
| IRB00 | R Chand | Integrated Revenues and Benefits Solutions | 0 | 52,740 | 0 | 0 | 0 | 0 | 52,740 |
| CMP38 | R Chand | ICT Refresh Programme - AV Equipment | 0 | 0 | 0 | 4,000 | 20,000 | 0 | 24,000 |
| CMP39 | R Chand | ICT Mobile Device Management Solution | 0 | 0 | 0 | 35,000 | 0 | 0 | 35,000 |
| VMR00 | R Chand | Vending Machine Replacement | 6,240 | 3,060 | 0 | 0 | 0 | 0 | 9,300 |
| RBB00 | R Chand | CSW Superfast Broadband | 241,710 | 239,480 | 0 | 0 | 0 | 0 | 481,190 |
| RTV00 | R Chand | CCTV for Reception Area | 10,690 | 5,810 | 0 | 0 | 0 | 0 | 16,500 |
| REN00 | R Chand | Private Sector Renovation Loans | 3,582,720 | 31,110 | 0 | 0 | 0 | 0 | 3,613,830 |
| REN01 | R Chand | Disabled Facilities Grants | 4,348,260 | 539,360 | 0 | 719,360 | 719,360 | 719,360 | 7,045,700 |
| Sub-Total | | | 8,400,520 | 1,136,910 | 0 | 948,600 | 932,800 | 927,800 | 12,346,630 |

| |
|--------------------------------|
| Financing Resources: |
| Borrowings |
| Government Grant |
| Total Planned Financing |

| | | | |
|----------|----------------|----------------|----------------|
| 0 | 409,240 | 393,440 | 388,440 |
| 0 | 539,360 | 539,360 | 539,360 |
| 0 | 948,600 | 932,800 | 927,800 |

Capital Programme 2018/19 - 2020/21

| Code | Head of Service | HOUSING REVENUE ACCOUNT Scheme | Forecast of Expenditure | | | | | Total Scheme Cost | |
|---|-----------------|--|-------------------------|------------------------|--|-------------------------|----------------------|-------------------|----------------------|
| | | | Expenditure to 31/03/17 | 2017/18 Amended Budget | 2017/18 Budgets carried forward into 2018/19 | 2018/19 Original Budget | 2019/20 Draft Budget | | 2020/21 Draft Budget |
| | | | £ | £ | £ | £ | £ | | £ |
| Housing Revenue Account | | | | | | | | | |
| Improvements and Capitalised Repairs | | | | | | | | | |
| CMP31 | R Chand | Housing Repairs Service - IT system | 231,740 | 15,180 | 0 | 0 | 0 | 246,920 | |
| HCE08 | R Chand | Housing Management System | 804,510 | 115,470 | 0 | 60,000 | 60,000 | 1,099,980 | |
| HCE21 | R Chand | Lifeline renewal programme | 33,140 | 101,000 | 0 | 30,000 | 30,000 | 224,140 | |
| HCE23 | R Chand | CCTV upgrades | 56,460 | 95,560 | 0 | 0 | 0 | 152,020 | |
| HCE18 | M Ketley | Fire Risk Prevention Works | 1,323,220 | 62,400 | 0 | 62,400 | 62,400 | 1,572,820 | |
| HCE24 | M Ketley | Finlock Gutter Improvements | 21,520 | 20,000 | 0 | 20,000 | 20,000 | 101,520 | |
| HCE25 | M Ketley | Rebuilding Retaining Walls | 110,100 | 50,000 | 0 | 50,000 | 50,000 | 310,100 | |
| HCE28 | M Ketley | Roof Refurbishments - Rounds Gardens | 0 | 283,930 | 0 | 0 | 0 | 283,930 | |
| HCE29 | M Ketley | Roof Refurbishments - Biart Place | 0 | 204,860 | 0 | 0 | 0 | 204,860 | |
| HCE30 | M Ketley | Roof Refurbishments - Lesley Souter House | 0 | 70,000 | 0 | 0 | 0 | 70,000 | |
| HCR01 | M Ketley | Disabled Adaptations | 2,001,220 | 257,400 | 0 | 200,000 | 200,000 | 2,858,620 | |
| HIK10 | M Ketley | Kitchen Improvements | 8,502,300 | 707,120 | 0 | 50,000 | 50,000 | 9,359,420 | |
| HIM01 | M Ketley | Heating Upgrades | 8,457,820 | 770,000 | 0 | 150,000 | 50,000 | 9,477,820 | |
| HCE31 | M Ketley | Replacement Footpaths | 20,370 | 20,000 | 0 | 20,000 | 20,000 | 100,370 | |
| HCE32 | M Ketley | Door Security Systems | 0 | 50,000 | 0 | 0 | 0 | 50,000 | |
| HCE33 | M Ketley | Energy Efficiency Measures - Multi Storey Flats | 0 | 225,000 | 0 | 0 | 0 | 225,000 | |
| HCE34 | M Ketley | Rewiring - Ashwood Court | 0 | 22,500 | 0 | 0 | 0 | 22,500 | |
| HCE20 | M Ketley | Rewiring | 0 | 0 | 0 | 237,000 | 237,000 | 651,000 | |
| HIS01 | M Ketley | Bathrooms | 4,779,040 | 321,780 | 0 | 325,000 | 325,000 | 6,075,820 | |
| HPS00 | M Ketley | Patterdale Sheltered Scheme Improvements | 0 | 262,500 | 0 | 0 | 0 | 262,500 | |
| HWI00 | M Ketley | Energy Efficiency Long Lawford external cladding | 106,300 | 293,700 | 0 | 0 | 0 | 400,000 | |
| HWI01 | M Ketley | Energy Efficiency external cladding phase 2 | 0 | 900,000 | 0 | 0 | 0 | 900,000 | |
| HWR00 | M Ketley | Window Replacement | 8,321,580 | 2,828,180 | 0 | 0 | 0 | 11,149,760 | |
| LCF02 | M Ketley | Carbon Management Plan | 89,010 | 43,390 | 0 | 0 | 0 | 132,400 | |
| VHC01 | M Ketley | Property Repairs Team Vehicles | on going | 353,460 | 0 | 0 | 0 | 353,460 | |
| PUR00 | M Ketley | Purchase of Council Houses | 1,585,890 | 1,685,000 | 0 | 1,685,000 | 1,685,000 | 8,325,890 | |
| CAW00 | M Ketley | Cawston Meadows | 0 | 4,665,000 | 0 | 0 | 0 | 4,665,000 | |
| SLA00 | M Ketley | Strategic Land Acquisition | 723,470 | 0 | 0 | 0 | 0 | 723,470 | |
| Housing Revenue Account | | | 37,167,690 | 14,423,430 | 0 | 2,889,400 | 2,789,400 | 2,729,400 | 59,999,320 |

