

Wolvey

Neighbourhood Plan

Consultation Statement

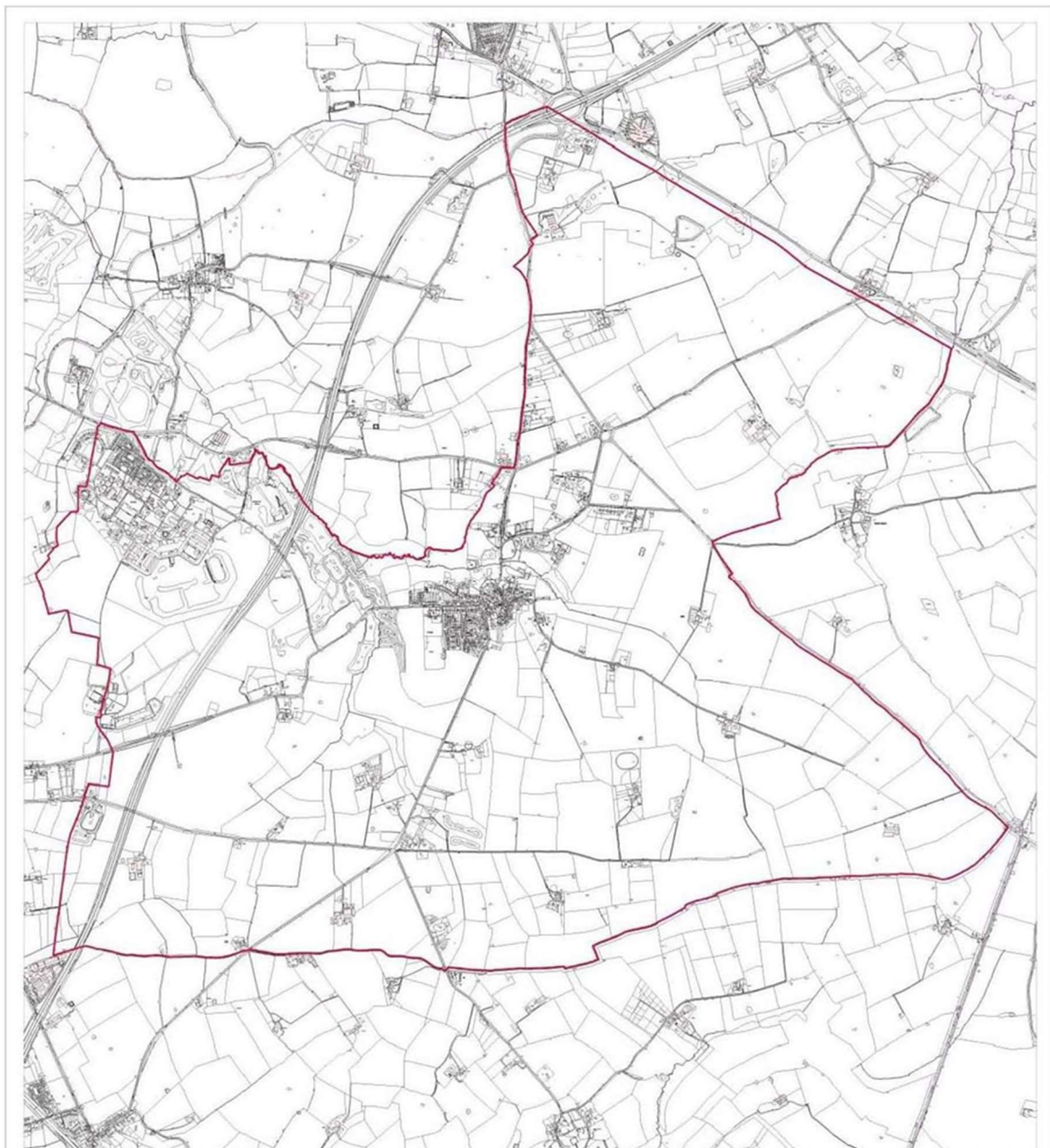
Introduction

This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012. Section 15(2) of Part 5 of the Regulations sets out what a Consultation Statement should contain. According to the Regulations, a Consultation Statement:

- Contains details of the persons and bodies who were consulted about the proposed Neighbourhood Development Plan;
- Explains how they were consulted;
- Summarises the main issues and concerns raised by the persons consulted;
- Describes how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Plan.

