



## Love Rugby Festival 2025 20<sup>th</sup> June – 6<sup>th</sup> July GRANT APPLICATION FORM

Applications will be assessed on a 'first come, first served' basis. Please note that only complete applications will be placed in the queue for assessment.

### AIMS OF THE FUND

The purpose of the Love Rugby Festival is to promote pride of place and showcase what Rugby has to offer across its wide range of community organisations, high quality facilities and talented local people.

The Love Rugby Festival small grants funding aims to support town centre businesses, community and voluntary organisations to organise events and activities, specifically for the Love Rugby Festival period, promoting the vision of the Festival and encouraging wider participation.

We are looking for projects that can be delivered during the Love Rugby Festival period (Friday 20<sup>th</sup> June – Sunday 6<sup>th</sup> July).

### AVAILABLE FUNDING

Total Sports Fund: £5,000

Must be for delivery of the following, during the Love Rugby Festival period:

- Delivery of a sporting festival
- Free taster sessions to encourage new participation
- Open day to promote the club, support costs such as external hire of equipment.

**Maximum available sports grant award amount: £500**

Total Community Fund: £5,000

Must be for delivery of town centre events, during the Love Rugby Festival period.

For example:

- Arts and crafts workshops
- Live music
- Cultural or heritage events or activities

**Maximum available community grant award amount: £250**

Your Organisation	
Name of group or organisation applying:	
Name of individual completing this form:	
Type of group or organisation:	
Organisation address:	

Organisation email address:	
Organisation phone number:	

## Budget

Grant fund being applied to:	Sports / Community (Only select one)
Grant amount requested:	£

Please provide a breakdown of how the grant will be spent.

Add as many rows as you need. Add any further details below the table. (Only direct costs associated with the delivery of the outlined event will be eligible.)

COST / PURCHASE	COST (incl. VAT)
TOTAL:	

## Financial details

<p><b>Your organisation bank details</b></p> <p>Name on bank account:</p> <p>Account number:</p> <p>Sort code:</p> <p>Branch address:</p>	
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## Supporting Documents

Please tick to confirm you have attached copies of the following documents to this application form:

- ☐ A formal/signed Constitution; **or** Trust Deed; **or** Evidence of Registration; **or** Parish Council Standing Orders; **or** Memorandum and Articles of Association for your organisation.
- ☐ A certificate, clearly confirming your public liability insurance and the name of the insurer will be required. Your cover must be for a minimum of £2m.
- ☐ Proof of membership/affiliation (if your public Liability certificate is in the name of a larger organisation/club that you are affiliated with)
- ☐ Your current *Safeguarding vulnerable adults and children Policy* (If requested by RBC Officers)
- ☐ Your current *Health and Safety Policy* (If requested by RBC Officers)
- ☐ A bank statement from the current or previous month in your organisation's registered name. (If requested by RBC Officers)



## Declaration

Please tick the boxes below to confirm the following:

- ☐ I accept and confirm that all information provided in this application is accurate.
- ☐ I understand that if we want to introduce any changes after the grant has been awarded then prior approval must be sought from Rugby Borough Council, in writing.
- ☐ I understand and accept that the name of my organisation and the title of the event will be made public and used to promote the Love Rugby Festival.
- ☐ I understand and accept that if the event doesn't take place, for any reason within the control of the awarded organisation, the awarded amount will be returned to Rugby Borough Council.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Please complete and return this form electronically by Wednesday 30th April 2025 to [LoveRugby@rugby.gov.uk](mailto:LoveRugby@rugby.gov.uk) If you have any questions or require further information, please call Chris on 07538 917079. Applications will not be accepted after the closing date or once we have received sufficient applications.