Financing Resources:

| |
|--------------------------------|
| Capital Receipts |
| DRF |
| Major Repairs Allowance (MRA) |
| Total Planned Financing |

| | | | |
|----------|------------------|------------------|------------------|
| 0 | 0 | 0 | 0 |
| 0 | 1,775,000 | 1,775,000 | 1,775,000 |
| 0 | 1,114,400 | 1,014,400 | 954,400 |
| 0 | 2,889,400 | 2,789,400 | 2,729,400 |

SUMMARY OF INTERNAL RECHARGES

Costs to be Allocated:-

| 2017/18 Charge £ | Service Costs | 2018/19 Charge £ |
|------------------------|------------------------------------|------------------------|
| 280,550 | Communications | 303,530 |
| 730 | Civic Responsibilities | 800 |
| 800,320 | Corporate Property Administration | 760,690 |
| 29,020 | Council Tax | 43,970 |
| 2,070,240 | Customer and Information Services | 2,231,140 |
| 1,282,860 | Customer Support Services | 1,312,260 |
| 562,980 | Democratic and Legal Services | 597,090 |
| 13,080 | Democratic and Corporate Core | 213,930 |
| 0 | Electoral Registration | 81,510 |
| 158,850 | Environmental Services | 262,020 |
| | Equality & Diversity | 35,020 |
| 257,760 | Executive Director | 250,860 |
| 113,800 | Housing Strategy & Enabling | 90,680 |
| 78,220 | Housing Benefits Administration | 63,670 |
| 142,580 | Housing Options Team | 144,220 |
| 5,810 | Mayoral Services | 6,120 |
| 10,540 | Members Expenses | 10,490 |
| 0 | Parks | 24,530 |
| 127,080 | Planning Services | 106,530 |
| 422,400 | Regulatory Services | 419,840 |
| 1,733,290 | Resources | 1,715,260 |
| 7,740 | Safety and Resilience | 5,000 |
| 31,070 | Warwickshire Direct Partnership | 31,580 |
| 1,036,900 | Works Services Unit - charges out | 485,500 |
| <u>9,165,820</u> | | <u>9,196,240</u> |
| | Other Operational Costs | |
| 202,250 | General Financial Services | 209,820 |
| 136,550 | Central Telephone Service | 117,700 |
| 413,380 | Public Offices | 403,930 |
| <u>752,180</u> | | <u>731,450</u> |
| <u>9,918,000</u> | Total Costs to be Allocated | <u>9,927,690</u> |