This document provides a record of the engagement that took place at the various stages of the plan's evolution. The main methods used to publicise the consultation and engagement process are documented, along with the main findings from the engagement. The Executive Summary is also attached to this document.

Figure 1 – Wolvey Neighbourhood Plan Area designated on 31 July 2015



Regulations and government guidance:

Stage 1: Deciding to make a Neighbourhood Plan

The Parish Council of Wolvey formally took the decision to undertake a Neighbourhood Plan at a Parish Council meeting in 2015. The first meeting of the Neighbourhood Plan Advisory Committee took place on 1 February 2016.

Stage 2: Defining the neighbourhood

The Parish Council applied to Rugby Borough Council on 7 April 2016 to designate the neighbourhood as identified above.

A formal engagement period provided members of the public and other key stakeholders an opportunity to submit comment on the proposed Neighbourhood Plan Area and proposed Neighbourhood Planning Body for Wolvey. The proposed Neighbourhood Planning Body was Wolvey Parish Council and the proposed Neighbourhood Planning Area is shown in Figure 1 above.

Rugby Borough Council checked that the application was appropriate and undertook the appropriate notification process. The designation was made on 31 July 2015.

Stage 3: Preparing the plan

Wolvey Neighbourhood Plan Advisory Committee is a Committee of Wolvey Parish Council. The Committee has an elected Chair and an approved constitution.

The Advisory Committee has worked to produce a draft plan, ensuring that it:

- Is in general conformity with the Rugby Local Plan;
- Has regard for national planning policies;
- Is in line with other legal frameworks;
- Is mindful of the need to contribute to sustainable development;
- Has been prepared on the basis of sound governance arrangements.

Wolvey Neighbourhood Plan seeks to establish specific and local planning policies for the development and use of land in the Parish. The neighbourhood plan establishes a vision for the future taking into account the data gathered through community engagement and consultation alongside demographic and socio-economic data. The Parish Council appointed *YourLocale* as consultants to help create the plan.

The Advisory Committee met on:

1 February 2016
2 March 2016
6 April 2016
8 June 2016
13 July 2016
24 August 2016
21 September 2016
9 November 2016
25 January 2017
9 March 2017
18 January 2018
1 March 2018
25 March 2019
18 April 2019

Minutes of all Advisory Committee meetings can be found on the Wolvey Parish Council website

In autumn 2016, three theme groups were launched. Local people were engaged in order to pull together and prioritise ideas emerging from the first consultation and start to work up their plans,

undertaking valuable research and assessment.

The three theme groups were the Housing Theme Group, the Environment Theme Group and the Community Facilities, Employment and Transport Theme Group.

Communications

Below are listed the main ways that information about the Neighbourhood Plan has been communicated with local people and stakeholders.

1. **Village noticeboards** displaying details of consultation events and meetings.
2. **Leaflets/ flyers** were distributed to each household in the Parish inviting residents to attend the Open Events and promoting the questionnaire. Every household received a hard copy of the questionnaire and flyers advertising each drop-in consultation were posted through every door in the parish.
3. **Parish Newsletters – Local Parish Newsletter called “The Link”**
4. **Wolvey Parish Council website:** agendas, minutes, monthly updates, the questionnaire and all consultation results were posted on the site from June 2020.
5. **Stakeholder letters/email:**
 - A letter was sent to all stakeholders on 28 April 2016 advising them that the parish council was producing a Neighbourhood Plan. Letters were again sent to all stakeholders in October 2019 to advise them of the forthcoming public consultation event and Regulation 14 Consultation.
 - All stakeholders were contacted by letter in advance of the Regulation 14 consultation period between 22 June and 14 August 2020.
6. **Theme Groups** – three Theme Groups were held on 17 February 2017.

Formal Consultations

Several consultations have taken place, each building on the evidence of the last.