SUMMARY OF INTERNAL RECHARGES

Allocation of Costs to Services :-

| 2017/18 Charge £ | Growth & Investment | 2018/19 Charge £ |
|------------------------|---------------------------------|------------------------|
| 193,630 | Art Gallery and Museum | 180,220 |
| 29,480 | Building Control Services | 25,370 |
| 97,250 | Economic Development | 92,780 |
| 640 | Grants and Subscriptions | 600 |
| 0 | Hall of Fame | 6,080 |
| 0 | Head of Growth & Investment | 8,770 |
| 47,650 | Land Charges | 34,720 |
| 502,350 | Planning Services | 381,830 |
| 32,010 | Queen's Diamond Jubilee Centre | 27,250 |
| 145,120 | Sports and Recreation | 135,670 |
| 105,930 | The Benn Hall | 83,330 |
| 44,210 | Visitor Centre | 63,240 |
| 0 | Town Centre Improvement | 6,110 |
| 23,000 | Town Centre CCTV and Management | 14,870 |
| 1,221,270 | | 1,060,840 |

| 2017/18 Charge £ | Corporate Resources | 2018/19 Charge £ |
|------------------------|---|------------------------|
| 49,540 | Corporate Property Administration | 45,440 |
| 114,160 | Corporate Property Management | 113,350 |
| 375,820 | Council Tax and Business Rates Collection | 390,010 |
| 4,730 | General Financial Expenses | 5,250 |
| 16,570 | Head of Corporate Resources | 8,580 |
| 376,060 | Housing Benefits Administration* | 0 |
| 51,120 | Legal Services | 44,110 |
| 177,260 | Public Offices | 162,460 |
| 348,960 | Resources | 377,600 |
| 8,720 | Retired Employees | 9,560 |
| 0 | Town Centre Public Conveniences** | 26,170 |
| 1,522,940 | | 1,182,530 |

*Moved to Communities and Homes Portfolio for 2018/19

** Moved from Environment & Public Realm for 2018/19

SUMMARY OF INTERNAL RECHARGES

Allocation of Costs to Services :-

| 2017/18 Charge £ | Environment & Public Realm | 2018/19 Charge £ |
|------------------------|---|------------------------|
| 94,610 | Allotments | 0 |
| 163,450 | Car Parks and Parking | 171,470 |
| 63,430 | Cemeteries | 61,630 |
| 81,320 | Crematorium | 78,070 |
| 31,490 | Crime and Disorder | 41,020 |
| 56,310 | Environmental Services | 156,950 |
| 73,810 | Hackney Carriages and Private Hire Vehicles | 71,780 |
| 5,800 | Land Drainage | 3,410 |
| 108,640 | Licensing | 54,350 |
| 150,870 | Miscellaneous Highway Services | 28,470 |
| 253,050 | Parks, Recreation Grounds and Open Spaces* | 291,480 |
| 25,110 | Public Conveniences | 0 |
| 415,030 | Regulatory Services | 425,420 |
| 25,350 | Safety and Resilience | 50,950 |
| 4,360 | Sewage Disposal Plant | 8,070 |
| 210,600 | Street Cleansing Services | 273,010 |
| 338,630 | Waste Collection and Recycling | 657,390 |
| 662,500 | Works Services Unit - charges in | 79,410 |
| <u>2,764,360</u> | | <u>2,452,880</u> |

*Moved to Corporate Resources in 2018/19

| 2017/18 Charge £ | Non-General Fund Activity :- | 2018/19 Charge £ |
|------------------------|--|------------------------|
| 1,940,130 | Housing Revenue Account - charges in | 2,055,960 |
| -244,460 | Housing Revenue Account - charges out | -36,680 |
| <u>1,695,670</u> | Sub-Total Non-General Fund Activity | <u>2,019,280</u> |

SUMMARY OF INTERNAL RECHARGES

Allocation of Costs to Services :-

| 2017/18 Charge £ | Communities & Homes | 2018/19 Charge £ |
|------------------------|-----------------------------------|------------------------|
| 3,310 | Central Telephone Service | 3,210 |
| 5,830 | Community Grants | 4,570 |
| 38,310 | Corporate Apprenticeship Scheme | 36,540 |
| 188,490 | Customer and Information Services | 161,390 |
| 3,010 | Equality & Diversity | 3,590 |
| 308,630 | Customer Support Services | 316,490 |
| 0 | Head of Communities & Homes | 23,080 |
| 0 | HEART Scheme | 7,040 |
| 0 | Homelessness Intervention | 40,700 |
| 0 | Housing Benefits Administration* | 356,100 |
| 124,630 | Housing Options Team | 136,420 |
| 301,180 | Housing Strategy and Enabling | 299,470 |
| 0 | Warwickshire Direct Partnership | 8,360 |
| 18,940 | Woodside Park | 19,220 |
| <u>992,330</u> | | <u>1,416,180</u> |

*Moved from Corporate Resources Portfolio for 2018/19

| 2017/18 Charge £ | Executive Director's Office | 2018/19 Charge £ |
|-------------------------|------------------------------------|-------------------------|
| 0 | Business Transformation | 0 |
| 37,780 | Communication | 43,360 |
| 730 | Civic Responsibilities | 800 |
| 48,740 | Democratic Services | 59,650 |
| 1,441,500 | Democratic and Corporate Core | 1,399,780 |
| 54,470 | Electoral Registration | 79,280 |
| 0 | Electoral Services | 81,960 |
| 121,940 | Executive Director | 114,540 |
| 5,810 | Mayoral Services | 6,120 |
| 10,540 | Members Expenses | 10,490 |
| <u>1,721,510</u> | | <u>1,795,980</u> |
| <u><u>9,918,080</u></u> | Total Allocations | <u><u>9,927,690</u></u> |

EMPLOYEE ANALYSIS 2017/18 AND 2018/19

| Estimated No. of Full-time Equivalents 2017/18 FTE | General Fund | Estimated No. of Full-time Equivalents 2018/19 FTE |
|--|---|--|
| | Growth & Investment | |
| 9.7 | Art Gallery and Museum | 9.9 |
| 6.0 | Economic Development | 5.0 |
| 1.0 | Land Charges | 1.0 |
| 21.8 | Planning Services | 21.8 |
| 14.4 | Sports and Recreation | 12.8 |
| 5.5 | The Benn Hall & Caldecott Park Cafe | 3.5 |
| 5.5 | Tourism and Visitor Centre | 6.9 |
| <u>63.9</u> | | <u>60.9</u> |
| | Corporate Resources | |
| 7.0 | Corporate Property Administration | 6.6 |
| 12.0 | Council Tax and Business Rates Collection | 11.3 |
| 15.8 | Housing Benefits Administration | 15.4 |
| 6.7 | Legal Services | 6.8 |
| 29.5 | Resources | 28.0 |
| <u>71.1</u> | | <u>68.0</u> |
| | Environment & Public Realm | |
| 0.5 | Cemeteries | 0.9 |
| 5.3 | Crematorium | 6.2 |
| 2.0 | Crime and Disorder | 2.0 |
| 1.0 | Environmental Services | 1.0 |
| 32.5 | Regulatory Services | 28.4 |
| 0.8 | Safety and Resilience | 4.8 |
| 26.7 | Works Services Unit (Administration) | 14.0 |
| <u>68.9</u> | | <u>57.3</u> |
| | Communities & Homes | |
| 6.5 | Corporate Apprenticeship Scheme | 6.5 |
| 24.1 | Customer and Information Services | 25.4 |
| 27.4 | Customer Support Services | 28.6 |
| 17.1 | Housing (General Fund) Services | 18.6 |
| 1.0 | Woodside Park | 1.0 |
| <u>76.1</u> | | <u>80.2</u> |
| | Executive Director's Office | |
| 1.0 | Executive Director | 1.0 |
| 3.0 | Communication | 3.6 |
| 4.6 | Democratic Services | 4.6 |
| 3.0 | Electoral Registration | 3.5 |
| <u>11.6</u> | | <u>12.7</u> |
| <u>291.5</u> | General Fund | <u>279.2</u> |
| | Housing Revenue Account | |
| 72.9 | Supervision and Management | 78.4 |
| 1.7 | Multi Storey Flats | 0.7 |
| 9.3 | Control Centre | 14.7 |
| 12.3 | Aged Persons Accommodation | 11.5 |
| <u>96.2</u> | Housing Revenue Account | <u>105.3</u> |
| <u><u>387.7</u></u> | | <u><u>384.5</u></u> |

General Notes

- i) A Full-time Equivalent (FTE) is an employee working a whole week. Where two employees each work for half a week only this is classed a 1.0 FTE.
- ii) This analysis shows the estimated number of employees in post as at 1st April in each year.
- iii) This analysis shows the areas where costs are recorded. A number of employees, e.g. those shown in the Customer Services Centre are recharged to front line services through Internal Recharges.
- iv) Manual employees working for the Council's Works Services Unit (WSU) are not shown in this analysis as numbers are subject to commercial confidentiality.
- v) Any additions to the establishment of the authority have to be approved by Council. Other long term changes that affect an employees working hours have to be approved by Leadership and Operations Team.
If an employee wishes to change their working hours careful consideration is given to the individual circumstances and the effects that this will have on service provision.