- An initial community consultation event took place in the Wolvey Village Hall on 15 October 2016 (Appendix 2). 120 people attended the event;
- A comprehensive Community Questionnaire was delivered to every household in October 2016 (Appendix 3 for questionnaire and analysis). 251 responses were received;
- A community consultation event focusing on the plan policies took place on 12 June 2019 (Appendix 4). 25 people attended.
- Regulation 14 consultation took place from 18 June 2020. All comments and the changes made to the Pre-Submission Draft of the Neighbourhood Plan are attached as Appendix 5.

Consultation methodology

The consultations aimed:

- To inform as many people as possible of the existence of the neighbourhood planning process
- To seek the views of people from the community on the proposals being developed by the Advisory Committee.

Activities:

As well as meetings of the Advisory Committee and the work of the theme groups the following activities were undertaken:

- a. The intention to produce a Neighbourhood Plan and an invitation to contribute toward the process was widely publicised by letter to all stakeholders and in the Parish newsletter.
- b. Notices were placed on the Parish noticeboard asking people to get involved and informing them of progress;
- c. All meeting agendas, minutes and key documents were posted on the Parish Council website;
- d. The local parish newsletter was used to promote the neighbourhood plan;
- e. The Neighbourhood Plan was included as a regular agenda item at Parish Council meetings. Minutes of all meetings are publicly available on the Parish Council website;
- f. A working relationship was established with the Borough Council including dialogue and meetings at key stages;
- g. A staffed open event about the Neighbourhood Plan was held in September 2017. At this event people were asked to give their thoughts and ideas on priority issues for the Plan. The event was extensively publicised;
- h. A community questionnaire was undertaken in March 2018;
- i. A second staffed exhibition took place in November 2019 at which the community was presented with the draft policies. The plans and policies were available to view in large format on presentation boards. Again, the event was extensively publicised;
- j. Agencies with a statutory or other significant interest in the Plan were invited to submit their comments in writing by email and letter, at appropriate stages of the planning process, according to the regulations, including at Regulation 14 stage where all comments were recorded and responded to, with amendments being made to the Neighbourhood Plan where appropriate (Appendix 6)

Detailed consultation and activities:

The Advisory Committee's mandate was to drive the process, consult with the local community, gather evidence to support emerging policies and deliver the Plan.

1. Contacting Stakeholders

The first task was to contact statutory and local stakeholders and announce the commencement of the Neighbourhood Plan process. The following statutory stakeholders were contacted at the outset and for Regulation 14 purposes (in addition to local people, service providers and businesses):

The Neighbourhood Plan Regulations identify the following consultation bodies for the purpose of Regulation 14 and Regulation 16 consultation:

Consultation body	Date sent	Response
b) A local planning authority, county council or parish council any part of whose area is in or adjoins the area of the local planning authority:		
County Council – Shire Hall, Warwick, CV34 RL		
Rugby Borough Council - sophie.leaning@rugby.gov.uk		
Adjoining Parish Councils: Shilton & Barnacle, Withybrook, Monks Kirby, Burbage, Burton Hastings, Stretton Baskerville, Wigston Parva		
c) The coal authority		
Deb Roberts, Planning Liaison Officer, The Coal Authority, 200 Lichfield Lane, Mansfield, Nottinghamshire, NG18 4RG thecoalauthority@coal.gov.uk		
d) The Homes and Communities Agency		
Homes and Communities Agency, 5 St Philip's Place, Colmore Row Birmingham , B3 2PW		
e) Natural England		
Miss C Jackson, Consultation Service, Natural England, Hornbeam House, Electra Way, Crewe, Cheshire, CW1 6GJ enquiries@naturalengland.org.uk		
f) The Environment Agency		
Geoff Platts. Specialist Sustainable Places, Environment Agency, Lower Trent Area, Trentside Offices, Scarrington Road, West Bridgeford, Nottingham, NG2 5FA Direct dial 0203 0253242 Direct e-mail geoff.platts@environment-agency.gov		
g) Historic England/English Heritage		
Historic England. eastmidlands@HistoricEngland.org.uk 2 nd floor, Windsor House, Cliftonville, Northampton, NN1 5BE		
Ann Plackett, English Heritage, East Midlands Region, 44 Derngate Northampton, NN1 1UH		
h) Network Rail Infrastructure Limited		
Network Rail Infrastructure Limited, Kings Place, 90 York Way London, N1 9AG		
i) The Highways Agency		
Ms Aoife O'Tool, Highways Agency, Level 9, The Cube 199 Wharfside Street, Birmingham B1 1RN		
j) Any person i. to whom the electronic communications code applies ii. who owns or controls electronic communications apparatus in the area		
British Telecommunications Plc, Customer Wideband Planning Group Post Point BSTE 0301, Bath Street, Nottingham NG1 1BZ		
li) Primary Care Trust		
NHS Coventry and Rugby Clinical Commissioning Group (CCG), Parkside House, Quinton Road, Coventry CV1 2NJ. contactus@coventryrugbyccg.nhs.uk		
lii) Licence holder under the Electricity Act 1989		
FAO Mr D Holdstock, National Grid, AMEC Environment & Infrastructure UK Limited, Gables House, Kenilworth Road, Leamington Spa, Warwickshire, CV32 6JX		
liii) Licence holder under the Gas Act 1986		
British Gas Properties, Aviary Court, Wade Road, Basingstoke Hampshire, RG24 8GZ		