KEY FINANCIAL DATA 2017/18 AND 2018/19

| | 2017/18 £ | 2018/19 £ | Change £ | Change % |
|---|---------------------|---------------------|--------------------|--------------------|
| Special Expenses (town area) | 1,556,493 | 1,626,932 | 70,439 | 4.53 |
| Parish Council Precept | 718,691 | 756,922 | 38,231 | 5.32 |
| Rugby Borough Basic Band D | 179.21 | 205.08 | 25.87 | 14.44 |
| ((restated) Including Special Expenses excluding Parish Precepts) | | | | |
| Parish Average | 20.30 | 20.87 | 0.57 | 2.81 |
| RBC's Average Band D Council Tax | <u>199.51</u> | <u>225.95</u> | 26.44 | 13.25 |
| Average Band D Council Tax | 1,667.12 | 1,749.27 | 82.15 | 4.93 |
| Other Statistics | | | | |
| Resident Population | 103,815 | 103,815 | 0 | 0.00 |
| Council Tax Base | 35,400.80 | 36,271.17 | 870.37 | 2.46 |
| NDR Multiplier | 47.9 | 49.3 | -1.8p | 2.9% |
| NDR Multiplier (small hereditaments) | 46.6 | 48.0 | -1.8p | 2.0% |
| Council Dwelling Stock at start of year | 3,785 | 3,779 | -6 | -0.16 |
| Average Council House Rent | £83.21 | £82.44 | -0.77 | -0.93 |
| % Rent Increase/Decrease (-) | -1.00% | -1.00% | 0.00 | 0.00 |

Expenditure Items:

Employee Expenses

Includes salaries and the employer's costs of national insurance, pension contributions and insurance. Other employee expenses included are qualification training, professional fees and subscriptions.

Transportation Expenses

Includes car leasing, car allowances and public transport costs.

Property Expenses

Includes repairs and maintenance, rates, cleaning and insurance costs.

Running Expenses

The day to day costs of a service excluding any costs of employment. Expenses include the purchase of supplies or services and other general operating costs.

Maintenance

Includes works to preserve existing land, building or equipment items.

Capital Charges

The charge for the use of the Council's assets in the provision of a service. The charge reflects the allocation of cost these assets, such as land, buildings or equipment, over their estimated useful life.

Internal Recharges

Overheads recharged to services from central services. These include office costs such as heating, lighting, Business Rates and management and officer time chargeable to specific services.

Other Items:

Business Rates

Rates paid on commercial business and non-residential properties. Amounts due are calculated from the property's rateable value, multiplied by the rate in the £, as determined by the Government for each year. The rate for 2016/17 for small hereditaments is 48.4p, other businesses the rate is 49.7p.

Collection Fund

There is a statutory requirement for billing authorities to maintain a separate Collection Fund which shows the transactions of the authority in relation to business rates and council tax, and illustrates the way in which these have been distributed to preceptors (authorities for which the Council collects taxes) and the General Fund.

Formula Grant Allocation (FGA), Revenue Support Grant (RSG) & Retained Business Rates

Prior to 2013/14 local authorities received a Formula Grant Allocation (FGA), which combined Revenue Support Grant (RSG) and National Non-Domestic Rates (NNDR). From 2013/14, under the Business Rates Retention system councils retain a proportion of the business rates generated in their local economies and also receive a revamped RSG allocation.

Net Cost of Borrowing

The Council earns interest income through the investment of cash receipts from land or asset disposal and also from any temporary surplus revenue income from the normal day-to-day management of Council finances. The Council also pays interest on any external borrowing that may be required, for example to finance investment in the Council's assets, as well as any temporary revenue deficits from the from the normal day-to-day management of Council finances.

Leasing

Rental payments for the provision and use of capital assets for a specific period of time.

Minimum Revenue Provision (MRP)

The Council is required to set sums aside a minimum amount from revenue resources for the repayment of loans which have been used to finance capital investment. The amount to be set aside is calculated based on the estimated life of the assets for which borrowing has been undertaken.

Precepts

The amount of money "requested" by the Borough, County and Parish Councils to meet part of the cost of services provided.

Replacement Reserves

The accumulated amounts to be used in the future to finance the replacement costs of vehicles or specified equipment items.

Revenue Contributions to Capital Expenditure

A means by which capital projects are paid for or "financed". This financing method enables capital costs to be charged to a revenue account in the year in which they are incurred.