liv) Sewage Undertaker/iv) Water undertaker		
Severn Trent PO Box 407 DARLINGTON DL1 9WD		
m) Voluntary bodies some or all of whose activities benefit all or part of the neighbourhood area		
Voluntary Action Rugby 19&20 North Street, Rugby, Warwickshire CV21 2AG. rugbyinfo@wcava.org.uk		
Age UK Warwickshire, 8 Clemens St, Leamington Spa CV31 2DInfo@ageukwarks.org.uk		
Campaign to Protect Rural England, 5-11 Lavington Street, London, SE1 0NZ info@cpre.org.uk		
n) Bodies which represent the interests of different racial, ethnic or national groups in the neighbourhood area		
Equality and Inclusion Partnership, Room 127, Morgan Conference Suite, Warwickshire College, Technology Drive, Rugby, Warwickshire, CV21 1AR advice@equipequality.org.uk		
Federation of Gypsy Liaison Groups info@gypsytravellerfederation.org		
o) Bodies which represent the interests of different religious groups in the neighbourhood area		
Rugby Interfaith Forum http://interfaithinrugby.org.uk/		
Local Church?		
p) Bodies which represent the interests of persons carrying on business in the neighbourhood area		
Coventry and Warwickshire Chamber of Commerce, Chamber House, Innovation Village, Cheetah Road Coventry CV1 2TL info@cw-chamber.co.uk		
q) Bodies which represent the interests of disabled persons in the neighbourhood area		
Warwickshire Integrated Disability Service Saltisford Office Park Ansell Way Saltisford Warwick CV34 4UL feedback@warwickshire.gov.uk		
Other bodies		
contactus@warwickshire.police.uk		
Warwickshire Fire and Rescue		
Councillors/MP		
MP: mark.pawsey.mp@parliament.uk		
County Councillor: adrianwolvey@gmail.com		
Borough Councillor: chris.pacey-day@rugby.gov.uk		

Conclusion

Comments from respondents to the Regulation 14 Consultation have helped to shape the draft Neighbourhood Plan prior to submission to Rugby Borough Council.

The draft Neighbourhood Plan is now ready to be submitted under Regulation 15 of the Neighbourhood Plan Regulations prior to validation by the Local Planning Authority And Regulation 16 consultation, where there will be a further six weeks of consultation before the draft Plan, with accompanying documents and all representations made during the publicity period, will be sent to an Independent Examiner who will review it and check that it meets the 'Basic Conditions'. If the Plan successfully passes this stage, with any modifications, it will be put forward for referendum.

The referendum question will be a straight "yes" or "no" on the entire Plan, as set out by Neighbourhood Planning Regulations. People will not be able to vote for or against individual policies. If 50% or more of those voting vote for the Plan, it will be brought into force ('Made') and become part of Borough-wide planning policy.

This Consultation Statement and the supporting Appendices are provided to comply with Section 15(2) of part 5 of the 2012 Neighbourhood Planning Regulations.

Adrian Warwick,
Chair
Wolvey Parish Council
September 2020